

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 02/22/2021

Contract/Lease Control #: C16-2374-FM

Procurement#: NA

Contract/Lease Type: CONTRACT

Award To/Lessee: EMERGENCY STANDBY POWER

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 02/26/2021

Expiration Date: MONTH-TO-MONTH

Description of: ANNUAL MAINTENANCE OF EMERGENCY GENERATORS

Department: FM

Department Monitor: HENDRICK

Monitor's Telephone #: 850-689-5630

Monitor's FAX # or E-mail: BHENDRICK@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS

**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: CL62374-FM Tracking Number: 4233-21
Procurement/Contractor/Lessee Name: Emergency Standby Power Grant Funded: YES ___ NO X
Purpose: Renewal
Date/Term: monthly
Department #: 7 multiple
Account #: _____
Amount: _____
Department: FFM Dept. Monitor Name: Henrich

1. GREATER THAN \$100,000
2. GREATER THAN \$50,000
3. \$50,000 OR LESS

Purchasing Review

Procurement or Contract/Lease requirements are met:
DeRita Mason Date: 2-5-2021
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Jessica Darr, Angela Etheridge

2CFR Compliance Review (if required)

Approved as written: no federal funds Grant Name: _____
Date: _____
Grants Coordinator _____

Risk Management Review

Approved as written: see email attached Date: 2-5-2021
Risk Manager or designee Lisa Price

County Attorney Review

Approved as written: see email attached Date: 2/7/2021
County Attorney Lynn Hoshihara, Kerry Parsons or Designee

Department Funding Review

Approved as written: _____ Date: _____

IT Review (if applicable)

Approved as written: _____ Date: _____

DeRita Mason

From: Lisa Price
Sent: Friday, February 5, 2021 11:09 AM
To: DeRita Mason
Subject: RE: C16-2374-FM

Approved by Risk, no insurance element.

Lisa Price
Public Records & Contracts Specialist
302 N Wilson Street, Suite 301
Crestview, FL 32536
(850) 689-5979
lprice@myokaloosa.com



"Kindness is the language which the deaf can hear and the blind can see"
Mark Twain

For all things Wellness please visit:
<http://www.myokaloosa.com/wellness>

Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason <dmason@myokaloosa.com>
Sent: Friday, February 5, 2021 11:08 AM
To: 'Parsons, Kerry' <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>; Lisa Price <lprice@myokaloosa.com>
Subject: C16-2374-FM

Good morning,
Please review and approve the attached.

Thank you,

DeRita Mason

DeRita Mason

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Friday, February 19, 2021 10:51 AM
To: DeRita Mason
Cc: Lynn Hoshihara; Lisa Price
Subject: RE: C16-2374-FM
Attachments: 3rd renewal to C16-2374-FM.docx

Attached are my revisions. As amended this is approved for legal purposes.

Kerry A. Parsons, Esq.

**Nabors
Giblin &
Nickerson**

ATTORNEYS AT LAW
1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
kparsons@ngn-tally.com

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From: DeRita Mason <dmason@myokaloosa.com>
Sent: Friday, February 5, 2021 12:08 PM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>; Lisa Price <lprice@myokaloosa.com>
Subject: C16-2374-FM

Good morning,
Please review and approve the attached.

Thank you,

DeRita Mason



DeRita Mason, CPPB
Senior Contracts and Lease Coordinator



CONTRACT#: C16-2374-FM
EMERGENCY STANDBY POWER, LLC
ANNUAL MAINTENANCE OF EMERGENCY
GENERATORS
EXPIRES: MONTH-TO-MONTH

**THIRD RENEWAL TO THE AGREEMENT BETWEEN OKALOOSA COUNTY,
FLORIDA AND
EMERGENCY STANDBY POWER, LLC
CONTRACT NO. C16-2374-FM**

This Third Renewal to the Agreement between Okaloosa County, a political subdivision of the state of Florida (the "County"), and Emergency Standby Power, LLC, executed this 19th day of February, 2021, is made a part of the original Agreement dated February 18, 2016, Contract No. C16-2374-FM (the "original Agreement"), incorporated herein by reference. The County and Contractor hereby agree as follows:

1. **OPTION TO RENEW.** The parties hereby wish to renew the Agreement on a month-to-month basis until a new procurement for these services is completed and a new contract is in place.
2. **EFFECTIVE DATE OF RENEWAL TERM.** The Effective Date of this Amendment shall commence February 26, 2021 and shall terminate upon ten (10) days written notice when a new contract is in place.
3. **COMPENSATION.** Compensation for this renewal term of the Agreement shall be in accordance with Section II and Exhibit "A" of the original Agreement.
4. **OTHER PROVISIONS REMAIN IN EFFECT.** Except as specifically modified herein, all terms and conditions of the original Agreement between the parties, dated February 18, 2016 and any amendments thereto, shall remain in full force and effect.
5. **CONFLICTING PROVISIONS.** The terms, statements, requirements, or provisions contained in this Amendment shall prevail and be given superior effect and priority over any conflicting or inconsistent terms, statements, requirements or provisions contained in any other document or attachment.

(Remainder of Page Intentionally Left Blank)



IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the day and year first written above.

EMERGENCY STANDBY POWER:



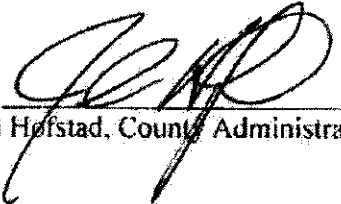
Signature

TITLE: Manager

Christopher Schumacher

Print Name

OKALOOSA COUNTY, FLORIDA

BY: 

John Hofstad, County Administrator

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 01/23/2020

Contract/Lease Control #: C16-2374-FM

Procurement#: NA

Contract/Lease Type: CONTRACT

Award To/Lessee: EMERGENCY STANDBY POWER

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 02/26/2020

Expiration Date: 02/26/2021

Description of ANNUAL MAINTENACE OF EMERGENCY GENERATORS

Department: FM

Department Monitor: PUCKETT

Monitor's Telephone #: 850-689-5630

Monitor's FAX # or E-mail: JPUCKETT@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS

CERTIFICATE OF INSURANCE

This certificate is issued for informational purposes only. It certifies that the policies listed in this document have been issued to the Named Insured. It does not grant any rights to any party nor can it be used, in any way, to modify coverage provided by such policies. Alteration of this certificate does not change the terms, exclusions or conditions of such policies. Coverage is subject to the provisions of the policies, including any exclusions or conditions, regardless of the provisions of any other contract, such as between the certificate holder and the Named Insured. The limits shown below are the limits provided at the policy inception. Subsequent paid claims may reduce these limits.

Certificate Holder: OKALOOSA COUNTY BCC 5479 A OLD BETHEL ROAD CRESTVIEW, FL USA 32536	Named Insured: EMERGENCY STANDBY POWER, LLC 17 DUVAL ST FORT WALTON BEACH FL 32547-2478
--	---

Automobile Liability			
Insurer Name: Allstate Insurance Company			
Policy Number: 648862027			
<input type="checkbox"/> 1 -- Any Auto	<input type="checkbox"/> 2 - Owned Autos Only	<input type="checkbox"/> 3 -- Owned Priv. Pass. Autos Only	
<input type="checkbox"/> 4 -- Owned Autos Other Than Priv. Pass. Autos Only	<input checked="" type="checkbox"/> 5 - Owned Autos Subject to No Fault	<input type="checkbox"/> 6 - Owned Autos Subject to a Compulsory UM Law	
<input checked="" type="checkbox"/> 7 -- Specifically Described Autos	<input type="checkbox"/> 8 - Hired Autos Only	<input type="checkbox"/> 9 - Nonowned Autos Only	
Policy Effective Date : 08-19-2020		Policy Expiration Date: 08-19-2021	
Limits of Insurance:	\$1,000,000		Combined Single Limit (each accident)
	BI Per Person	BI Per Accident	PD Per Accident
Description of Operations/Locations/Vehicles/Endorsements/Special Provisions			
Interested Party Type: Additional Insured - General Contractor			
THIS CERTIFICATE DOES NOT GRANT ANY COVERAGE OR RIGHTS TO THE CERTIFICATE HOLDER. IF THIS CERTIFICATE INDICATES THAT THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST EITHER BE ENDORSED OR CONTAIN SPECIFIC LANGUAGE PROVIDING THE CERTIFICATE HOLDER WITH ADDITIONAL INSURED STATUS. THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ONLY TO THE EXTENT INDICATED IN SUCH POLICY LANGUAGE OR ENDORSEMENT.			

Producer: RYLAND/MORROW AGY	
Authorized Representative:	
Date: 06-23-20	

Okaloosa County BOCC

JUL 07 2020

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 Risk Management





POLICY NUMBER: 648862027

COMMERCIAL AUTO
CA 20 48 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured:	EMERGENCY STANDBY POWER, LLC
Endorsement Effective Date:	08-19-2020

SCHEDULE

Name Of Person(s) Or Organization(s): OKALOOSA COUNTY BCC 5479 A OLD BETHEL ROAD CRESTVIEW, FL USA 32536
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.

Okaloosa County BOCC

JUL 07 2020

Received by
Risk Management



CERTIFICATE OF INSURANCE

This certificate is issued for informational purposes only. It certifies that the policies listed in this document have been issued to the Named Insured. It does not grant any rights to any party nor can it be used, in any way, to modify coverage provided by such policies. Alteration of this certificate does not change the terms, exclusions or conditions of such policies. Coverage is subject to the provisions of the policies, including any exclusions or conditions, regardless of the provisions of any other contract, such as between the certificate holder and the Named Insured. The limits shown below are the limits provided at the policy inception. Subsequent paid claims may reduce these limits.

Certificate Holder: OKALOOSA COUNTY BCC 5479 A OLD BETHEL ROAD CRESTVIEW, FL USA 32536	Named Insured: EMERGENCY STANDBY POWER, LLC 17 DUVAL ST FORT WALTON BEACH FL 32547-2478
--	---

Automobile Liability			
Insurer Name: Allstate Insurance Company			
Policy Number: 648862027			
<input type="checkbox"/> 1 -- Any Auto		<input type="checkbox"/> 2 -- Owned Autos Only	<input type="checkbox"/> 3 -- Owned Priv. Pass. Autos Only
<input type="checkbox"/> 4 -- Owned Autos Other Than Priv. Pass. Autos Only	X	<input type="checkbox"/> 5 -- Owned Autos Subject to No Fault	<input type="checkbox"/> 6 -- Owned Autos Subject to a Compulsory UM Law
X <input type="checkbox"/> 7 -- Specifically Described Autos		<input type="checkbox"/> 8 -- Hired Autos Only	<input type="checkbox"/> 9 -- Nonowned Autos Only
Policy Effective Date : 08-19-2019		Policy Expiration Date: 08-19-2020	
Limits of Insurance:	\$1,000,000	Combined Single Limit (each accident)	
	BI Per Person	BI Per Accident	PD Per Accident
Description of Operations/Locations/Vehicles/Endorsements/Special Provisions			
Interested Party Type: Additional Insured - General Contractor			
THIS CERTIFICATE DOES NOT GRANT ANY COVERAGE OR RIGHTS TO THE CERTIFICATE HOLDER. IF THIS CERTIFICATE INDICATES THAT THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST EITHER BE ENDORSED OR CONTAIN SPECIFIC LANGUAGE PROVIDING THE CERTIFICATE HOLDER WITH ADDITIONAL INSURED STATUS. THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ONLY TO THE EXTENT INDICATED IN SUCH POLICY LANGUAGE OR ENDORSEMENT.			

Producer: RYLAND/MORROW AGY	
Authorized Representative: Okaloosa County BOCC	
Date: 08-22-19	

SEP 03 2019

C 16-2374-FM

 Received by
Risk Management

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: EMERGENCY STANDBY POWER, LLC

Endorsement Effective Date: 08-22-2019

SCHEDULE

Name Of Person(s) Or Organization(s):

OKALOOSA COUNTY BCC
5479 A OLD BETHEL ROAD
CRESTVIEW, FL USA 32536

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.





