	BUI	PROPERTY APPRAISER DGET AMENDMENT/FRANSFER		DR-404 PA R. 3/00
County Okaloosa		Request Number 1		
Official Timothy P Smith, Property Appraiser		В/А Х В/Г		
Budget Year Ending September 30, 20	12	Date 7-Jul-11		
			REQUEST	(DOR Use Only)
			Positions	Positions
			Rate	Rate *
CATEGORY/LINE ITEM DESCRIPTION	LINE ITEM	JUSTIFICATION	AMOUNT	AMOUNT
	CODE		+ OR (-)	- + OR (-)
Employees (Regular)	1200	BCC approved 3% salary increase for employees	\$37,335	States and the second
		impacted by the retirement contribution.		
Employees (Temporary)	1300	BCC approved 3% salary increase for employees	\$200	
		impacted by the retirement contribution.		
FICA	2152	Adjust FICA per above salary increase.	\$2,871	
Retirement-Employees	2252	Adjust employer retirement contributions for	\$2,001	
		employees per above salary increase.		
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		· · · · · · · · · · · · · · · · · · ·		
		TOTAL	\$42,407	

Squatte Alutt

DEPARTMENT OF REVENUE

DATE

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(Approval Pursuant to Section 195.087(2)F.S.)

DR-484 R. 1/11

6/1/2011

OKALOOSA

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PROPERTY APPRAISER'S SUMMARY OF THE 2011-12 BUDGET BY APPROPRIATION CATEGORY

COUNTY

EXHIBIT A (INCREASE/(DECREASE) (INCREASE/(DECREASE) ACTUAL APPROVED ACTUAL REQUEST EXPENDITURES BUDGET EXPENDITURES AMOUNT 2011-12 2009-10 2010-11 03/31/11 APPROVED AMOUNT 2011-12 AMOUNT APPROPRIATION CATEGORY % % (3) (5) (1) (2) (4) (6) (6a) (7) (8) (8a) PERSONAL SERVICES \$2,450,226 \$2,485,761 \$1,153,586 \$2,436,709 (\$49,052) -1.97% (Sch. 1-1A) **OPERATING EXPENSES** \$450,110 \$507,505 \$248,554 \$469,077 (\$38,428) -7.57% (Sch. II) **OPERATING CAPITAL** OUTLAY \$55,141 \$30,000 (\$30,000) -100.00% \$0 \$0 (Sch. III) NON-OPERATING \$5,000 \$5,000 \$0 0.00% (Sch. IV) \$2,910,786 TOTAL EXPENDITURES \$2,955,477 \$3,028,266 \$1,402,140 (\$117,480) -3.88% 39 NUMBER OF POSITIONS 39 39 0 0.00% COL (5)-(3) COL (6) / (3)

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DETAIL OF PERSONAL SERVICES

SCHEDULE IA

		ACTUAL		ACTUAL		(INCREASE/(I	DECREASE)	AMOUNT
	OBJECT CODE	EXPENDITURES 2009-10	APPROVED BUDGET 2010-11	EXPENDITURES 03/31/11	REQUEST 2011-12	AMOUNT	%	APPROVED 2011-12
	(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
10	PERSONAL SERVICES:							
11	OFFICIAL	\$125,254	\$125,108	\$62,554	\$125,108	\$0	0.00%	\$0
12	EMPLOYEES (REGULAR)	\$1,633,033	\$1,652,075	\$754,321	\$1,689,360	\$37,285	2.26%	\$0
13	EMPLOYEES (TEMPORARY)	\$6,598	\$6,598	\$3,299	\$6,653	\$55	0.83%	\$0
14	OVERTIME	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
15	SPECIAL PAY	\$64,194	\$11,506	\$1 3,159	\$10,000	(\$1,506)	-13.09%	\$0
21	F.I.C.A.							
	2152 REGULAR 7.65%	\$126,893	\$136,195	\$57,332	\$138,946	\$2,751	2.02%	\$0
	2153 OTHER	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
22	RETIREMENT							
	2251 OFFICIAL	\$14,117	\$15,326	\$7,663	\$7,519	(\$7,807)	-50.94%	\$0
	2252 EMPLOYEES	\$131,565	\$130,456	\$62,655	\$67,173	(\$63,283)	-48.51%	\$0
	2253 SMS/SES	\$13,986	\$14,353	\$3,274	\$13,099	(\$1,254)	-8.74%	\$0
	2254 DROP	\$33,049	\$44,144	\$20,404	\$17,262	(\$26,882)	-60.90%	\$0
23	LIFE & HEALTH INSURANCE	\$271,383	\$322,000	\$140,927	\$334,880	\$12,880	4.00%	\$0
24	WORKER'S COMPENSATION	\$30,154	\$28,000	\$27,999	\$26,710	(\$1,290)	-4.61%	\$0
25	UNEMPLOYMENT COMP.	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
	TOTAL PERSONAL SERVICES	\$2,450,226	\$2,485,761	\$1,153,586	\$2,436,709	(\$49,052)	-1.97%	\$0
		Post this total to Col. (2) Ex. A	Post this total to Col. (3) Ex. A	Post this total to Col (4) Ex A	Post this total to+E10 Col (5) Ex A	Col. (5) - (3)	Col (6) / (3)	

