

Policy Title: **When is a re-roof permit required?**

Policy Number: **2015-03**

Effective Date: June 12, 2015

Approved By: *P. Adams*
Building Official

Approved Date: *6/22/2015*

Description: This policy letter implements how the Department of Growth Management Inspections Division determines when a permit is required for re-roofing.

Application: This policy applies to **ALL** re-roofing jobs.

General:

For Shingle Roofs, a permit will be required when working on more than two (2) squares. Two (2) squares equal six (6) bundles of shingles which is a 10'x 20' area (200 square feet).

For Metal Roofs, a permit will be required when working on more than one hundred (100) square feet.

The cost of construction is not a factor in determining if a re-roof permit is needed or not.