

**OKALOOSA COUNTY
EMERGENCY MEDICAL SERVICES
STANDARD OPERATING PROCEDURE**

Title: Tactical Response Team activation

Policy: 439.01

Purpose: The purpose of this policy is to provide processes and operational guidelines activating the Tactical Response Team

Policy: Tactical Response Team members are to be activated in the event of an active shooter or hostile person with multiple casualties. Team members will standby at the staging area as determined by Incident / Unified Command until cleared into the scene by Law Enforcement (LE). Team members are to be escorted into any warm zone by an armed LE security element consisting of no less than 2 (two) LE Officers; at no time should TRT members be engaged in hot zone activities. Tactical Response Team members are directed by the team leader of the LE security element once the decision has been made to enter the warm zone. No more than 3 Tactical Response Team members will be assigned to a security element for control and command purposes.

TRT Member's Minimum Requirement For Entry:

Armed LE security element

County issued ballistic helmet and plates and plate carrier with EMS identifier patches

County issued medical bag/sling bag

Process:

1. Once the communications center is aware of a possible active shooter incident involving multiple casualties, they will:
 - a. Dispatch units as usual.
 - b. Notify the on-duty Branch Commander(s) and gather information on which units have TRT members on-board for immediate response.
 - c. Notify the administration via green page.
 - d. Notify the Tactical Response Team via green page advising them of an unconfirmed active shooter and to contact the team leader, placing them on stand-by.
2. Once the incident is confirmed, the communications center will contact Incident Command/ Unified Command and:
 - a. Ascertain the need for the team and the staging area for incoming team members, if needed.
 - b. Send another green page to administration and the TRT with the location of the staging area and any other pertinent information.
 - c. If unfounded or the team deemed not needed, a green page will be sent to all providing an update and to stand-down.
3. All team members should be dispatched to the staging area.
4. Activated team members will report directly to the TRT team leader or his/her designee; NOT the Branch Commander or the communications center during an activation. The team leader or his/her designee will be the single point of contact for activated team members.
5. All team members will receive a notification of the activation and staging location. The team member will report to staging area with their PPE and wait for assignment.
6. The team leader or his/her designee will create a group text between all team members, on duty supervisors, the EMS Chief, and the Public Safety Director for communication purposes and documentation for AAR.

Accountability and Compliance:

1. It is the responsibility of the Tactical Response Team leader to ensure process and standards are met and maintained by all EMS personnel involved in TRT activities.
2. It is the responsibility of each Tactical Response Team member to adhere to this policy.
3. It is the responsibility of the Incident Commander to maintain accountability of all on scene team members.
4. It is the team leader's responsibility to keep an updated list of members, phone numbers, phone carriers, and phone operating systems (Android, Apple, etc.) and provide that information to the communications center for updating the green page group.

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