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DETAIL OF OPERATING EXPENSES

SCHEDULE II

Γ		ACTUAL	APPROVED BUDGET	ACTUAL	REQUEST	INCREASE/(DECREASE)	AMOUNT
	OBJECT CODE	EXPENDITURES 2009-10	2010-11	EXPENDITURES 03/31/11	2011-12	AMOUNT	%	APPROVED 2011-12
	(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
OF	PERATING EXPENSES:							
31	PROFESSIONAL SERVICES							
Γ	3151 E.D.P.	\$147,285	\$152,585	\$76,318	\$148,888	(\$3,697)	-2.42%	\$0
	3152 APPRAISAL	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
	3153 MAPPING	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
	3154 LEGAL	\$42,432	\$76,750	\$19,198	\$79,500	\$2,750	3.58%	\$0
	3159 OTHER	\$3,077	\$1,820	\$2,271	\$950	(\$870)	-47.80%	\$0
32	ACCOUNTING & AUDIT	\$5,125	\$5,500	\$4,975	\$5,100	(\$400)	-7.27%	\$0
33	COURT REPORTER	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
34	OTHER CONTRACTUAL	\$185	\$1,444	\$74	\$1,444	\$0	0.00%	\$0
40	TRAVEL	\$10,077	\$16,641	\$8,943	\$16,562	(\$79)	-0.47%	\$0
41	COMMUNICATIONS	\$4,784	\$4,980	\$1,489	\$6,800	\$1,820	36.55%	\$0
42	TRANSPORTATION							
	4251 POSTAGE	\$12,043	\$12,795	\$47	\$11,696	(\$1,099)	-8.59%	\$0
	4252 FREIGHT	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
43	UTILITIES	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
44	RENTALS AND LEASES							
	4451 OFFICE EQUIPMENT	\$1,918	\$2,500	\$1,113	\$2,607	\$107	4.28%	\$0
	4452 VEHICLES	\$0	\$0	\$434	\$0	\$0	0.00%	\$0
	4453 OFFICE SPACE	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
	4454 EDP	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
45	INSURANCE AND SURETY	\$64,142	\$64,344	\$64,344	\$45,770	(\$18,574)	-28.87%	\$0

DETAIL OF OPERATING EXPENSES (CONT.)