CONTRACT/LEASE RENEWAL FORM

Date: December 23, 2019
Company: Emergency Standby Power LLC
Attn: Christopher Schumacher
Address: 17 Duval Street
City, St, Zip: Fort Walton Beach, FL 32547
RE: One Year Contract Renewal

CONTRACT#: C16-2374-FM
EMERGENCY STANDBY POWER
ANNUAL MAINT OF EMERGENCY GENERATORS
EXPIRES: 02/26/2021

Dear Christopher,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C16-2374-FM for an additional term. The contract renewal period will be 2/26/2020 to 2/26/2021. The annual budgeted amount for this contract is \$27,123.00. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

Dept. Director
Signature: [Signature]

Date: 1/8/20

Approved By: [Signature]
(as prescribed below on item 1)

Date: 01/08/2020

Approved By: [Signature]
(as prescribed below on item 1)

Date: 1.17.2020

AUTHORIZED COMPANY REPRESENTATIVE

Contractor: Christopher Schumacher

Approved By: [Signature]

Title: Manager

Date: 12-26-2019

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).**
- 2) Keep a copy of this form for your records.**
- 3) Send original to Purchasing Services Coordinator.**
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970

Ann Halbert

From: DeRita Mason
Sent: Tuesday, January 7, 2020 7:38 AM
To: Ann Halbert
Subject: RE: C16-2374-FM Emergency Standby Power LLC

I have talked to Kerry about this one and the bid documents actually said 2 1 year renewals. She stated that we could use the bid documents because the contract was not correct. It is okay to sign.

DeRita Mason



DeRita Mason
Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Ann Halbert <ahalbert@myokaloosa.com>
Sent: Tuesday, January 7, 2020 6:47 AM
To: DeRita Mason <dmason@myokaloosa.com>
Subject: C16-2374-FM Emergency Standby Power LLC

Good Morning, DeRita and Happy New Year!!

Zan asked me to look at a renewal form FM submitted for the above contract. The original agreement appears to have been signed on 2/18/16, was a 3 year agreement and had a one year renewal.

Jason Autrey has been asked to sign a new renewal form requesting another one year extension from 2/26/20 to 2/26/21, but the three years and the one year renewal expire on 2/26/20 according to what I found.

Should I let Jason know he should or should not sign the new renewal form?

Ann Halbert,
Public Works Coordinator
1759 S. Ferdon Blvd., Crestview, FL 32536
Direct Line: (850) 423-4830

- 5) NFPA standards
- b) Technical Documentation required in excess of that provided by the County shall be the responsibility of the contractor.
- c) Repairs to generators must generally be made within 5-10 working days unless noted otherwise or authorized by the County Representative.

Guarantee

- a) Vendor has the sole responsibility of ensuring and guaranteeing that the equipment and materials furnished or supplied meet the requirements of this specification.
- b) All repair work and parts supplied shall be guaranteed for a minimum of (2) years from the date the equipment is returned to service against defects in materials or workmanship supplied by the contractor. Any warranted failures shall be corrected at no cost to the County including transportation to and from the jobsite.

Qualifications

- a) Bidders must submit a description of their shop facility and a list of employees by position. Bidders should include a list of references with emphasis on any work done for governmental agencies.
- b) The terms of this contract require the vendor to employ a sufficient number of personnel to meet the terms and conditions of this solicitations. Vendor personnel shall be required to obtain security clearance access certain locations. All vendor personnel are required to carry a means of identification, such as a badge or be readily identifiable (shirt logo, etc) as being an employee of the vendor when making site visits.

Invoicing

- a) A proper invoice must include:
 - 1) Name and address of Contractor
 - 2) Invoice date
 - 3) Invoice #
 - 4) Contract #
 - 5) Contract line item # including description, quantity, unit measure, unit price and extended price of the item;
 - 6) Terms of any prompt payment discount offered
 - 7) Name and address of official to whom payment is to be sent
 - 8) Federal Identification #

*The two Health Department generators will be under the agreement, however, invoices shall be sent to:

Okaloosa County Public Health
221 Hospital Dr., N.E.
FWB, FL 32547

Terms

The term for the contract shall be for three (3) years with two (2) one (1) year renewals.

AMENDMENT OF CONTRACT C16-2374-FM
EMERGENCY STANDBY POWER FOR ANNUAL MAINTENANCE OF EMERGENCY
GENERATORS AT THE
OKALOOSA COUNTY AIRPORTS

This Amendment of Contract, made and entered into this 5th day of September, 2019, hereby approves the fourth amendment for Emergency Standby Power ("Contract"), dated February 18, 2016, by Emergency Standby Power ("Contractor"), and Okaloosa County, Florida through its Board of County Commissioners (hereinafter the "County").

WITNESSETH:

WHEREAS, the County entered into Contract Agreement, C16-2374-FM for Annual Maintenance of Emergency Generators on February 18, 2016 at the Okaloosa County Airports with a current expiration date of February 26, 2020; and

WHEREAS, County desires to amend this Contract to add the Car Rental generator at the Destin – Fort Walton Beach Airport; and

WHEREAS, County desires to delete Kohler generator, serial number 2165835 model 12RES.

NOW THEREFORE, in consideration of the mutual covenants herein and other good and valuable consideration, the executing parties consent to and agree to the following:

AMENDMENT

1. The purpose of this amendment is to add Car Rental generator to C16-2374-FM, for annual maintenance of emergency generators. Kohler generator model 100RZ serial number 0676970.
2. Site inspections will be accomplished three (3) times a year (January-April-August) to include one drop-down transfer prior to May and one visit generator will be serviced. Rate \$185.83 X 3 or \$557.49.
3. Delete Kohler generator serial number 2165835 model 12RES.
4. **VENDORS ON SCRUTINIZED COMPANIES LISTS:** By executing this Agreement, Concessionaire, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba

or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may immediately terminate this Agreement for cause if the Concessionaire is found to have submitted a false certification as to the above or if the Concessionaire is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the Concessionaire has submitted a false certification, the County will provide written notice to the Contractor. Unless the Concessionaire demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the Contractor. If the County's determination is upheld, a civil penalty equal to the greater of \$2 million or twice the amount of this Agreement shall be imposed on the Concessionaire, and the Concessionaire will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by Concessionaire. If federal law ceases to authorize the states to adopt and enforce this particular contract provision shall be null and void.

5. All other provisions of the Contract Agreement shall remain in full force and effect through the duration of the Contract term.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the day and year first written.

OKALOOSA COUNTY, FLORIDA



John Hofstad, County Administrator

Date: _____
9/5/19

EMERGENCY STANDBY POWER

Christopher Schumacher

Christopher Schumacher

Date: 6-25-19

ATTEST:

Dy Brunson
Witness

1 Daniel Padgett
Witness

ACKNOWLEDGMENTS

STATE OF Florida
COUNTY OF Okaloosa

Before me, the undersigned officer duly authorized to take acknowledgments in the COUNTY and STATE aforesaid, personally appeared CHRISTOPHER SCHUMACHER who, under oath, deposes and says that he is authorized to execute contracts and lease agreements and that he executed the foregoing instrument for the uses and purposes contained therein.

Sworn and subscribed before me this 25th day of June, 2019, AD.



Lisa Ann Huntsman
NOTARY

My Commission Expires: 9-17-19

**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C16-2374-FM Tracking Number: 3402-19
Procurement/Contractor/Lessee Name: Em. Standby Power Grant Funded: YES ___ NO X
Purpose: Amendment #4 / Adding 2 sub. generators
Date/Term: 2/26/20
Amount: _____
Department: AP
Dept. Monitor Name: T. Stage

1. GREATER THAN \$100,000
2. GREATER THAN \$50,000
3. \$50,000 OR LESS

Purchasing Review

Procurement or Contract/Lease requirements are met:
Victoria Taravella Date: 5/31/19
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Victoria Taravella

2CFR Compliance Review (if required)

Approved as written: N/A Grant Name: _____
Date: _____
Grants Coordinator Danielle Garcia

Risk Management Review

Approved as written: see email Date: 6/4/19
Risk Manager or designee Laura Porter or Krystal King

County Attorney Review

Approved as written: see email Date: 6/18/19
County Attorney Gregory T. Stewart, Lynn Hoshihara, Kerry Parsons or Designee

Following Okaloosa County approval:

Clerk Finance

Document has been received: _____ Date: _____
Finance Manager or designee

Victoria Taravella

From: Karen Donaldson
Sent: Tuesday, June 04, 2019 10:59 AM
To: Victoria Taravella
Subject: RE: Emergency Standby Power Amendment Four for Coordination

This is approved by Risk management

Karen Donaldson

Karen Donaldson
Public Records and Contracts Specialist
Okaloosa County Risk Management
5479-B Old Bethel Rd.
Crestview, Fl. 32536
850.683.6207
KDonaldson@myokaloosa.com



Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: Victoria Taravella <vtaravella@myokaloosa.com>
Sent: Friday, May 31, 2019 2:47 PM
To: Karen Donaldson <kdonaldson@myokaloosa.com>; Edith Gibson <egibson@myokaloosa.com>
Subject: Emergency Standby Power Amendment Four for Coordination

Please approve the attached amendment for risk purposes.
Best,

Victoria Taravella

Contracts & Lease Coordinator
Okaloosa County Purchasing Dept.
5479A Old Bethel Road
Crestview, FL 32536

vtaravella@myokaloosa.com
Phone: (850) 689-5960
Fax: (850) 689-5970

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Victoria Taravella

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Tuesday, June 18, 2019 12:40 PM
To: Victoria Taravella
Cc: Lynn Hoshihara
Subject: RE: Emergency Standby Power Amendment Four for Coordination

This is approved for legal purposes.

Kerry A. Parsons, Esq.
**Nabors
Giblin &
Nickerson**
1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
Kparsons@ngn-tally.com

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From: Victoria Taravella <vtaravella@myokaloosa.com>
Sent: Friday, May 31, 2019 3:47 PM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Subject: FW: Emergency Standby Power Amendment Four for Coordination

Please approve attached amendment for legal purposes.
Best,

Victoria Taravella
Contracts & Lease Coordinator
Okaloosa County Purchasing Dept.
5479A Old Bethel Road
Crestview, FL 32536

vtaravella@myokaloosa.com
Phone: (850) 689-5960
Fax: (850) 689-5970

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

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CERTIFICATE OF LIABILITY INSURANCE

EMERG-1 OP ID: GH

DATE (MM/DD/YYYY)

06/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beale Marine & Casualty, Inc. P.O. Box 5910 Jacksonville, FL 32247 John P. Beale	CONTACT NAME: John P. Beale	
	PHONE (A/C, No, Ext): 904-399-0508	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Hull & Company, Inc.		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
 Emergency Standby Power, LLC
 Jack Jacopetti
 17 Duval St
 Fort Walton Beach, FL 32547

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	NPP8576056	04/26/2019	04/26/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 250 BI/PD
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		BE 061213390	02/02/2019	04/26/2020	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

OKALOBC

Okaloosa County BCC
 5479 A Old Bethel Road
 Crestview, FL 32536

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

Policy Number
648862027

COMMON POLICY CHANGE ENDORSEMENT

Endorsement No. 001

Allstate Insurance Company

Named Insured EMERGENCY STANDBY POWER, LLC

Effective Date: 08-22-19
12:01 A.M., Standard Time

Agent Name RYLAND/MORROW AGY

POLICY CHANGES ENDORSEMENT DESCRIPTION (CONT'D)

THE FOLLOWING ADDITIONAL INTEREST (ADDITIONAL INSURED - OTHER) HAS BEEN ADDED TO THE POLICY:

OKALOOSA COUNTY BCC
5479 A OLD BETHEL ROAD
CRESTVIEW FL 32536

THE FOLLOWING FORM(S) HAS BEEN ADDED:
CA 20 48 10-13 DESIGNATED INSURED

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

REMOVAL PERMIT

If this policy includes the Commercial Property Coverage Part, the following applies with respect to the Coverage Part:

If Covered Property is removed to a new location that is described on this Policy Change, you may extend this insurance to include that Covered Property at each location during the removal. Coverage at each location will apply in the proportion that the value at each location bears to the value of all Covered Property being removed. This permit applies up to 10 days after the effective date of this Policy Change; after that, this insurance does not apply at the previous location.

Policy Number
648862027

SCHEDULE OF FORMS AND ENDORSEMENTS

Allstate Insurance Company

Named Insured EMERGENCY STANDBY POWER, LLC

Effective Date: 08-22-19

12:01 A.M., Standard Time

Agent Name RYLAND/MORROW AGY

COMMON POLICY FORMS AND ENDORSEMENTS

DM CW 30	01-10	COMMON POLICY CHANGE ENDORSEMENT
DM CW 12	01-10	SCHEDULE OF FORMS AND ENDORSEMENTS

AUTOMOBILE FORMS AND ENDORSEMENTS

CA 20 48	10-13	DESIGNATED INSURED
----------	-------	--------------------

CERTIFICATE OF INSURANCE

This certificate is issued for informational purposes only. It certifies that the policies listed in this document have been issued to the Named Insured. It does not grant any rights to any party nor can it be used, in any way, to modify coverage provided by such policies. Alteration of this certificate does not change the terms, exclusions or conditions of such policies. Coverage is subject to the provisions of the policies, including any exclusions or conditions, regardless of the provisions of any other contract, such as between the certificate holder and the Named Insured. The limits shown below are the limits provided at the policy inception. Subsequent paid claims may reduce these limits.

