

SAMPLE

Street Lighting

July 30, 2024

Okaloosa County Office of
Management & Budget
1250 N. Eglin Pkwy, Suite 100
Shalimar, FL 32579

Dear Board of County Commissioners,

I/we the homeowner(s) on Quiet Street, request that a Municipal Service Benefit Unit (MSBU) be established for the purpose of installing and maintaining street lighting on Quiet Street in the Holley by the Sea development. We would like to have street lights installed on Quiet Street starting from Bird Whistle Street to Duck Bill Street (or list the name of the subdivision). I have attached our Interest Petition for the requested area.

I have enclosed the written estimate for the street lights that was provided to me by Mr. /Ms. _____ Gulf Power representative.

I will be the point of contact for all correspondence. I have received and understand the Program and Policies to establish an MSBU.

Sincerely,

John A. Public

Mr. John Q. Public
1234 Quiet Street
Shalimar, FL 32579

Phone: 123-123-4567

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APPLICATION AND DESIGNATION OF UNIT
CONTACT/LIAISON INDIVIDUALS

Primary Liaison for designation on petition and coordination during implementation of Unit:

Name _____

Street Address _____

City/Zip Code _____

Phone Numbers – Day _____

After Hours _____

Back-up Liaison:

Name _____

Street Address _____

City/Zip Code _____

Phone Numbers – Day _____

After Hours _____

Community, Subdivision or Street Name for the Project

Type of Improvement (streetlighting, road paving, etc.)