SCHEDULE II

┢╴		ACTUAL		ACTUAL		INCREASE/(DECREASE)	AMOUNT
	OBJECT CODE	EXPENDITURES 2009-10	APPROVED BUDGET 2010-11	EXPENDITURES 03/31/11	REQUEST 2011-12	AMOUNT	%	APPROVED 2011-12
	(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
46	REPAIR AND MAINTENANCE							
	4651 OFFICE EQUIPMENT	\$1,829	\$3,275	\$295	\$2,850	(\$425)	-12.98%	\$0
	4652 VEHICLES	\$9,762	\$14,625	\$3,359	\$12,785	(\$1,840)	-12.58%	\$0
	4653 OFFICE SPACE	\$19,591	\$12,260	\$5,928	\$12,020	(\$240)	-1.96%	\$0
	4654 EDP	\$20,215	\$27,513	\$4,017	\$27,410	(\$103)	-0.37%	\$0
47	PRINTING AND BINDING	\$8,975	\$7,750	\$1,961	\$6,225	(\$1,525)	-19.68%	\$0
49	OTHER CURRENT CHARGES							
	4951 LEGAL ADVERTISEMENTS	\$6,670	\$7,350	\$6,643	\$6,800	(\$550)	-7.48%	\$0
	4952 AERIAL PHOTOS	\$0	\$0	\$0	\$0	\$0	0.00%	\$(
	4959 OTHER	\$874	\$1,000	\$239	\$750	(\$250)	-25.00%	\$0
51	OFFICE SUPPLIES	\$45,289	\$44,621	\$19,583	\$27,265	(\$17,356)	-38.90%	\$0
52	OPERATING SUPPLES	\$17,968	\$22,000	\$8,574	\$28,000	\$6,000	27.27%	\$0
54	BOOKS & PUBLICATIONS							
	5451 BOOKS	\$778	\$1,030	\$0	\$0	(\$1,030)	-100.00%	\$(
	5452 SUBSCRIPTIONS	\$9,627	\$9,667	\$6,361	\$10,010	\$343	3.55%	\$(
	5453 EDUCATION	\$6,729	\$7,900	\$5,579	\$8,475	\$575	7.28%	\$0
	5454 DUES/MEMBERSHIPS	\$8,818	\$9,155	\$5,913	\$7,170	(\$1,985)	-21.68%	\$0
	5455 CHECK CHARGES	\$1,917	\$0	\$896	\$0	\$0	0.00%	\$0
то	TAL OPERATING EXPENSES	\$450,110	\$507,505	\$248,554	\$469,077	(\$38,428)	-7.57%	\$(
		Post this total to Col. (2) Ex. A	Post this total to Col. (3) Ex. A	Post this total to Col. (4) Ex. A	Post this total to Col. (5) Ex. A	Col. (5) - (3)	Col. (6) / (3)	

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DETAIL OF OPERATING CAPITAL OUTLAY

SCHEDULE III

		ACTUAL	APPROVED BUDGET	ACTUAL	REQUEST	INCREASE/(I	INCREASE/(DECREASE)	
	OBJECT CODE	EXPENDITURES 2009-10	2010-11	EXPENDITURES 03/31/11	2011-12	AMOUNT	%	APPROVED 2011-12
	(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
60	CAPITAL OUTLAY:	\$0	\$0	\$0	\$0	\$0	0.00%	
64	MACHINERY AND EQUIPMENT							
	6451 E.D.P.	\$7,234	\$0	\$0	\$0	\$0	0.00%	\$0
	6452 OFFICE FURNITURE	\$15,608	\$0	\$0	\$0	\$0	0.00%	\$0
	6453 OFFICE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
	6454 VEHICLES	\$32,299	\$30,000	\$0	\$0	(\$30,000)	-100.00%	\$0
66	BOOKS	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
68	INTANGIBLE ASSETS	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
тот	AL CAPITAL OUTLAY	\$55,141	\$30,000	\$0	\$0	(\$30,000)	-100.00%	\$0
		Post this total to Col. (2) Ex. A	Post this total to Col (3) Ex A	Post this total to Col (4) Ex A	Post this total to Col (5) Ex A	Col (5) - (3)	Col (6) / (3)	

OKALOOSA COUNTY			PITAL OUTLAY (JIPMENT REQUE		
					SCHEDULE III A
		INSTALLMEN	IT PURCHASES		
ITEM		TOTAL CONTRACT COST	MONTH AND YEAR PURCHASED	LENGTH OF CONTRACT	REQUEST 2011-12
ITEM	UNIT PRICE	QUANTITY	REPLACE	NEW	REQUEST 2011-12

