

**OKALOOSA COUNTY
EMERGENCY MEDICAL SERVICES
STANDARD OPERATING PROCEDURE**

Title:	Unit Location and Status
Policy:	205.00
Purpose:	To ensure that dispatch has the most accurate information concerning crew locations and status in order to utilize resources most effectively.

Policy:

When dispatch contacts the crews via radio, the crew will respond with their identity and location, for instance: “Medic 8, Lovejoy and Mary Esther Cutoff.” Crews must also notify dispatch of a change in their location or status, for example: “Medic 10 is available at Carmel and Beal for fuel,” then once clear fueling, “En route to District 10.”

***REMINDER:** Always use proper radio procedures. No one way traffic.

Accountability and Compliance:

Deviations from this policy will be reported to the EMS Shift Supervisor by Dispatch. The Shift Supervisor will keep a log of deviations and create a monthly report that will be submitted to the EMS Chief at the following months Senior Staff meeting. The report will be titled *Monthly Unit Location & Status Deviations*.

Policy #: 205.00
CAAS: 204.01.02
Author: Carhart
Reviewed: Leadership
Approved: Leadership
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