Certificate Holder: OKALOOSA COUNTY BCC 5479 A OLD BETHEL ROAD CRESTVIEW, FL USA 32536	Named Insured: EMERGENCY STANDBY POWER, LLC 17 DUVAL ST FORT WALTON BEACH FL 32547-2478
--	---

Automobile Liability			
Insurer Name: Allstate Insurance Company			
Policy Number: 648862027			
<input type="checkbox"/> 1 - Any Auto	<input type="checkbox"/> 2 - Owned Autos Only	<input type="checkbox"/> 3 - Owned Priv. Pass. Autos Only	
<input type="checkbox"/> 4 - Owned Autos Other Than Priv. Pass. Autos Only	<input checked="" type="checkbox"/> 5 - Owned Autos Subject to No Fault	<input type="checkbox"/> 6 - Owned Autos Subject to a Compulsory UM Law	
<input checked="" type="checkbox"/> 7 - Specifically Described Autos	<input type="checkbox"/> 8 - Hired Autos Only	<input type="checkbox"/> 9 - Nonowned Autos Only	
Policy Effective Date : 08-19-2019		Policy Expiration Date: 08-19-2020	
Limits of Insurance:	\$1,000,000	Combined Single Limit (each accident)	
	BI Per Person	BI Per Accident	PD Per Accident
Description of Operations/Locations/Vehicles/Endorsements/Special Provisions			
Interested Party Type: Additional Insured - General Contractor			
THIS CERTIFICATE DOES NOT GRANT ANY COVERAGE OR RIGHTS TO THE CERTIFICATE HOLDER. IF THIS CERTIFICATE INDICATES THAT THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST EITHER BE ENDORSED OR CONTAIN SPECIFIC LANGUAGE PROVIDING THE CERTIFICATE HOLDER WITH ADDITIONAL INSURED STATUS. THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ONLY TO THE EXTENT INDICATED IN SUCH POLICY LANGUAGE OR ENDORSEMENT.			

Producer: RYLAND/MORROW AGY	
Authorized Representative:	Date: 08-22-19

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: EMERGENCY STANDBY POWER, LLC

Endorsement Effective Date: 08-22-2019

SCHEDULE

Name Of Person(s) Or Organization(s):

OKALOOSA COUNTY BCC
5479 A OLD BETHEL ROAD
CRESTVIEW, FL USA 32536

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.

Dave Miner

From: DeRita Mason
Sent: Wednesday, September 4, 2019 10:45 AM
To: Dave Miner
Cc: Allyson Oury
Subject: FW: COI Emergency Standby Power for Compliance

See below from Karen regarding workers comp.

Thank you,

DeRita



DeRita Mason
Contracts and Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
(850) 689-5960
dmason@myokaloosa.com

"Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."

From: Karen Donaldson <kdonaldson@myokaloosa.com>
Sent: Wednesday, September 4, 2019 10:44 AM
To: DeRita Mason <dmason@myokaloosa.com>
Subject: RE: COI Emergency Standby Power for Compliance

Thanks. We may not get it...some of them don't file it with the state but if they have it we like to have it in the file. Don't hold up anything waiting for it.

Thanks

Karen Donaldson

Karen Donaldson
Public Records and Contracts Specialist
Okaloosa County Risk Management
5479-B Old Bethel Rd.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

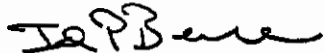
PRODUCER Beale Marine & Casualty, Inc. P.O. Box 5910 Jacksonville, FL 32247 John P. Beale	CONTACT NAME: John P. Beale PHONE (A/C, No. Ext): 904-399-0508 E-MAIL ADDRESS: FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE INSURER A: Hull & Company, Inc. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Emergency Standby Power, LLC Jack Jacopetti 17 Duval St Fort Walton Beach, FL 32547	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		NPP8576056	04/26/2019	04/26/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductibl \$ 250 BI/PD
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			BE 061213390	02/02/2019	04/26/2020	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER OKALOBC Okaloosa County BCC 5479 A Old Bethel Road Crestview, FL 32536	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

Policy Number
648862027

**THIS ENDORSEMENT CHANGES THE POLICY.
PLEASE READ IT CAREFULLY.
COMMON POLICY CHANGE ENDORSEMENT**

Endorsement No. 001

Allstate Insurance Company

Named Insured EMERGENCY STANDBY POWER, LLC

Effective Date: 08-22-19
12:01 A.M., Standard Time

Agent Name RYLAND/MORROW AGY

This endorsement will not be used to decrease coverages, increase rates or deductibles or alter any terms or conditions of coverage unless at the sole request of the insured.

COVERAGE PART INFORMATION – Coverage parts affected by this change as indicated by [X] below.

- Commercial Property
- Commercial General Liability
- Commercial Crime
- Commercial Inland Marine
- COMMERCIAL AUTOMOBILE
-

NO CHARGE

The following item(s):

- | | |
|--|---|
| <input type="checkbox"/> Insured's Name | <input type="checkbox"/> Insured's Mailing Address |
| <input type="checkbox"/> Policy Number | <input type="checkbox"/> Company |
| <input type="checkbox"/> Effective/Expiration Date | <input type="checkbox"/> Insured's Legal Status/Business of Insured |
| <input type="checkbox"/> Payment Plan | <input type="checkbox"/> Premium Determination |
| <input type="checkbox"/> Additional Interested Parties | <input type="checkbox"/> Coverage Forms and Endorsements |
| <input type="checkbox"/> Limits/Exposures | <input type="checkbox"/> Deductibles |
| <input type="checkbox"/> Covered Property/Location Description | <input type="checkbox"/> Classification/Class Codes |
| <input type="checkbox"/> Rates | <input type="checkbox"/> Underlying Exposure/Insurance |

is (are) changed to read {See Additional Page(s)}

SEE NEXT PAGE

The above amendments result in a change in the premium as follows:

This premium does not include taxes and surcharges.

No Changes To be Adjusted at Audit

Additional NO CHARGE Return NO CHARGE

Tax and Surcharge Changes

Additional Return

Countersigned By: _____ RYLAND/MORROW AGY
AUTHORIZED AGENT

Policy Number
648862027

COMMON POLICY CHANGE ENDORSEMENT

Endorsement No. 001

Allstate Insurance Company

Named Insured EMERGENCY STANDBY POWER, LLC

Effective Date: 08-22-19
12:01 A.M., Standard Time

Agent Name RYLAND/MORROW AGY

POLICY CHANGES ENDORSEMENT DESCRIPTION (CONT'D)

THE FOLLOWING ADDITIONAL INTEREST (ADDITIONAL INSURED - OTHER) HAS BEEN ADDED TO THE POLICY:
OKALOOSA COUNTY BCC
5479 A OLD BETHEL ROAD
CRESTVIEW FL 32536

THE FOLLOWING FORM(S) HAS BEEN ADDED:
CA 20 48 10-13 DESIGNATED INSURED

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

REMOVAL PERMIT

If this policy includes the Commercial Property Coverage Part, the following applies with respect to the Coverage Part:

If Covered Property is removed to a new location that is described on this Policy Change, you may extend this insurance to include that Covered Property at each location during the removal. Coverage at each location will apply in the proportion that the value at each location bears to the value of all Covered Property being removed. This permit applies up to 10 days after the effective date of this Policy Change; after that, this insurance does not apply at the previous location.

Policy Number
648862027

SCHEDULE OF FORMS AND ENDORSEMENTS

Allstate Insurance Company

Named Insured EMERGENCY STANDBY POWER, LLC

Effective Date: 08-22-19
12:01 A.M., Standard Time

Agent Name RYLAND/MORROW AGY

COMMON POLICY FORMS AND ENDORSEMENTS

DM CW 30	01-10	COMMON POLICY CHANGE ENDORSEMENT
DM CW 12	01-10	SCHEDULE OF FORMS AND ENDORSEMENTS

AUTOMOBILE FORMS AND ENDORSEMENTS

CA 20 48	10-13	DESIGNATED INSURED
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CERTIFICATE OF INSURANCE

This certificate is issued for informational purposes only. It certifies that the policies listed in this document have been issued to the Named Insured. It does not grant any rights to any party nor can it be used, in any way, to modify coverage provided by such policies. Alteration of this certificate does not change the terms, exclusions or conditions of such policies. Coverage is subject to the provisions of the policies, including any exclusions or conditions, regardless of the provisions of any other contract, such as between the certificate holder and the Named Insured. The limits shown below are the limits provided at the policy inception. Subsequent paid claims may reduce these limits.

Certificate Holder: OKALOOSA COUNTY BCC 5479 A OLD BETHEL ROAD CRESTVIEW, FL USA 32536	Named Insured: EMERGENCY STANDBY POWER, LLC 17 DUVAL ST FORT WALTON BEACH FL 32547-2478
--	---

Automobile Liability			
Insurer Name: Allstate Insurance Company			
Policy Number: 648862027			
<input type="checkbox"/> 1 -- Any Auto	<input type="checkbox"/> 2 -- Owned Autos Only	<input type="checkbox"/> 3 -- Owned Priv. Pass. Autos Only	
<input type="checkbox"/> 4 -- Owned Autos Other Than Priv. Pass. Autos Only	<input checked="" type="checkbox"/> 5 -- Owned Autos Subject to No Fault	<input type="checkbox"/> 6 -- Owned Autos Subject to a Compulsory UM Law	
<input checked="" type="checkbox"/> 7 -- Specifically Described Autos	<input type="checkbox"/> 8 -- Hired Autos Only	<input type="checkbox"/> 9 -- Nonowned Autos Only	
Policy Effective Date : 08-19-2019		Policy Expiration Date: 08-19-2020	
Limits of Insurance:	\$1,000,000	Combined Single Limit (each accident)	
	BI Per Person	BI Per Accident	PD Per Accident
Description of Operations/Locations/Vehicles/Endorsements/Special Provisions			
Interested Party Type: Additional Insured - General Contractor			
THIS CERTIFICATE DOES NOT GRANT ANY COVERAGE OR RIGHTS TO THE CERTIFICATE HOLDER. IF THIS CERTIFICATE INDICATES THAT THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST EITHER BE ENDORSED OR CONTAIN SPECIFIC LANGUAGE PROVIDING THE CERTIFICATE HOLDER WITH ADDITIONAL INSURED STATUS. THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ONLY TO THE EXTENT INDICATED IN SUCH POLICY LANGUAGE OR ENDORSEMENT.			

Producer: RYLAND/MORROW AGY	
Authorized Representative:	
Date: 08-22-19	

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: EMERGENCY STANDBY POWER, LLC
Endorsement Effective Date: 08-22-2019

SCHEDULE

Name Of Person(s) Or Organization(s): OKALOOSA COUNTY BCC 5479 A OLD BETHEL ROAD CRESTVIEW, FL USA 32536
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C16-2374-FM Tracking Number: 3318-19
Procurement/Contractor/Lessee Name: Emergency Standby Power Grant Funded: YES ___ NO
Purpose: Amendment to add ARFF generator to contract
Date/Term: 2-26-20
Amount: \$2,439 annually
Department: AP
Dept. Monitor Name: T. Stage

1. GREATER THAN \$100,000
2. GREATER THAN \$50,000
3. \$50,000 OR LESS

Purchasing Review

Procurement or Contract/Lease requirements are met:
Victoria Taravella Date: 3/15/19
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Victoria Taravella

2CFR Compliance Review (if required)

Approved as written: N/A Grant Name: _____
Date: _____
Grants Coordinator Danielle Garcia

Risk Management Review

Approved as written: see email Date: 3/15/19
Risk Manager or designee Laura Porter or Krystal King

County Attorney Review

Approved as written: see email Date: 3/18/19
County Attorney Gregory T. Stewart, Lynn Hoshihara, Kerry Parsons or Designee

Following Okaloosa County approval:

Clerk Finance

Document has been received:

Finance Manager or designee Date: _____

Victoria Taravella

From: Karen Donaldson
Sent: Friday, March 15, 2019 3:06 PM
To: Victoria Taravella
Subject: RE: C16-2374-FM Amend 3.docx

Approved. Adequate and updated insurance is in file.

thanks

Karen Donaldson

Karen Donaldson
Public Records and Contracts Specialist
Okaloosa County Risk Management
5479-B Old Bethel Rd.
Crestview, Fl. 32536
850.683.6207
KDonaldson@myokaloosa.com



Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: Victoria Taravella <vtaravella@myokaloosa.com>
Sent: Friday, March 15, 2019 3:00 PM
To: Karen Donaldson <kdonaldson@myokaloosa.com>; Edith Gibson <egibson@myokaloosa.com>
Subject: C16-2374-FM Amend 3.docx

Please review and approve the amendment for risk purposes. I've attached the contract for your convenience.
Best,

Victoria Taravella
Contracts & Lease Coordinator
Okaloosa County Purchasing Dept.
5479A Old Bethel Road
Crestview, FL 32536

vtaravella@myokaloosa.com
Phone: (850) 689-5960
Fax: (850) 689-5970

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Victoria Taravella

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Monday, March 18, 2019 9:03 AM
To: Victoria Taravella
Cc: Lynn Hoshihara
Subject: RE: C16-2374-FM Amend 3.docx

This amendment is approved for legal purposes.