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OKALOOSA COUNTY		DETAIL OF NON-OPERATING				SCHEDULE IV		
	ACTUAL	APPROVED	ACTUAL	DEQUEST	INCREASE/(DECREASE)		AMOUNT	
OBJECT CODE	EXPENDITURES 2009-10	BUDGET 2010-11	EXPENDITURES 03/31/11	REQUEST	AMOUNT	%	APPROVED 2011-12	
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)	
90 NON-OPERATING								
91 EDP CONTRACT RESERVE		\$0		\$0	\$0	0.00%	\$0	
92 OTHER CONTRACT RESERVE		\$0		\$0	\$0	0.00%	\$0	
93 SPECIAL CONTINGENCY		\$0		\$0	\$0	0.00%	\$0	
94 EMERGENCY CONTINGENCY		\$5,000		\$5,000	\$0	0.00%	\$0	
TOTAL NON-OPERATING		\$5,000		\$5,000	\$0	0.00%	\$0	
		Post this total to Col. (3) Ex. A		Post this total to Cot. (5) Ex A	Col. (5) - (3)	Col. (6) / (3)		

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JUSTIFICATION SHEET

UMBER	NAME	SCHEDULE	AMOUNT OF INCREASE (DECREASE)	JUSTIFICATION
11	Official	\$125,108	\$0	Per ACIR includes \$2,000 salary supplement for completion of certification program
12	Employee (Regular)	\$1,689,360	\$37,285	Pos # 24 reclassed and funded. Pos# 22 reclassed. See attached documentation.
13	Employees (Temp)	\$6,653	\$55	Increase in FL minimum wage
14	Overtime	\$0	\$0	
15	Special Pay	\$10,000	(\$1,506)	
2152	FICA Regular	\$138,946	\$2,751	Increase due to funding pos #24 and reclassing pos #22.
2153	Temporary	\$0	\$0	
2251	Retirement Official	\$7,519	(\$7,807)	Elected Official calculated at Blended Rate for DROP at 6.01% per Florida Retirement System.
2252	Retirement Employee	\$67,173	(\$63,283)	Blended Rate for Regular Emp 5.33% per Florida Retirement System.
2253	Retirement SMS/SES	\$13,099	(\$1,254)	Blended Rate for SMSC 8.82% per Florida Retirement System.
2254	Retirement - DROP	\$17,262	(\$26,882)	Blended Rate for DROP 6.01% per Florida Retirement System.
23	Life & Health Insurance	\$334,880	\$12,880	Per Risk Management, increase of 4% due to health insurance rate change.
24	Workers Comp	\$26,710	(\$1,290)	
25	Unemployment Comp	\$0	\$0	
3151	EDP	\$148,888	(\$3,697)	
3153	Mapping	\$0	\$0	
3154	Legal	\$79,500	\$2,750	Increased activity in our Exemption Investigations Dept. has the potential to impact our legal fees in addition to current legal cases.
3159	Other prof services	\$950	(\$870)	
32	Accounting & Audit	\$5,100	(\$400)	
34	Other Contractual	\$1,444	\$0	
	TOTAL		(\$51,269)	

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	OBJECT CODE		AMOUNT	
NUMBER	NAME	SCHEDULE	OF INCREASE (DECREASE)	JUSTIFICATION
40	Travel	\$16,562	(\$79)	See Worksheet
41	Communications	\$6,800	\$1,820	New telephones for Customer Service and Investigations with wireless headsets.
4251	Postage	\$11,696	(\$1,099)	See Worksheet
43	Utilities	\$0	\$0	
4451	Rental & Lease Office Equip	\$2,607	\$107	Postage meter for Crestview office due to increase in mail volume at that location
4452	Rental & Lease Vehicles	\$0	\$0	
4453	Rental & Lease Office Space	\$0	\$0	
4454	Rental & Lease EDP	\$0	\$0	
45	Insurance & Surety	\$45,770	(\$18,574)	
4651	Repair & Maint Office Equip	\$2,850	(\$425)	
4652	Repair & Maint Vehicle	\$12,785	(\$1,840)	
4653	Repair & Maint Office Space	\$12,020	(\$240)	
4654	Repair & Maint EDP	\$27,410	(\$103)	
47	Printing & Binding	\$6,225	(\$1,525)	
4951	Legal Advertisements	\$6,800	(\$550)	
	TOTAL		(\$22,508)	

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OKALOOSA COUNTY JUSTIFICATION SHEET

