**CODE ENFORCEMENT BOARD**

**MEETING MINUTES**

**Wednesday, February 15, 2023**

# MINUTES ARE NOT VERBATIM

A meeting of the Okaloosa County Code Enforcement Board was held Wednesday, February 15, 2023 at 4:00 p.m. at the Okaloosa County Administration Building, 1250 Eglin Parkway, first floor Commissioner’s Chambers, Shalimar, Florida. Chairman Mike Banks, Caralee Gibson, Mark Siner, and Dana Cawthon attended the meeting. Dennis Chavez was unable to attend.

Growth Management staff in attendance: Lisa Payton, Code Enforcement Supervisor; Lynne Oler, Code Enforcement Administrative Assistant; and Sean Donaldson, Code Enforcement Officer. Okaloosa County Attorney, Kirsten Mood was in attendance, via Zoom.

**1.** **PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Ms. Lynne Oler conducted roll call.

**3. SWEARING IN OF ALL SPEAKERS**

Ms. Lynne Oler swore in Lisa Payton and Sean Donaldson.

**4. APPROVAL OF MINUTES – January 18, 2023 Meeting**

*Motion to approve the minutes made by Caralee Gibson, second by Mark Siner, approved unanimously.*

**5. ANNOUNCEMENTS:**

There was none.

**6. PUBLIC COMMENTS:**

There were none.

**7. OLD BUSINESS**:

There were none.

**8. NEW BUSINESS:**

**A. CEB CASE #23-523801 Ryan Hall Prop of Crestview**

**Location of Violation: 605 James Lee Blvd. W, Crestview**

Okaloosa County Code of Ordinances, as amended, Chapter 11, Health & Sanitation, Article III, Nuisances, Division 3, Litter, Sec. 11-134, Litter Storage (b) (1-2); Division IV, Excessive Growth and Accumulation. Sec. 11-156 Nuisance declared; and Appendix E, Land Development Code, Chapter 6 Development Design Standards, Section 6.02.01 Construction Codes 11 (c-d).

Code Enforcement Officer, Sean Donaldson, read the above violation. He said Staff asked that this item be tabled last month. Owners have the permits, and Code Enforcement is asking for a date of compliance about four to six months out to give the owners time to get the old building demolished. Mr. Donaldson said that most of the demolition crews are backed up and this should give them time to get the work done. Chairman Banks asked if the owner had given any indication of how long this might take. He said he spoke with Alayna Cobb and they plan on making the business larger and they hope to start around April or May. Ms. Payton stated that Staff would like the Findings of Facts/Conclusion of Law presented to the Board to be included in the record. Ms. Mood, Okaloosa County Attorney’s Office, clarified that the reason for tabling this item from the prior Code Enforcement Board Meeting was that there were violations on this property when new owners purchased it, and state law requires giving the new owners proper notice before any hearing regarding the violations.

*Caralee Gibson made a motion regarding CEB Case #23-523801 to adopt the Findings of Facts/Conclusion of Law and to issue an order providing the owners with a compliance date of June 20, 2023, the day before the June Code Board Meeting, to come into compliance with all violations as noted by the Board. Second by Mark Siner. Motion passed unanimously.*

**9. OTHER BUSINESS:**

There was none.

**10. ADJOURN:**

*There being no further business before the Board, Chairman Banks declared the meeting adjourned at 4:10 pm.*

Prepared by:

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Lynne Oler

Code Enforcement Administrative Assistant