Kerry A. Parsons, Esq.

**Nabors
Giblin &
Nickerson**
PLLC
ATTORNEYS AT LAW

1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
kparsons@ngn-tally.com

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From: Victoria Taravella <vtaravella@myokaloosa.com>
Sent: Friday, March 15, 2019 4:01 PM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Subject: FW: C16-2374-FM Amend 3.docx

Please review and approve the amendment. I've attached the contract for your convenience.
Best,

Victoria Taravella

Contracts & Lease Coordinator
Okaloosa County Purchasing Dept.
5479A Old Bethel Road
Crestview, FL 32536

vtaravella@myokaloosa.com
Phone: (850) 689-5960
Fax: (850) 689-5970

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Victoria Taravella

From: Karen Donaldson
Sent: Friday, March 15, 2019 3:06 PM
To: Victoria Taravella
Subject: RE: C16-2374-FM Amend 3.docx

Approved. Adequate and updated insurance is in file.

thanks

Karen Donaldson

Karen Donaldson
Public Records and Contracts Specialist
Okaloosa County Risk Management
5479-B Old Bethel Rd.
Crestview, Fl. 32536
850.683.6207
KDonaldson@myokaloosa.com



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From: Victoria Taravella <vtaravella@myokaloosa.com>
Sent: Friday, March 15, 2019 3:00 PM
To: Karen Donaldson <kdonaldson@myokaloosa.com>; Edith Gibson <egibson@myokaloosa.com>
Subject: C16-2374-FM Amend 3.docx

Please review and approve the amendment for risk purposes. I've attached the contract for your convenience.
Best,

Victoria Taravella
Contracts & Lease Coordinator
Okaloosa County Purchasing Dept.
5479A Old Bethel Road
Crestview, FL 32536

vtaravella@myokaloosa.com
Phone: (850) 689-5960
Fax: (850) 689-5970

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

Victoria Taravella

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Monday, March 18, 2019 9:03 AM
To: Victoria Taravella
Cc: Lynn Hoshihara
Subject: RE: C16-2374-FM Amend 3.docx

This amendment is approved for legal purposes.

Kerry A. Parsons, Esq.



1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
Kparsons@ngn-tally.com

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From: Victoria Taravella <vtaravella@myokaloosa.com>
Sent: Friday, March 15, 2019 4:01 PM
To: Parsons, Kerry <KParsons@ngn-tally.com>
Cc: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Subject: FW: C16-2374-FM Amend 3.docx

Please review and approve the amendment. I've attached the contract for your convenience.
Best,

Victoria Taravella
Contracts & Lease Coordinator
Okaloosa County Purchasing Dept.
5479A Old Bethel Road
Crestview, FL 32536

vtaravella@myokaloosa.com
Phone: (850) 689-5960
Fax: (850) 689-5970

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AMENDMENT OF CONTRACT C16-2374-FM
EMERGENCY STANDBY POWER FOR ANNUAL MAINTENANCE OF EMERGENCY
GENERATORS AT THE
OKALOOSA COUNTY AIRPORTS

This Amendment of Contract, made and entered into this 25 day of March, 2019, hereby approves the third amendment for Emergency Standby Power ("Contract"), dated February 18, 2016, by Emergency Standby Power ("Contractor"), and Okaloosa County, Florida through its Board of County Commissioners (hereinafter the "County").

WITNESSETH:

WHEREAS, the County entered into Contract Agreement, C16-2374-FM for Annual Maintenance of Emergency Generators on February 18, 2016 at the Okaloosa County Airports with a current expiration date of February 26, 2020; and

WHEREAS, County desires to amend this Contract to add the Aircraft Rescue and Fire Fighting Facility ("ARFF") generator at the Eglin Air Force Base Fire Station; and

WHEREAS, County desires to delete Kohler generator, serial number 0676970 model 100R2.

NOW THEREFORE, in consideration of the mutual covenants herein and other good and valuable consideration, the executing parties consent to and agree to the following:

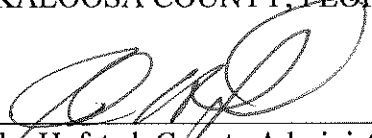
AMENDMENT

1. The purpose of this amendment is to add the new ARFF generator to C16-2374-FM, for annual maintenance of emergency generators. Kohler Power Systems 250REOZJE serial number SGM32JXC8.
2. Site inspections will be accomplished three (3) times a year (January-April-August) to include one drop-down transfer prior to May and one visit generator will be serviced. Rate \$425.00 X 3 or \$1,275.00. Load bank test - three hour load bank test, every third year. Rate \$632.00. Load bank test – two hour load bank test every first and second year Rate \$532.00. First two years the amount annually will be \$1,807.00. Third year annual amount will be \$1,907.00.
3. Delete Kohler generator serial number 0676970 model 100R2.
4. Eglin Fire Department will arrange or provide access to the ARFF for Airport employees or contractors required to maintain/repair the ARFF.

5. All other provisions of the Contract Agreement shall remain in full force and effect through the duration of the Contract term.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the day and year first written.

OKALOOSA COUNTY, FLORIDA



John Hofstad, County Administrator

Date: 3/25/19

EMERGENCY STANDBY POWER

Christopher Schumacher

Christopher Schumacher

Date: 3-20-19

ATTEST:

Marcus Budig MB
Witness

Dennis Kloet
Witness

ACKNOWLEDGMENTS

STATE OF Florida
COUNTY OF Okaloosa

Before me, the undersigned officer duly authorized to take acknowledgments in the COUNTY and STATE aforesaid, personally appeared CHRISTOPHER SCHUMACHER who, under oath, deposes and says that he is authorized to execute contracts and lease agreements and that he executed the foregoing instrument for the uses and purposes contained therein.

Sworn and subscribed before me this 20th day of March, 2019, AD.



Lisa Ann Huntsman
NOTARY

My Commission Expires: 9-17-19



CERTIFICATE OF LIABILITY INSURANCE

EMERG-1 OP ID: JAR

DATE (MM/DD/YYYY)
06/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beale Marine & Casualty, Inc. P.O. Box 5910 Jacksonville, FL 32247 John P. Beale	CONTACT NAME: John P. Beale
	PHONE (A/C, No., Ext): 904-399-0508 FAX (A/C, No.):
	E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Hull & Company, Inc.
	INSURER B: Hull & Company, Inc.
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED **Emergency Standby Power, LLC**
Jack Jacopetti
17 Duval St
Fort Walton Beach, FL 32547

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		NPP8490616	04/26/2018	04/26/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			BE 0156 30167	02/02/2018	02/02/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

C16-2374-FM

CERTIFICATE HOLDER

OKALOBC

Okaloosa County BCC
5479 A Old Bethel Road
Crestview, FL 32536**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 1/28/2019

Contract/Lease Control #: C16-2374-FM

Procurement#: RFB 49-15

Contract/Lease Type: CONTRACT

Award To/Lessee: EMERGENCY STANDBY POWER

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 02/18/2016

Expiration Date: 02/26/2020

Description of Contract/Lease: ANNUAL MAINTENANCE OF EMERGENCY GENERATORS

Department: FM

Department Monitor: J. PUCKETT

Monitor's Telephone #: 850-689-5630

Monitor's FAX # or E-mail: JPUCKETT@MYOKALOOSA.COM

Closed:

Cc: Finance Department Contracts & Grants Office



CONTRACT/LEASE RENEWAL FORM

Date: 1/15/2019
 Company Emergency Standby Power
 Attn: Christopher Schumacher
 Address 17 Duval St
 Fort Walton Beach, FL 32547
 RE: One year contract renewal

CONTRACT # C16-2374
 EMERGENCY STANDBY POWER
 ANNUAL MAINT. OF EMERGENCY GENERATORS
 EXPIRES: 02/26/2020

Dear Christopher,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C16-2374-FM for an additional term. The contract renewal period will be 2/26/2019 to 2/26/2020. The annual budgeted amount for this contract is \$ 29,000. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director
 Signature: [Signature]

Contractor: Emergency Standby Power

Date: 1/17/19

Approved By: [Signature]
 (as prescribed below on item 1)

Approved By: [Signature]

Date: 01/31/2019

Approved By: [Signature]
 (as prescribed below on item 1)

Title: Manager

Date: 1/31/19

Date: 1-17-19

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$ 25K and less, OMB Director \$25K to \$50K, County Administrator <\$ 100K and less or Board >\$ 100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Purchasing Services Coordinator.
 If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 02/17/2017

Contract/Lease Control #: C16-2374-FM

Bid #: 49-15

Contract/Lease Type: CONTRACT

Award To/Lessee: EMERGENCY STANDBY POWER

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 02/18/2016

Expiration Date: 02/26/2019 W/1 ONE YR RENEWAL

Description of Contract/Lease: ANNUAL MINTENANCE OF EMERGENCY GENERATORS

Department: FM

Department Monitor: PUCKETT

Monitor's Telephone #: 850-689-5630

Monitor's FAX # or E-mail: JPUCKETT@CO.OKALOOSA.FL.US

Closed:

Cc: Finance Department Contracts & Grants Office

**AMENDMENT OF CONTRACT C16-2374-FM
EMERGENCY STANDBY POWER FOR ANNUAL MAINTENANCE OF EMERGENCY
GENERATORS AT THE
OKALOOSA COUNTY AIRPORTS**

This Amendment of Contract, made and entered into this 18 day of December, 2017, hereby approves the first amendment for Emergency Standby Power ("Contract"), dated February 18, 2016, by Emergency Standby Power ("Contractor"), and Okaloosa County, Florida through its Board of County Commissioners (hereinafter the "County").

WITNESSETH:

WHEREAS, the County entered into Contract Agreement, C16-2374-FM for Annual Maintenance of Emergency Generators on February 18, 2016 at the Okaloosa County Airports with a current expiration date of February 26, 2019; and

WHEREAS, County desires to amend this Contract to add the Air Traffic Control Tower generator at the Destin Executive Airport; and

WHEREAS, the County, as a recipient of federal assistance, is required to incorporate specific provisions in all contracts, regardless of funding source, with additional provisions being required for federally funded projects. These provisions are being incorporated per this amendment as listed below.

NOW THEREFORE, in consideration of the mutual covenants herein and other good and valuable consideration, the executing parties consent to and agree to the following:

AMENDMENT

1. The purpose of this amendment is to add the new Air Traffic Control Tower's generator to C16-2374-FM, for annual maintenance of emergency generators. One Kohler 250REOZJE serial number SGM32GPSN.
2. The price for this addition is \$2,439.00 annually.
3. All other provisions of the Contract Agreement shall remain in full force and effect through the duration of the Contract term.
4. Contractor agrees to comply with all federal regulations, including, but not limited to, the following:

Title VI Clauses for Compliance with Nondiscrimination Requirements

Compliance with Nondiscrimination Requirements

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

- 1. Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
- 2. Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
- 3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor’s obligations under this contract and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.
- 4. Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts And Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
- 5. Sanctions for Noncompliance:** In the event of a contractor’s noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract

sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

- a. Withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Title VI List of Pertinent Nondiscrimination Acts and Authorities

Title VI List of Pertinent Nondiscrimination Acts and Authorities

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers.

The [*contractor* | *consultant*] has full responsibility to monitor compliance to the referenced statute or regulation. The [*contractor* | *consultant*] must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division

OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Contractor must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Contractor retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Contractor must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

E-VERIFY

Enrollment and verification requirements.