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	OBJECT CODE			Γ
NUMBER		SCHEDULE	AMOUNT OF INCREASE (DECREASE)	JUSTIFICATION
4959	Other	\$750	(\$250)	
5100	Office Supplies	\$27,265	(\$17,356)	
5200	Operating Supplies (Fuel)	\$28,000	\$6,000	Increase in fuel costs.
5451	Books	\$0	(\$1,030)	
5452	Subscriptions	\$10,010	\$343	Increase cost of several appraisal subscriptions
5453	Education	\$8,475	\$575	See Worksheet
5454	Dues / Membership	\$7,170	(\$1,985)	
6451	EDP (Capital)	\$0	\$0	
6452	Furniture (Capital)	\$0	\$0	
6453	Office Equipment (Capital)	\$0	\$0	
6454	Vehicles (Capital)	\$0	(\$30,000)	
9300	Special Contingency	\$0	\$0	
9400	Emergency Contingency	\$5,000	\$0	
	TOTAL		(\$43,703)	

EMPLOYEE CERTIFICATION WORKSHEET OKALOOSA COUNTY

POS.	ENT DESIGNATIONS 2011-12			ANNUAL
NO.	POSITION TITLE	EMPLOYEE NAME	DATE	AMOUNT
3	Residential Appraiser	Mike Sumblin	1992	\$0
5	Commercial Analyst	Edward Owens	2001	\$0
32	Supervisor, Commercial Dept.	H. Mack Busbee	2004	\$0
7	Supervisor Residential Dept.	Patrick Castille	1994	\$0
1	Supervisor, Land Dept.	Kendall Sadler	1992	\$0
9	Agriculture Specialist	Keith Hilton	1988	\$0
12	Supervisor, Customer Service & Exemptions	Karen Jones	1996	\$0
14	Administrative & Computer Services Supv.	A. Renee' Rodgers	1999	\$0
16	Customer Service & Exemptions, Office Mgr		2001	\$0
17	Supervisor, Tangible Personal Prop	Tony Biondi	1997	\$0
19	Cartographer	Cynthia Howard	2000	\$0
23	GIS Coordinator/Cartographer	Edward Quinlan	2000	\$0
27	Senior Land Appraiser	Gil Camacho-Rosa	1996	\$0
35	Commercial Appraiser	James Finlayson	1998	\$0
22	Bookkeeper	Sarah Bartholomew	2003	\$0
8	Land & Mineral Appraiser	Mark Chancellor	2004	\$0
18	Residential Appraiser	Karen Paulk	2005	\$0
29	Deed Clerk/Abstractor	Anna Garner	2008	\$0
34	Customer Service & Exemptions Clerk	LaTrisha Henderson	2007	\$0
11	Tangible Personal Property Appraiser	Robert Work	2008	\$0
33	Residential Appraiser	Ernest Goodhart, Jr.	2009	\$0
37	Customer Service & Exemptions Clerk	Barbara Commander	2009	\$0
2	Land Appraiser	William Thome	2009	\$0
OTA	L CURRENT DESIGNATIONS			\$0
NEW	DESIGNATIONS 2011-12			
POS. NO.	POSITION TITLE	EMPLOYEE NAME	ANNUAL AMOUNT	PRORATED AMOUNT
4	Assistant Supervisor, Residential Dept.	William Cooper	\$2,000	\$2,000
20	Commercial Appraiser	Daniel Harmon	\$2,000	\$2,000
21	Residential Appraiser	Brad DesGranges	\$2,000	\$2,000
	Residential Appraiser	William Tyler Henderson	\$2,000	\$2,000
31	Condo & Townhome Appraiser	Richard Bullard	\$2,000	\$2,000
OTA	L NEW DESIGNATIONS			\$10,000
OTA	L CURRENT AND NEW DESIGNATION			\$10,000

