

**OKALOOSA COUNTY
EMERGENCY MEDICAL SERVICES
STANDARD OPERATING PROCEDURE**

Title: Critical Care Equipment Accountability Policy

Policy: 123.01

Purpose: To ensure proper accountability of County issued equipment/ property.

Policy:

At shift change, the off-going and oncoming Branch Commander will verify that the critical care equipment (i.e., ventilator, IV pump, circuits, filters, etc.) is present, secured, and in good working order.

When a critical care transfer is dispatched, the Branch Commander will decide on one of the following methods of equipment issuance:

1. The critical care paramedic will retrieve the necessary equipment at Station 4 or at Essex.

-or-

2. The Branch Commander will deliver the necessary equipment to the crew using the black Pelican case.

The Critical Care Transport Paramedic or Branch Commander retrieving equipment will complete the Critical Care Equipment Accountability Log. Upon completion of the transfer, the equipment shall be returned to its respective storage location or Branch Commander. The Critical Care Transport Paramedic and/or Branch Commander will update the log, restock equipment used, and ensure that the equipment is readied for its next deployment (ventilator/IV pump are charging, etc.). The equipment should be stored inside of the black Pelican case.

Only Critical Care Transport Paramedics that have been approved by the OCEMS Medical Directors and are on the Critical Care Transport Special Team may utilize the critical care equipment.

Accountability and Compliance:

The Branch Commander is accountable for this equipment, its use, and adherence to this policy.

Policy #: 123.01

CAAS: 202.06.01

106.07.01

Author: Carhart

Reviewed: Leadership

Approved: Leadership

Status: Active

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