- (1) If the Contractor is not enrolled as a Federal Contractor in E-Verify at time of contract award, the Contractor shall-
 - a. Enroll. Enroll as a Federal Contractor in the E-Verify Program within thirty (30) calendar days of contract award;
 - b. Verify all new employees. Within ninety (90) calendar days of enrollment in the E-Verify program, begin to use E-Verify to initiate verification of employment eligibility of all new hires of the Contractor, who are working in the United States, whether or not assigned to the contract, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section); and,
 - c. Verify employees assigned to the contract. For each employee assigned to the contract, initiate verification within ninety (90) calendar days after date of enrollment or within thirty (30) calendar days of the employee's assignment to the contract, whichever date is later (but see paragraph (b)(4) of this section.)
- (2) If the Contractor is enrolled as a Federal Contractor in E-Verify at time of contract award, the Contractor shall use E-Verify to initiate verification of employment eligibility of
 - a. All new employees.
 - i. Enrolled ninety (90) calendar days or more. The Contractor shall initiate verification of all new hires of the Contractor, who are working in the United States, whether or not assigned to the contract, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section); or

- b. Enrolled less than ninety (90) calendar days. Within ninety (90) calendar days after enrollment as a Federal Contractor in E-Verify, the Contractor shall initiate verification of all new hires of the contractor, who are working in the United States, whether or not assigned to the contract, within three (3) business days after the date of hire (but see paragraph (b)(3) of this section; or
 - ii. Employees assigned to the contract. For each employee assigned to the contract, the Contractor shall initiate verification within ninety (90) calendar days after date of contract award or within thirty (30) days after assignment to the contract, whichever date is later (but see paragraph (b)(4) of this section.)
- (3) If the Contractor is an institution of higher education (as defined at 20 U.S.C. 1001(a)); a State or local government or the government of a Federally recognized Indian tribe, or a surety performing under a takeover agreement entered into with a Federal agency pursuant to a performance bond, the Contractor may choose to verify only employees assigned to the contract, whether existing employees or new hires. The Contractor shall follow the applicable verification requirements of (b)(1) or (b)(2), respectively, except that any requirement for verification of new employees applies only to new employees assigned to the contract.
- (4) Option to verify employment eligibility of all employees. The Contractor may elect to verify all existing employees hired after November 6, 1986 (after November 27, 2009, in the Commonwealth of the Northern Mariana Islands), rather than just those employees assigned to the contract. The Contractor shall initiate verification for each existing employee working in the United States who was hired after November 6, 1986 (after November 27, 2009, in the Commonwealth of the Northern Mariana Islands), within one hundred eighty (180) calendar days of-
 - i. Enrollment in the E-Verify program; or
 - ii. Notification to E-Verify Operations of the Contractor's decision to exercise this option, using the contract information provided in the E-Verify program Memorandum of Understanding (MOU)
- (5) The Contractor shall comply, for the period of performance of this contract, with the requirements of the E-Verify program MOU.
 - i. The Department of Homeland Security (DHS) or the Social Security Administration (SSA) may terminate the Contractor's MOU and deny access to the E-Verify system in accordance with the terms of the MOU. In such case, the Contractor, will be referred to a suspension or debarment official.

ii. During the period between termination of the MOU and a decision by the suspension or debarment official whether to suspend or debar, the contractor is excused from its obligations under paragraph (b) of this clause. If the suspension or debarment official determines not to suspend or debar the Contractor, then the Contractor must reenroll in E-Verify.

iii. Web site. Information on registration for and use of the E-Verify program can be obtained via the Internet at the Department of Homeland Security Web site: <http://www.dhs.gov/E-Verify>.

Individuals previously verified. The Contractor is not required by this clause to perform additional employment verification using E-Verify for any employee-

- (a) Whose employment eligibility was previously verified by the Contractor through the E-Verify program;
- (b) Who has been granted and holds an active U.S. Government security clearance for access to confidential, secret, or top secret information in accordance with the National Industrial Security Program Operating Manual; or
- (c) Who has undergone a completed background investigation and been issued credentials pursuant to Homeland Security Presidential Directive (HSPD)-12. Policy for a Common Identification Standard for Federal Employees and Contractors.

Subcontracts. The Contractor shall include the requirements of this clause, including this paragraph € (appropriately modified for identification of the parties in each subcontract that-

- (1) Is for-(i) Commercial and noncommercial services (except for commercial services that are part of the purchase of a COTS item (or an item that would be a COTS item, but for minor modifications), performed by the COTS provider, and are normally provided for that COTS item); or
- (ii) Construction;
- (2) Has a value of more than \$3,500; and
- (3) Includes work performed in the United States.

(The remainder of this page intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the day and year first written.

OKALOOSA COUNTY, FLORIDA



John Hofstad, County Administrator
Date: 12/18/17

EMERGENCY STANDBY POWER


Charles R. Jacopetti
Date: 10/31/2017

ATTEST:

Ashley Keyroz
Witness

Alvo Woodruff
Witness

ACKNOWLEDGMENTS

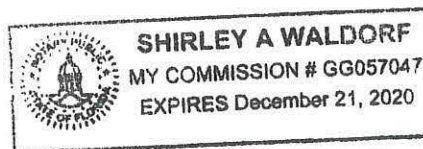
STATE OF Florida
COUNTY OF okaloosa

Before me, the undersigned officer duly authorized to take acknowledgments in the COUNTY and STATE aforesaid, personally appeared CHARLES R. JACOPETTI who, under oath, deposes and says that he is authorized to execute contracts and lease agreements and that he executed the foregoing instrument for the uses and purposes contained therein.

Sworn and subscribed before me this 31st day of October, 2017, AD.

Shirley A Waldorf
NOTARY

My Commission Expires: December 21, 2020



PROCUREMENT/CONTRACT/LEASE INTERNAL COORDINATION SHEET

Procurement/Contract/Lease Number: C16-2374- FM Tracking Number: 2085-18
Procurement/Contractor/Lessee Name: Emergency Standby Power Grant Funded: YES ___ NO
Purpose: Amendment to add generator for Air Traffic Control Tower OTS
Date/Term: 2/26/19 1. GREATER THAN \$50,000
Amount: 2,439.⁰⁰ annually 2. GREATER THAN \$25,000
Department: Airports 3. \$25,000 OR LESS
Dept. Monitor Name: StAge/Mixer

Purchasing Review

Procurement requirements are met:


Purchasing Director or designee

Greg Kisela, DeRita Mason, Matthew Young

Date: 10/19/17

2CFR Compliance Review (if required)

Approved as written:

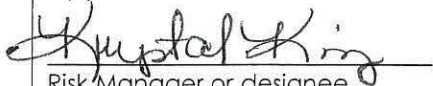

Grants Coordinator

Renee Biby

Date: 10/20/17

Risk Management Review

Approved as written:


Risk Manager or designee

Laura Porter or Krystal King

Date: 10-25-17

County Attorney Review

Approved as written:

See approval dated
County Attorney

Gregory T. Stewart, Lynn Hoshihara, Kerry Parsons or Designee

Date: 10/25/17

Following Okaloosa County approval:

Contracts & Grants

Document has been received:

Contracts & Grants Manager

Marcella Eubanks, Mindy Kovalsky, Ashley Endris

Date: _____

Matthew Young

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Wednesday, October 25, 2017 8:49 AM
To: Matthew Young
Cc: Lynn Hoshihara; Dave Miner
Subject: RE: Emergency Standby Power ATCT Amendment for Coordination/ Coordination No. 2085-18

Follow Up Flag: Follow up
Flag Status: Flagged

This is approved for legal purposes.

From: Matthew Young [mailto:myoung@co.okaloosa.fl.us]
Sent: Wednesday, October 25, 2017 9:45 AM
To: Parsons, Kerry
Cc: Lynn Hoshihara; Dave Miner
Subject: RE: Emergency Standby Power ATCT Amendment for Coordination/ Coordination No. 2085-18
Importance: High

Revisions adopted, Ma'am.

Respectfully,



Matthew Young
Contracts & Lease Coordinator
Okaloosa County Purchasing Department

Tel: (850) 689-5960 Fax: (850) 689-5970
myoung@co.okaloosa.fl.us www.co.okaloosa.fl.us
5479 Old Bethel Rd, Suite A Crestview, FL 32536

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: Parsons, Kerry [mailto:KParsons@ngn-tally.com]
Sent: Wednesday, October 25, 2017 8:38 AM
To: Matthew Young <myoung@co.okaloosa.fl.us>
Cc: Lynn Hoshihara <lhoshihara@co.okaloosa.fl.us>
Subject: RE: Emergency Standby Power ATCT Amendment for Coordination/ Coordination No. 2085-18

Please see my attached revisions.

From: Matthew Young [mailto:myoung@co.okaloosa.fl.us]
Sent: Friday, October 20, 2017 8:37 AM
To: Parsons, Kerry
Cc: Lynn Hoshihara

Dave Miner

From: Krystal King
Sent: Wednesday, December 06, 2017 4:19 PM
To: Dave Miner
Subject: RE: COI for Emergency Standby Power for Compliance

Great, they are in compliance with the contract.

Krystal King

Okaloosa County
Risk Management
(850)689-5977
Fax (850)689-5973

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records available to the public and media upon request. Therefore, this written email communication including your email address, may be subject to public disclosure.

From: Dave Miner
Sent: Tuesday, December 05, 2017 2:19 PM
To: Krystal King <kking@co.okaloosa.fl.us>
Subject: RE: COI for Emergency Standby Power for Compliance

Krystal:

Please see attached e-mail from ESP.

From: Krystal King
Sent: Tuesday, December 05, 2017 1:21 PM
To: Dave Miner <dminer@co.okaloosa.fl.us>
Subject: RE: COI for Emergency Standby Power for Compliance

How many employees do they have?

Krystal King

Okaloosa County
Risk Management
(850)689-5977
Fax (850)689-5973

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records available to the public and media upon request. Therefore, this written email communication including your email address, may be subject to public disclosure.

From: Dave Miner
Sent: Tuesday, December 05, 2017 12:46 PM
To: Krystal King <kking@co.okaloosa.fl.us>
Subject: RE: COI for Emergency Standby Power for Compliance

Krystal:

I received the attached e-mail from Emergency Standby Power, they are exempt from Workers Comp Insurance.

Thanks.

Dave

From: Krystal King
Sent: Monday, December 04, 2017 3:53 PM
To: Dave Miner <dminer@co.okaloosa.fl.us>
Subject: RE: COI for Emergency Standby Power for Compliance

Never a problem Dave, with as many as you have to repeatedly ask me for I am just glad one actually had an answer.

Krystal King
Okaloosa County
Risk Management
(850)689-5977
Fax (850)689-5973

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records available to the public and media upon request. Therefore, this written email communication including your email address, may be subject to public disclosure.

From: Dave Miner
Sent: Monday, December 04, 2017 3:47 PM
To: Krystal King <kking@co.okaloosa.fl.us>
Subject: RE: COI for Emergency Standby Power for Compliance

Sorry Krystal
I didn't have your response on 10-26-17 marked on my sheet.
I'll contact them.

From: Krystal King
Sent: Monday, December 04, 2017 3:29 PM
To: Dave Miner <dminer@co.okaloosa.fl.us>
Subject: FW: COI for Emergency Standby Power for Compliance

My response is the same as before, (see response from 10/26/2017 below) we need to see the work comp insurance.

Krystal King
Okaloosa County
Risk Management
(850)689-5977
Fax (850)689-5973

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records available to the public and media upon request. Therefore, this written email communication including your email address, may be subject to public disclosure.

From: Krystal King
Sent: Thursday, October 26, 2017 11:35 AM
To: Dave Miner <dminer@co.okaloosa.fl.us>
Subject: RE: COI for Emergency Standby Power for Compliance

We need to see his work comp insurance.

Krystal King
Okaloosa County
Risk Management
(850)689-5977
Fax (850)689-5973

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records available to the public and media upon request. Therefore, this written email communication including your email address, may be subject to public disclosure.

From: Dave Miner
Sent: Thursday, October 26, 2017 10:41 AM
To: Krystal King <kking@co.okaloosa.fl.us>; Laura Porter <lporter@co.okaloosa.fl.us>
Cc: Stephanie Herrick <sherrick@co.okaloosa.fl.us>; Lianne Clark <lclark@co.okaloosa.fl.us>
Subject: COI for Emergency Standby Power for Compliance

Krystal:

Please review the attached COI for Emergency Standby Power's Contract (C16-2374-FM) and let us know if the COI complies with requirements.

Thank you.

Dave

David E. Miner
Properties and Leases
Okaloosa County Airports
(850) 651-7160 Ext. 4
www.flyvps.com

"Please note: Due to Florida's very broad public records laws, most written communication to or from County employees regarding County business are public records, available to the public upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure."