NOTE: TOTAL DESIGNATIONS SHOULD BE INCLUDED IN SPECIAL PAY ON SCHEDULE IA

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	VEHIC	LE INVENTORY FOR 2011 - 12	RM	
Vehicle Make	Model	Year Leased or Purchased	Mileage	Assigned Work Unit
Ford (166234)	2001 Taurus	9/5/2000	111,906	Appraisal
Ford (166235)	2001 Taurus	9/12/2000	43,272	Appraisal
Ford (C974TP)	2001 Crown Victoria	9/20/2000	53,246	Administrative
Mercury (110869)	2002 Sable	9/26/2002	34,059	Administrative
Mercury (167052)	2003 Sable	12/13/2002	31,822	Administrative
Ford (200513)	2003 F-150	9/22/2003	58,287	Appraisal
Mercury (200512)	2003 Mountaineer	9/24/2003	42,103	Appraisal
Mercury (76366)	2003 Sable	12/13/2003	78,909	Appraisal
Mercury (225726)	2003 Sable	9/30/2004	70,139	Appraisal
Mercury (225727)	2003 Sable	9/30/2004	56,047	Administrative
Mercury (225725)	2004 Sable	9/30/2004	72,338	Appraisal
Mercury (225724)	2004 Sable	9/30/2004	64,443	Appraisal
Mercury (110873)	2005 Sable	6/20/2005	74,136	Appraisal
Ford (135939)	2006 Ranger	8/9/2007	46,598	Appraisal
Ford (110874)	2006 F-150	9/25/2007	48,990	Appraisal
Ford (110879)	2005 Dodge Ram	9/10/2010	54,428	Appraisal
Ford (166236)	2008 Jeep Liberty	9/10/2010	45,986	Appraisal

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			VEL WOR ALOOSA (
			LOCAL TRA	VEL			
FIELD TRAVEL:					r		
Number of Field Personnel	Office Owned Vehicles	County Owned Vehicles	Personal Vehicles	Total Miles for Per. Vehicles	Mileage Allowance	Flat Rate/ No. at Flat Rate	Total
13 ADMINISTRATIVE T		0	0	0	0	0	\$0.00
Number of Adm. Personnel	Office Owned Vehicles	County Owned Vehicles	Personal Vehicles	Total Miles for Per. Vehicles	Mileage Allowance	Flat Rate/ No. at Flat Rate	Total
4	4	0	0	0	0	0	\$0.00
				TOTAL LO	CAL TRAVEL		\$0
		MIS	CELLANEOU	STRAVEL			
SCHOOLS:	City	No. Attending/ No. Days Each	Personal Vehicles	Mileage	Room Allowance	Per Diem	Total
IAAO	Orlando	9/5	Venicies	inneage	\$3,000	\$2,151	\$5,151
IAAO - CEW	Orlando	1/3			\$360	\$164	\$524
Appraisal Institute	TBD	1/4			\$480	\$205	\$685
							\$0
							\$0
					\$0	\$0	\$0
TOTAL		11 / 12					\$6,360
CONFERENCES:							
Sponsor	City	No. Attending/ No. Days Each	Personal Vehicles	Mileage	Room Allowance	Per Diem	Total
FAPA Pre-Leg	Tallahassee	3/3			\$1,080	\$492	\$1,572
FAPA Post-Leg	Orlando	3/3			\$1,080	\$492	\$1,572
FAPA Annual	Orlando	3/3			\$1,080	\$492	\$1,572
GIS SHRUG	Tallahassee	2/2			\$480	\$246	\$726
FCIAAO	Lake Mary	6/3			\$2,160	\$984	\$3,144
TOTAL OTHER:		17/ 14			1		\$8,586
			Number		Room	Per	
			of Trips	Mileage	Allowance	Diem	Total
LEGISLATIVE			5		\$600	\$410	\$1,010
GENERAL			3		\$360	\$246	\$606
GENERAL							
GENERAL				TOTAL MISCELLA	NEOUS TRAV	/EL	\$16,562
GENERAL				TOTAL MISCELLA		/EL	<u>\$16,562</u>

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POSTAGE WORKSHEET OKALOOSA COUNTY						
Type Of Mail	Number of Items	Postage Rate	Total			
MASS MAILINGS:						
Notices of Proposed Property Taxes*						
Personal Property Tax Returns*	0	\$0.000	\$0			
Agricultural Class of Lands*	0	\$0.000	\$0			
Final Notices						
Receipts						
EXEMPTIONS:						
Renewal Application for Homestead* and related Tax Exemptions	0	\$0.000	\$0			
Final Notices						
Receipts						
Agricultural Exemption Denials/Approvals	150	\$0.440	\$66			
Agricultural Exemption Applications	150	\$0.440	\$66			
Other: (Specify Type)						
Intent to Deny Homestead Exemption	1,132	\$0.440	\$498			
Military HX Applications/Acceptance Ltrs	2,455	\$0.440	\$1,080			
Senior Exemption/Check File	2,150	\$0.440	\$946			
Pre-File Letters for Homestead	2,400	\$0.440	\$1,056			
Senior Denial Letters	250	\$0.440	\$110			
Official Denial of Homestead Exemption	400	\$0.440	\$176			
Official Denial of Homestead Exemption	10	\$5.590	\$56			
Sales Verification and Income Request	3,200	\$0.580	\$1,856			
Liens	110	\$5.590	\$615			
TPP Reminder Cards	1,500	\$0.400	\$600			
TOTAL MASS MAILINGS			\$7,125			
GENERAL CORRESPONDENCE						
Office	8,000	\$0.440	\$3,520			
Office-Certified Mail	50	\$5.590	\$280			
Tangible Personal Property Dept	1,754	\$0.440	\$772			
TOTAL GENERAL CORRESPONDENCE			\$4,571			

TOTAL POSTAGE REQUEST

(Enter on line 4251, Column (5), Schedule II)

\$11,696

Explain the method you intend to utilize for the Annual Application for Exemption(s) and the Receipt(s) for the fiscal year 2011-2012 (i.e. Automatic homestead renewal - mailing of receipts, etc.).

Automatic homestead renewal

*The Board of County Commissioners pays for the the mailing of TRIM NOTICES per s.200.069 FS.

•NOTE: If the mailing of the Notices of Proposed Property Taxes (TRIM) is included in the mass mailing calculation, please include a letter of authorization from your County Commission. This letter is needed since this mailing should be at the expense of the Board of County Commissioners as perscribed by s.200.069, Florida Statutes. If the postage expense for TRIM Notices is to be a direct reimbursement to you by the county, do not include it in the total postage request.

		SCHOOLS			
Sponsor	City	Tuition	Texts	Number Attending	TOTAL
AAO 1&2	Orlando	\$600		4	\$2,40
AAO 3xx	Orlando	\$600		0	\$
AAO 4xx	Orlando	\$600		0	\$
AAO 6xx	Orlando	\$600		5	\$3,00
Appraisal Institute	TBD	\$450			\$45
				· · · · · · · · · · · · · · · · · · ·	\$
					\$
TOTAL				10	\$5,85
		WORKSHOPS			40,00
<u></u>			T 4-	Number 644 million	
Sponsor	City	Tuition	Texts	Number Attending	TOTAL
AAO-CEW	Orlando	\$400		1	\$40
					\$
					\$
TOTAL				1	\$40
	CONF	ERENCES AND SEN	IINAKJ		
Sponsor	City	Tuition	Texts	Number Attending	TOTAL
APA Pre-Leg	Tallahassee	\$225	Texts	3	\$67
APA Post-Leg	Orlando	\$225		3	\$67
APA Post-Leg	Orlando	\$225		3	\$67
	Onanuo	<u> </u>			401
TOTAL				9	\$2,02
DTHER					
Sponsor	City	Tuition	Texts	Number Attending	TOTAL
GIS SHRUG	Tallahassee	\$100		2	\$20
		·····		0	<u>+_</u> \$
TOTAL				2	\$20
OTHER EDUCATIONAL EXP	PENSES (SPECIFY)	······			
	·······			TOTAL	\$
					\$8,47

DATA PROCESSING PURCHASE JUSTIFICATION OKALOOSA COUNTY								
ITEM REQUESTED	NUMBER REQUESTED	MAKE AND MODEL NUMBER	LENGTH OF PAYMENT SCHEDULE	COST FOR FISCAL YEAR 2011-12	FULL COST	*0		
						\$0 \$0		
						\$0 \$0		
						\$0 \$0		
						\$0		
	(ISTING EQUIPMENT							
OTATEMENT OF REED.		u to age, condition, res		ng equipment				
	<u></u>							
HOW LONG WILL T	HIS PURCHASE FU	LFILL THOSE NEED	DS?		<u></u>			
					- <u></u>			
				<u></u>				
ADDITIONAL COM	MENTS OR PERTINE	NT INFORMATION						
				<u>-</u>				
purchased by your o	NOTE: A summary should be submitted for continuation of, or updates to systems being purchased or previously purchased by your office. This includes co-owned with another office in your county. This summary should include initial equipment, year of acquisition and a proposed schedule by year of enhancements to be reflected in future budgets.							