CERTIFICATE OF LIABILITY INSURANCE

EMERG-1 OP ID: JAR

DATE (MM/DD/YYYY)
10/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

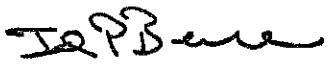
PRODUCER Beale Marine & Casualty, Inc. P.O. Box 5910 Jacksonville, FL 32247 John P. Beale	CONTACT NAME: Jane Richardson PHONE (A/C, No, Ext): 904-399-0508 FAX (A/C, No): E-MAIL ADDRESS:													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Senca Specialty Insurance</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Senca Specialty Insurance		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: Senca Specialty Insurance														
INSURER B:														
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED Emergency Standby Power, LLC Jack Jacopetti 17 Duval St Fort Walton Beach, FL 32547														

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	BAG1037273	04/13/2017	04/13/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER OKALOCB Okaloosa County BCC 5479 A Old Bethel Road Crestview, FL 32536	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 02/26/2016

Contract/Lease Control #: C16-2374 FM

Bid #: RFB 49-15

Contract/Lease Type: CONTRACT

Award To/Lessee: EMERGENCY STANDBY POWER

Owner/Lessor: OKALOOSA COUNTY

Effective Date:

Term:

Description of Contract/Lease: ANNUAL MAINTENANCE OF EMERGENCY GENERATORS

Department: FM

Department Monitor: PUCKETT

Monitor's Telephone #: 850-689-5630

Monitor's FAX # or E-mail: JPUCKETT@CO.OKALOOSA.FL.US

Closed: _____

cc: Finance Department Contracts & Grants Office

**CONTRACT # C16-2374-FM
EMERGENCY STANDBY POWER
ANN. MAINT OF EMER GENERATORS
EXPIRES: 02/26/2019 W/1 YR OPT.**

**Contract # C16-2374-FM
EMERGENCY STANDBY POWER
ANN. MAINT OF EMER GENERATORS
EXPIRES: 02-26-219 W/1 YR OPTION**

AMENDMENT TO CONTRACT C16-2374-FM
Emergency Standby Power Annual Maintenance of Emergency Generators

This Amendment entered into this 8th day of February, 2017, hereby amends contract C16-2374-FM, dated February 26, 2016, by and between Okaloosa County, Florida, (hereinafter the "County") and Emergency Standby Power, (hereinafter the "Contractor").

WHEREAS, on February 26, 2016, the County and Contractor entered into a contract, C16-2374-FM, which provides Annual Maintenance of Emergency Generators; and

WHEREAS, the initial term of C16-2374-FM shall expire on February 26, 2019; and

WHEREAS, the parties desire to amend the contract to add the following generators: **Cummings (Diesel) #100167121** to the Courthouse Annex, **Kohler (NG) #SGM32GHU2 Model 150 REZGC** to the Information Systems EMS #4 North and **Kohler (Diesel) #078304** to the Courthouse Annex. All generators are listed on Exhibit "A" attached hereto and the newly added generators are numbers 12, 16, and 21 of the Exhibit; and

WHEREAS, the parties desire to amend the contract to remove the following generators: **Caterpillar (Diesel) #G5C03436** at the 911 Center (EOC), **Caterpillar 2055KW #4GN01256 (NG)** at the Destin/FWB Airport, **Caterpillar (Diesel) #3456** at the Crestview Courthouse, **Caterpillar (Diesel) #3412** at the Okaloosa County Administration Building (OCAB).

NOW THEREFORE, in consideration of the mutual covenants herein and other good and valuable consideration, the parties hereby agree to amend C16-2374-FM as follows:

1. C16-2374-FM is hereby amended to include the new generators that Facility Maintenance has acquired.
2. C16-2374-FM is hereby amended to remove the four generators listed above.
3. C16-2374-FW is hereby amended to include the following additional provision:

Public Records

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OKALOOSA COUNTY RISK MANAGEMENT DEPARTMENT 5479 OLD BETHEL ROAD CRESTVIEW, FL 32536 PHONE: (850) 689-5977 riskinfo@co.okaloosa.fl.us.

Contractor must comply with the public records laws, Florida Statute Chapter 119, specifically Contractor must:

- a. Keep and maintain public records required by the County to perform the service.
 - b. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 Florida Statutes or as otherwise provided by law.
 - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.
 - d. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the contractor or keep and maintain public records required by the County to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
4. All other provisions of the Contract shall remain in full force and effect through the duration of the renewal.

IN WITNESS WHEREOF, the parties hereto have executed this renewal and amendment as of the day and year first written.

(Intentionally Left Blank)

Emergency Standby Power

Teresa G. Smith
Signature

Teresa G. Smith
Print Name

Date: 2-22-17

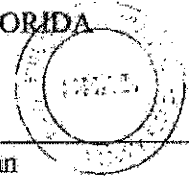
WITNESS

Signature

Print Name

OKALOOSA COUNTY, FLORIDA

Carolyn Ketchel
Carolyn Ketchel, Chairman



Date: 2/8/17

ATTEST:

Dany J. Stafford
J.D. Peacock, II, Clerk of Courts



Annual Maintenance and Repair of Emergency Generators

- 1) The purpose of this bid is to enter into a contract with a successful vendor to provide annual preventive maintenance and repair of stationary, trailer mounted, diesel, natural gas and liquid propane generators owned by the Okaloosa County Board of County Commissioners.
- 2) The following is a list of items to be performed each inspection. Inspections will be done three times a year (January-April-August). In addition, one drop down transfer shall be performed at each site prior to May of each year. This test shall be coordinated with Danny Godwin @ 850-546-0491 (cell) or 850-689-5791.

Item	Site	Address	Model	Price for MXS/Service	# of services per year	Yearly cost per site
1	Brackin Bldg.	302 N Wilson St Crestview	Katolight (Diesel) #DB00FRXT3 35703	238.33	3	714.99
2	Convention Center	1250 Miracle Strip Pkwy SE, FWB	Onan (Diesel) #DFCV5550929	238.33	3	714.99
3	Blackman Community Center	7590 Hwy 189 N Baker	Generac (LP) #QT04554AVANA	168.35	3	505.05
4	Supervisor of Elections	5479 Old Bethel Rd Crestview	Generac (NG) #CT04039ANAN	185.83	3	557.49
5	Admin Bldg. Radio Tower	1250 N Eglin Pkwy, Shalimar	Generac (NG) #QT02015ANAN	133.33	3	399.99
6	Facility Maintenance	5489 Old Bethel Rd, Crestview	Generac (NG) #QT15068JNANA	185.83	3	557.49
7	Jail Main Bldg	Hwy 90 E, Crestview	Onan (Diesel) #200DFBC	238.33 svc 432.00 load bank test, 532.00 every third year	3	996.99
8	Jail Warehouse	Hwy 90 E, Crestview	Generac (NG) #6595740100	185.83 svc 432.00 load bank test	3	839.49
9	Jail Kitchen and Admin	Hwy 90 E, Crestview	Generac (NG) #6598730100	185.83 svc	3	839.49

				432.00 load bank test		
10	Fleet Ops (North)	2792 Goodwin Ave, Crestview	Generac (NG) #99AOZ40S	168.35	3	505.05
11	Fleet Ops (South)	84 Ready Ave, FWB	Generac (NG)#99OZ40S	185.83	3	557.49
12	Courthouse Annex	1940 Lewis Turner Blvd. FWB	Cummins (Diesel) #100167121	308.34	3	925.02
13	Sheriffs Dept (North)	396 Brackin Ave, Crestview	Generac (NG) #99A037095	168.35	3	505.05
14	Clerk of Courts	602-C N. Pearl St, Crestview	Generac (NG) #00757-O	168.34	3	505.02
15	Road Dept Engineering (North)	1759 S. Ferdon blvd, Crestview	Generac (NG) #3454020100	168.34	3	505.02
16 new	Information Systems EMS #4 (North)	602-B N. Pearl St, Crestview	Kohler (NG) #SGM32GHJ2 Model 150 REZGC	287.00	3	861.00
17	Information Sys-Old Hospital Bldg (N)	601-A N. Pearl St #205, Crestview	Generac (NG) #2352920200	185.83	3	557.49
18	Essex Bldg	714 Essex Rd FWB	ONAN 100-ODVC-15R 28608A Serial # F850768753	185.83	3	557.49
19	Information Sys (South) Head-tn	1-A 9th Ave, Shalimar	Generac (NG) #QT13068GNANA	185.83	3	557.49
20	Transit Bldg	600 Transit Way, FWB	Generac (NG) #4882990100	185.83	3	557.49
21	Courthouse Annex	1940 Lewis Turner Blvd. FWB	Kohler (Diesel) #0783034	287.00	3	861.00
					3	
22	Health Dept (N)	812 James Lee Blvd, Crestview	Generac (Diesel) #9567170100	185.83	3	557.49

23	Health Dept (S)	221 Hosp Dr. N.E., FWB	Generac (Diesel) #SD3001018808010C	185.83	3	557.49
24	Destin Airport	Destin Airport	Kohler Serial#2165835 model 12RES	185.83 svc 380.00 load bank test	3	937.49
					3	
25	Baldwin Bldg	1701 State Rd 85 North Eglin AFB	Kohler(Diesel) 300KW,S/N0783035	1500.00 svcs 3000.00 load bank test	3	7500.00
26	Cargo Bldg	1701 State Rd 85 North Eglin	Generac 175KW (NG) S/N 2100324	211.50	3	634.50
27	Fuel Farm	1701 State Rd 85 North Eglin AFB	Generac(Diesel)80KW S/N 2099063	185.83	3	557.49
28	Car Rental Service Bldg 1721	VPS airport	Kohler 100kw	185.83	3	557.49
CONTRACT HOURLY RATES FOR REPAIRS						
	Labor		Overtime/Weekends			
	\$75.00/hour	No travel time, no mileage	\$95.00/hour	No travel time, no mileage		

What hours are considered overtime and what are regular hours? Examples (7:30-4:30 regular) (Overtime anytime after 4:30 and weekends?) 8:00 am until 5:00 pm Monday through Friday are considered regular hours. Any time outside of that time frame and on nationally recognized holidays constitutes overtime hours.

Vendor can charge for parts/equipment at a discounted rate agreed upon cost plus 30 %. The County will need an invoice for the part or equipment.

Quote to load bank the generators located at the Crestview Jail/Kitchen, Jail/Lobby and the Crestview Jail generator including the load bank, labor, and travel for all three units. Please breakdown the cost for each site.

Jail Main Bldg	\$432.00 - 2 hour, \$532.00 3 hour, every third year
Jail Warehouse	\$432.00 - 2 hour
Jail Kitchen and Admin	\$432.00 - 2 hour

*The two Health Department generators will be under this contract, however, invoices shall be sent to: Okaloosa County Public Health, 221 Hospital Dr., N.E. F.W.B., FL 32547

1) Static checks

- a) Air Intake System.
- b) Check or replace air filter as needed.
- c) Wipe out air breather housing.

2) Lubrication System

- a) Change engine crankcase oil a minimum of once a year or if hour meter indicates more than 100 hours of use per year.
- b) Remove and replace engine oil filter as required.
- c) Clean engine crankcase breather.
- d) Check engine oil for leaks.
- e) Check and replace oil lines as necessary.

3) Cooling System

- a) Check all belts and hoses, adjust tension if necessary.
- b) Check coolant level.
- c) Test antifreeze, check for leaks, and replace as necessary.
- d) Check block heater for proper operation.

4) Ignition System

- a) Check spark plug condition and replace as necessary.
- b) Check points and replace as necessary.
- c) Check rotor and replace as necessary.
- d) Check distributor cap and replace as necessary.
- e) Check and set engine timing.
- f) Check plug wires for damage.
- g) Check injectors when necessary.

5) Electrical System

- a) Check battery electrolyte level and specific gravity. Add distilled water as required.
- b) Remove any corrosion from battery and apply anti-corrosion compound on battery terminals.
- c) Check and tighten loose connections.
- d) Check starter and alternator.
- e) Recharge and replace as necessary.

6) Fuel System

- a) Remove and replace fuel filter
- b) Check for fuel leaks.
- c) Check for water in fuel tank.

7) Generator

- a) Remove side covers to inspect rotor and stator. Check for loose electrical connections and tighten as required.
- b) Check for signs of burned, frayed, or rodent damaged electrical components and wiring.

- c) Remove control panel and inspect wiring and components for loose connections or damaged wiring.
- d) Check proper operation of any emergency shutdown systems (if any).

8) Transfer Switch

- a) Vacuum dust and debris from cabinet
- b) Set and calibrate plant exerciser clock.
- c) Inspect and clean main load and replay contacts as needed.

9) Dynamic checks (Engine)

- a) Check for abnormal vibration.
- b) Observe exhaust for indication of engine condition.
- c) Check for oil, fuel and coolant leaks.
- d) Oil pressure- Observe record to be compared to past and future readings.
- e) Water temp- Observe, record to be compared to past and future readings.
- f) Battery Charger- Observe, record to be compared to past and future readings.

10) Safety Circuits- Check for Proper Operation

- a) Overcrank
- b) Overspeed
- c) Low Oil Pressure
- d) High water temp
- e) Emergency stop

11) Generator

- a) Voltage- Observe, record and calibrate voltage on all phases.
- b) Amperage- Observe, record.
- c) Frequency- Observe, record and calibrate to insure 60-cycle operation under load.

12) Transfer Switch

- a) Check automatic load transfer by disconnecting normal power.
- b) Check relays for proper operations and calibrate as necessary.
- c) Notify owner prior to power outage.

Reports/Pricing/Response Time

- a) Provide with your bid a sample form which incorporates the previously listed requirements. This form would be used at each inspection, with a copy furnished to Okaloosa County Facility Maintenance Department.
- b) Bid price includes costs of all oil, oil filters, fuel filters, water filters and small coolant hoses.
- c) Bid prices includes disposal of any oil, oil filters, fuel filters, antifreeze and /or any other items removed as part of the inspection (at no cost to the County).
- d) Prior to making any repair not covered in the maintenance program, approval must be obtained by contacting the Okaloosa County Facility Maintenance Department 850-546-0491.
- e) Must be able to respond to Emergency Service calls within 3 hours.

Standards

- a) Maintenance performed and materials of components supplied under the terms of this specification shall, at minimum, meet the latest revision of the following codes and standards:
 - 1) ANSI/IEEE – standard 43-1974 “Recommended Practice Testing Insulation Resistance of Rotating Machinery.”
 - 2) IEEE- Standard 62-1978 “Guide for Field Testing Apparatus Insulation.”
 - 3) NEASA- Standards for the “Electric Apparatus Sales and Service Industry.”
 - 4) NEMA – Standards Publication #MG1 “Motor & Generator Standards.”
- b) Technical Documentation required in excess of that provided by the County shall be the responsibility of the contractor.
- c) Repairs to generators must generally be made within 5-10 working days unless noted otherwise or authorized by the County Representative.

Guarantee

- a) Vendor has the sole responsibility of ensuring and guaranteeing that the equipment and materials furnished or supplied meet the requirements of this specification.
- b) All repair work and parts supplied shall be guaranteed for a minimum of (1) year from the date the equipment is returned to service against defects in materials or workmanship supplied by the contractor. Any warranted failures shall be corrected at no cost to the County including transportation to and from the jobsite.

Qualifications

- a) Bidders must submit a description of their shop facility and a list of employees by position. Bidders should include a list of references with emphasis on any work done for governmental agencies.
- b) The terms of this contract require the vendor to employ a sufficient number of personnel to meet the terms and conditions of this contract. Vendor personnel will be required to carry a means of identification, such as a badge or be readily identifiable (shirt logo, etc) as being an employee of the vendor when making site visits.

Effective Date

- a) The effective date of this contract would be effective upon signing a contract agreement by both parties and would run through 2-26-19.

Payment

- a) The contractor shall be paid upon submission of invoices, through the requesting department to the Okaloosa County Board of County Commissioners, Finance Office, 302 N Wilson St, #203 Crestview Fl 32536
- b) A proper invoice must include:
 - 1) Name and address of Contractor
 - 2) Invoice date

- 3) Invoice #
- 4) Contract #
- 5) Contract line item # including description, quantity, unit measure, unit price and extended price of the item;
- 6) Terms of any prompt payment discount offered
- 7) Name and address of official to whom payment is to be sent
- 8) Federal Identification #

NOTICE TO PROCEED

DATE: March 9, 2016

TO:
Emergency Standby Power
Attn: Teresa Smith
17 Duval Street
Fort Walton Beach, FL 32538

PROJECT: Annual Maintenance and Repair of Emergency Generators

DESCRIPTION: RFB #FM 49-15

You are hereby notified to commence WORK in accordance with the Agreement dated 18 Feb 2016
The contract is in effect as of 18 Feb for 3 years with 1 year renewal.

You are required to return an acknowledged copy of this **NOTICE TO PROCEED** to the **OWNER**:
Okaloosa County Purchasing, Attention: Melissa Weisser, 5479A Old Bethel Road, Crestview, FL 32536,
within 15 days.

Dated this 9 day of March, 2016

OKALOOSA COUNTY BOARD OF COUNTY COMMISSIONERS
OWNER

BY: Zan Fedorak
Zan Fedorak

TITLE: Purchasing Manager

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE TO PROCEED** is hereby acknowledged.

Emergency Standby Power
Company Name

This the 14th day of March, 2014

Teresa M. Smith
Signature

By: Teresa G. Smith
Type or Print Name

Title: Office Manager

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 02/26/2016

Contract/Lease Control #: C16-2374 FM

Bid #: RFB 49-15

Contract/Lease Type: CONTRACT

Award To/Lessee: EMERGENCY STANDBY POWER

Owner/Lessor: OKALOOSA COUNTY

Effective Date:

Term:

Description of Contract/Lease: ANNUAL MAINTENANCE OF EMERGENCY GENERATORS

Department: FM

Department Monitor: PUCKETT

Monitor's Telephone #: 850-689-5630

Monitor's FAX # or E-mail: JPUCKETT@CO.OKALOOSA.FL.US

Closed: _____

cc: Finance Department Contracts & Grants Office

**CONTRACT # C16-2374-FM
EMERGENCY STANDBY POWER
ANN. MAINT OF EMER GENERATORS
EXPIRES: 02/26/2019 W/1 YR OPT.**

CERTIFIED A TRUE
AND CORRECT COPY

JD PEACOCK II
CLERK CIRCUIT COURT

BY *Terisa Ward*
DEPUTY CLERK

DATE: *Feb. 22, 2016*



**CONTRACT
RFB FM 49-15
Annual Maintenance and Repair of Emergency Generators**

This Contract executed and entered into this 18th day of Feb., 2016, between Okaloosa County, Florida, (hereinafter the "County"), whose principal address is 1250 N Eglin Parkway, Suite 100, Shalimar, FL 32579, and Emergency Standby Power., whose principal address is 17 Duval Street, Fort Walton Beach, FL 32547, (hereinafter the "Contractor"), and states as follows:

WITNESSETH:

I. Incorporation of Documents

The following documents are incorporated by reference into this Contract and are attached as Exhibit "A":

1. Request for Bids & Respondents Acknowledgment/Contractor's Submittal, RFB FM 49-15, Annual Maintenance and Repair of Emergency Generators, due date December 9th, 2015 and any addendums thereto.

All terms within the above referenced documents are in full force and effect and shall be binding upon both parties.

II. Scope of Services

For good and valuable consideration the sufficiency of which is acknowledged by all parties, the Contractor agrees to provide annual preventive maintenance and repair of stationary, diesel, natural gas and liquid propane generators owned by the Okaloosa County Board of County Commissioners as set forth in the scope of services as set forth in attached Exhibit "A".

III. Payment

That for and in consideration of payments to be made by the County, the Contractor agrees to be paid in accordance with the prices in its submittal, attached as Exhibit "A". Regular hourly rates are Monday thru Friday, 8:00am – 5:00pm. Overtime hourly rates apply for any work hours that are not designated as regular hourly rates. Holiday rates apply to the following holidays: Christmas Day, New Year's Day, Memorial Day, 4th of July, Labor Day and Thanksgiving Day.

IV. Duration of Contract and Termination, Suspension or Delay of Contract

The Contract will begin when fully executed by both parties and will continue for three (3) years with the option of a one (1) year renewal.

Either party may terminate the Contract with or without cause by providing sixty (60) days written notice to the other party.

V. Notice

All notices required by this Contract shall be in writing to the representatives listed below:
The authorized representative of the County shall be:

Kara Adams
Office Supervisor
Facilities and parks Maintenance
5489 Old Bethel Road
Crestview, FL 32536
Phone: 850-689-5790
Fax: 850-689-5630

Danny Godwin
Electrical Supervisor
Facilities and Parks Maintenance
5489 Old Bethel Road
Crestview, FL 32536
Phone: 850-689-5790
Fax: 850-689-5630

The authorized representative for 'Vendor/Contractor' shall be:

Teresa Smith
Office Manager
Emergency Standby Power
17 Duval Street
Fort Walton Beach, FL 32536
Phone: 850-862-6540
Fax: 850-862-6545

Courtesy copy to:

Sunnie Estes
Contracts & Leases Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, FL 32536
850-689-5960/ 850-689-5998 (FAX)

Email: sestes@co.okaloosa.fl.us

Any party shall have the right, from time to time, to change the address to which notices shall be sent by giving the other party at least five (5) business days prior notice of the address change.

VI. Governing Law & Venue

This Contract shall be governed by and construed in accordance with the laws of the State of Florida, and the parties stipulate that venue shall be in the County of Okaloosa.

VII. Public Records

Any record created by either party in accordance with this Contract shall be retained and maintained in accordance with the public records law, Florida Statutes, Chapter 119.

VIII. Assignment

Contractor may not assign his interest in this Contract without the express written consent of the County, which will not be unreasonably withheld.

IX. Entire Contract & Waivers

This Contract and Exhibit "A" as incorporated herein, contains the entire agreement between the parties and supersedes all prior oral or written agreements. Contractor acknowledges that it has not relied upon any statement, representation, prior or contemporaneous written or oral promises, agreements or warranties, except such as are expressed herein. The terms and conditions of this Contract can only be amended in writing upon mutual agreement of the parties and signed by both parties.

The waiver by a party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of the County to enforce any of the provisions hereof shall not be construed to be a waiver of the right of the County thereafter to enforce such provisions.

X. Severability

If any term or condition of this Contract shall be deemed, by a court having appropriate jurisdiction, invalid or unenforceable, the remainder of the terms and conditions of this Contract shall remain in full force and effect. This Contract shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all the terms and provisions hereof.

XI. Independent Contractor

Contractor enters into this Agreement as, and shall continue to be, an independent contractor. All services shall be performed only by Contractor and Contractor's employees. Under no circumstances shall Contractor or any of Contractor's employees look to the County as his/her employer, or as partner, agent or principal. Neither Contractor, nor any of Contractor's employees, shall be entitled to any benefits accorded to the County's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in Contractor's name, unemployment, disability, worker's compensation and other insurance as well as licenses and permits usual and necessary for conducting the services to be provided under this Contract.

XII. Third Party Beneficiaries

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract on the respective dates under each signature.

OKALOOSA COUNTY

Charles K. Windes, Jr.
Charles K. Windes, Jr., Chairman

Date: 2/18/16



ATTEST:

Dany J. Stafford
J.D. Peacock, II, Clerk and Comptroller



CONTRACTOR

Teresa G. Smith
Vendor/Contractor Representative Signature

Teresa G. Smith
Print Name

Date: 01/27/2016

WITNESSES FOR CONTRACTOR

Dennis Kloet
Signature

DENNIS KLOET
Print Name

01/27/2016
Date

NOTICE OF AWARD

TO:

Emergency Standby Power
Teresa Smith
17 Duval Street
Fort Walton Beach, FL 32547

PROJECT: Annual Maintenance and Repair of Emergency Generators
DESCRIPTION: RFB #49-15, Contract C16-2372-FM

The **OWNER** has considered the qualifications submitted by you for the above-described WORK in response to its Advertisement.

You are hereby notified that your **contract** has been accepted for items in the amounts of specified within the contract.

You are required to return an acknowledged copy of this **NOTICE OF AWARD** to the **OWNER**: Okaloosa County Purchasing, ATTN: Melissa Weisser, 5479A Old Bethel Road, Crestview, FL 32536. If you have any questions, please call Melissa Weisser at 850-689-5960.

Dated this 26 day of February, 2016

OWNER – OKALOOSA COUNTY BOARD OF COUNTY COMMISSIONERS-

BY: Zan Fedorak TITLE Purchasing Manager
Zan Fedorak

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged.

BY: Emergency Standby Power

This the 26th day of February, 2016.

BY: Teresa H. Smith

Title: Office Mgr.

CONTRACT # C16-2374-FM
EMERGENCY STANDBY POWER
ANN. MAINT OF EMER GENERATORS
EXPIRES: 02/26/2019 W/1 YR OPT.