Pos.	Position : Classification	Anapal Sale	↓ # Days + Vacant
<u>1902</u>	Residential Appraiser	45,706	13
10	Director of Appraisals		13
13	Customer Service Clerk	98,511 24,450	38
24	Residential Appraiser Deputy Investigator	24,450	73
30	Director of Administration	50,000	243
39		40,911	
39	TPP Appraiser	40,711	00
			9 <u> </u>

DETAIL OF VACANT POSITIONS

* Please insert additional lines if necessary.

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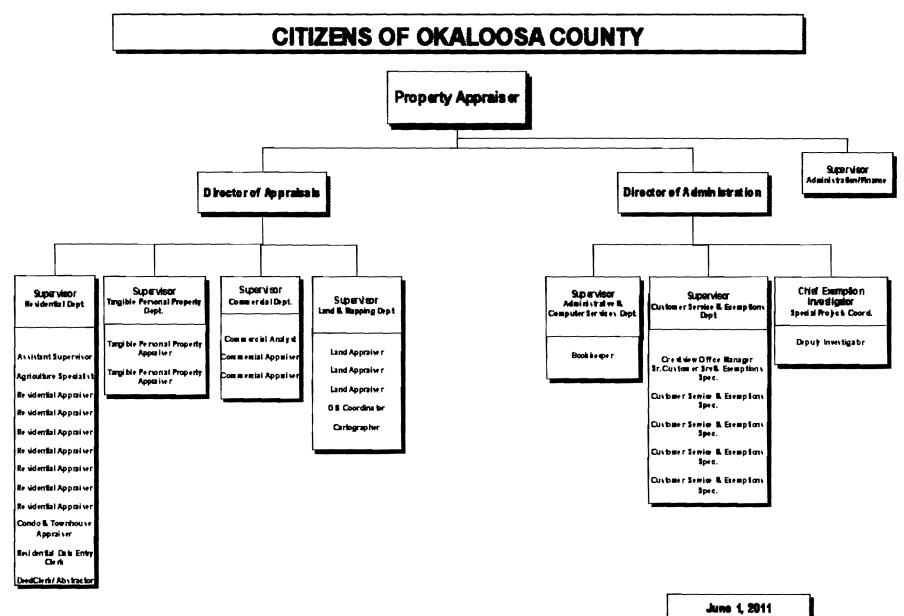
SUMMARY OF REDUCTIONS REQUEST

PROPERTY APPRAISER

APPROPRIATION CATEGORY	BUDGET REQUEST		Reductions Requested by the COUNTY		Reductions Reflected in REQUEST	
		2011-12			AMOUNT	%
PERSONAL SERVICES (Sch. 1-1A)	2,485,761	2,436,709	0	0.0%	(49,052)	-2.0%
OPERATING EXPENSES (Sch. II)	507,505	469,077	0	0.0%	(38,428)	-7.6%
OPERATING CAPITAL OUTLAY (Sch. III)	30,000	0	0	0.0%	(30,000)	-100.0%
NON-OPERATING (Sch. IV)	5,000	5,000	0	0.0%	0	0.0%
TOTAL EXPENDITURES	\$3,028,266	\$2,910,786	\$0	0.0%	(\$117,480)	-3.9%
NUMBER OF POSITIONS	39	39		0.0%	0	0.0%

The Okaloosa BOCC did not request any funding reductions of the Property Appraiser. The Board did express an appreciation of the Property Appraiser for a consistent conservative approach to budgeting and were confident that the Property Appraiser would eliminate costs where possible.

* Please use the second tab to clarify any deviation in the reductions requested by the county and the reducin this request.



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