REQUEST FOR BID (RFB) & RESPONDENT'S ACKNOWLEDGEMENT

RFB TITLE:
Annual Maintenance and Repair of Emergency Generators

RFB NUMBER:
RFB FM 49-15

RFB OPENING DATE & TIME:

December 2nd, 2015 2:15 P.M. CST

LAST DAY FOR QUESTIONS:

November 13th, 2015 3:00 P.M. CST

NOTE: BIDS RECEIVED AFTER THE BID OPENING DATE & TIME WILL NOT BE CONSIDERED.

Okaloosa County, Florida solicits your company to submit a bid on the above referenced goods or services. All terms, specifications and conditions set forth in this RFB are incorporated into your response. A bid will not be accepted unless all conditions have been met. All bids must have an authorized signature in the space provided below. All bids must be sealed and received by the Okaloosa County Clerk of Court by the "RFB Opening Date & Time" referenced above. The official clock for the purpose of receiving bids is located in the Clerk of Court, Brackin Building Conference & Training Room, #305 located at 302 N. Wilson St, Crestview, FL 32536. All envelopes containing sealed bids must reference the "RFB Title", "RFB Number" and the "RFB Opening Date & Time". Okaloosa County is not responsible for lost or late delivery of bids by the U.S. Postal Service or other delivery services used by the respondent. Neither faxed nor electronically submitted bids will be accepted. Bids may not be withdrawn for a period of sixty (60) days after the bid opening unless otherwise specified.

RESPONDENT ACKNOWLEDGEMENT FORM BELOW MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR BID. BIDS WILL NOT BE ACCEPTED WITHOUT THIS FORM, SIGNED BY AN AUTHORIZED AGENT OF THE RESPONDENT.

COMPANY NAME Emergency Standby Power

MAILING ADDRESS 17 Duval Street

CITY, STATE, ZIP Fort Walton Beach, FL

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN): _____

TELEPHONE NUMBER 850-862-6540 EXT: n/a FAX: 850-862-6545

EMAIL: jai bees@aol.com

I CERTIFY THAT THIS BID IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER RESPONDENT SUBMITTING A BID FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE BY ALL TERMS AND CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID FOR THE RESPONDENT.

AUTHORIZED SIGNATURE: Teresa G. Smith
OR PRINTED NAME

TYPED Teresa G. Smith

TITLE: Office Manager

DATE 10-28-15

NOTICE TO RESPONDENTS
RFB FM 49-15

Notice is hereby given that the Board of County Commissioners of Okaloosa County, FL, will accept sealed bids until **2:15 p.m. (CST) December 2nd, 2015**, for the **Annual Maintenance and Repair of Emergency Generators**.

Interested respondents desiring consideration shall provide an original and two (2) copies (total three (3)) of their Request for Bids (RFB) response with the respondent's areas of expertise identified. Submissions shall be portrait orientation, unbound, and 8 ½" x 11" where practical. **All originals must have original signatures in blue ink.** Bid documents are available for download by accessing the Okaloosa County website at <http://www.co.okaloosa.fl.us/purchasing/home> then accessing the link "View Current Solicitations" or by accessing the Florida Purchasing Group website at <http://www.floridabidsystem.com/Bids/ViewOpenSolicitations.asp>

A mandatory pre-bid conference is scheduled for 9:00 am (CST) on November 4th, 2015. The conference will be held at 5489 Old Bethel Road, Crestview FL 32536. You must attend this pre-bid conference in order to submit a bid.

At **2:15 p.m. (CST) December 2nd, 2015**, all bids will be opened and read aloud. All bids must be in sealed envelopes reflecting on the outside thereof the Respondent's name and "**Annual Maintenance and Repair of Emergency Generators**". The Board of County Commissioners will consider all bids properly submitted at its scheduled bid opening in the **Conference & Training Room #305 – (old First National Bank Bldg.)** located at 302 N. Wilson St, Crestview, FL 32536. Bids may be submitted in the Conference & Training Room #305 prior to bid opening or delivered to the Clerk of Circuit Court, 302 N. Wilson St., #203, Crestview, FL 32536. **NOTE: Crestview, FL is not a next day guaranteed delivery location by most delivery services.** Respondents using mail or delivery services assume all risks of late or non-delivery.

The County reserves the right to award the bid to the lowest responsive respondent or may award to more than one (1) vendor if it is in the best interest of the County and to waive any irregularity or technicality in bids received. The County may elect to award to more than one firm. Okaloosa County shall be the sole judge of the bid and the resulting negotiated Agreement that is in its best interest and its decision shall be final.

Any Respondent failing to mark outside of the envelope as set forth herein may not be entitled to have their bid considered.

All bids should be addressed as follows:

Annual Maintenance and Repair of Emergency Generators

Clerk of Circuit Court
Attn: Teresa Ward
Newman C. Brackin Bldg.
302 N. Wilson St. # 203
Crestview FL 32536

Zan Fedorak
Purchasing Manager

Date

OKALOOSA COUNTY
BOARD OF COUNTY COMMISSIONERS

Nathan D. Boyles
Chairman

BID REQUIREMENTS

The purpose of this bid is to enter into a contract with a successful vendor to provide annual preventive maintenance and repair of stationary, diesel, natural gas and liquid propane generators owned by the Okaloosa County Board of County Commissioners.

The following is a list of the generators and their locations. Additional locations may be added. Inspections will be done three (3) times a year (January-April-August). In addition, one drop-down transfer shall be performed at each site prior to May of each year. This test shall be coordinated with the Facility Maintenance Department.

Item	Site	Address	Model	Price for MXS/Service	# of services per year	Yearly cost per site
1	Brackin Bldg	302 N Wilson St Crestview	Katolight (Diesel) #D300FRXT3 35703	238.33	3	714.99
2	Convention Center	1250 Miracle Strip Pkwy SE, FWB	Onan (Diesel) #DFCV5550929	238.33	3	714.99
3	Blackman Community Center	7590 Hwy 189 N Baker	Generac (LP) #QT04554AVANA	168.35	3	505.05
4	Supervisor of Elections	5479 Old Bethel Rd Crestview	Generac (NG) #CT04039ANAN	185.83	3	557.49
5	Courthouse Annex Radio Tower	1250 N Eglin Pkwy, Shalimar	Generac (NG) #QT02015ANAN	133.33	3	399.99
6	Facility Maintenance	5489 Old Bethel Rd, Crestview	Generac (NG) #QT15068JNANA	185.83	3	557.49
7	Jail Main Bldg	Hwy 90 E, Crestview	Onan (Diesel) #200DFBC	282.00 load bank 238.33 svc	3	996.99
8	Jail Warehouse	Hwy 90 E, Crestview	Generac (NG) #6595740100	282.00 load bank 185.83 svc	3	839.49
9	Jail Kitchen and Admin	Hwy 90 E, Crestview	Generac (NG) #6598730100	282.00 load bank 185.83 svc	3	839.49
10	Fleet Ops (North)	2792 Goodwin Ave, Crestview	Generac (NG) #99AOZ40S	168.35	3	505.05
11	Fleet Ops (South)	84 Ready Ave, FWB	Generac (NG)#99OZ40S	185.83	3	557.49
12	Courthouse Annex	1250 N Eglin Pwky, Shalimar	Catepillar (Diesel) #3412	308.34	3	925.02
13	Sheriffs Dept (North)	396 Brackin Ave, Crestview	Generac (NG) #99A037095	168.35	3	505.05
14	Purchasing	602-C N. Pearl St, Crestview	Generac (NG) #00757-O	168.34	3	505.02
15	Road Dept Engineering (North)	1759 S. Ferdon blvd, Crestview	Generac (NG) #3454020100	168.34	3	505.02
16	Information Systems EMS #4 (North)	602-B N. Pearl St, Crestview	Generac (NG) #QT10068ANANA	185.83	3	557.49

17	Information Sys- Old Hospital Bldg (N)	601-A N. Pearl St #205, Crestview	Generac (NG) #2352920200	185.83	3	557.49
18	Essex Bldg	714 Essex Rd FWB	ONAN 100-ODVC-15R 28608A Serial # F850768753	185.83	3	557.49
19	Information Sys (South) Head-In	1-A 9th Ave, Shalimar	Generac (NG) #QT13068GNANA	185.83	3	557.49
20	Transit Bldg	600 Transit Way, FWB	Generac (NG) #4882990100	185.83	3	557.49
21	Crestview Courthouse	101 E James Blvd, Crestview	Catepillar (Diesel) #3456	203.34	3	610.02
22	911 Center (EOC)	100 College Blvd., Niceville	Catepillar (Diesel) #G5C03436	693.34	3	2080.02
23	*Health Dept (N)	812 James Lee Blvd, Crestview	Generac (Diesel) #9567170100	185.83	3	557.49
24	*Health Dept (S)	221 Hosp Dr. N.E., FWB	Generac (Diesel) #SD3001018808010C	185.83	3	557.49
25	Kohler	Destin Airport	Serial#0676970 model 100R2	380.00 Load Bank 185.83	3	937.49
26	Baldwin Bldg	1701 State Rd 85 North Eglin AFB	Caterpillar 2055KW S/N 4GN01256(NG)	3000.00 Load Bank 1500.00	3	7,500.00
27	Baldwin Bldg	1701 State Rd 85 North Eglin AFB	Kohler(Diesel) 300KW,S/N0783035	238.33	3	714.99
28	Cargo Bldg	1701 State Rd 85 North Eglin	Generac 175KW (NG) S/N 2100324	211.50	3	634.50
29	Fuel Farm	1701 State Rd 85 North Eglin AFB	Generac(Diesel)80KW S/N 2099063	185.83	3	557.49
30	Car Rental Service Bldg 1721	VPS airport	Kohler 100kw	185.83	3	557.49

CONTRACT HOURLY RATES FOR REPAIRS

	Labor		Overtime/Weekends		
	\$75.00/hr	8:00 AM-5:00 PM	\$95.00/hr		
	No travel time, Mon thru Fri		No travel time		

No mileage

No Mileage

Specify hours which will be considered regular hours and overtime hours on the bid sheet provided (i.e. 7:30am-4:30pm regular, overtime any time after 4:30 and weekends, etc.)

Respondent can charge for parts/equipment at a discount, markup or at cost. These rates must be provided by respondent on the bid sheet. The County will need separate invoicing for the parts and/or equipment.

Respondent shall provide cost breakdown for each site. Respondent must be able to perform load bank test in accordance to legal requirements as defined in National Fire Protection Association (NFPA) that is the standard for emergencies and standby power systems. Respondent shall provide cost breakdown and legal test requirements for each system below.

The following is a list of items to be performed each inspection. Inspections will be done three times a year (January-April-August). In addition, one drop down transfer shall be performed at each site prior to May of each year. This test shall be coordinated with the Facility Maintenance Department.

The following are the requirements for the annual preventive maintenance and repair for the generators referenced above:

1) **Static checks**

- a) Air Intake System.
- b) Check or replace air filter as needed.
- c) Wipe out air breather housing.

2) **Lubrication System**

- a) Change engine crankcase oil a minimum of once a year or if hour meter indicates more than 100 hours of use per year.
- b) Remove and replace engine oil filter as required.
- c) Clean engine crankcase breather.
- d) Check engine oil for leaks.
- e) Check and replace oil lines as necessary.

3) **Cooling System**

- a) Check all belts and hoses, adjust tension if necessary.
- b) Check coolant level.
- c) Test antifreeze, check for leaks, and replace as necessary.
- d) Check block heater for proper operation.

4) **Ignition System**

- a) Check spark plug condition and replace as necessary.
- b) Check points and replace as necessary.
- c) Check rotor and replace as necessary.
- d) Check distributor cap and replace as necessary.
- e) Check and set engine timing.
- f) Check plug wires for damage.
- g) Check injectors when necessary.

5) **Electrical System**

- a) Check battery electrolyte level and specific gravity. Add distilled water as required.
- b) Remove any corrosion from battery and apply anti-corrosion compound on battery terminals.
- c) Check and tighten loose connections.
- d) Check starter and alternator.
- e) Recharge and replace as necessary.

Fuel System

- f) Remove and replace fuel filter
- g) Check for fuel leaks.
- h) Check for water in fuel tank.
- i) Add fuel stabilizer as needed.

Generator

- j) Remove side covers to inspect rotor and stator. Check for loose electrical connections and tighten as required.
- k) Check for signs of burned, frayed, or rodent damaged electrical components and wiring.
- l) Remove control panel and inspect wiring and components for loose connections or damaged wiring.
- m) Check proper operation of any emergency shutdown systems (if any).

6) Transfer Switch

- a) Vacuum dust and debris from cabinet
- b) Set and calibrate plant exerciser clock.
- c) Inspect and clean main load and replay contacts as needed.

7) Dynamic checks (Engine)

- a) Check for abnormal vibration.
- b) Observe exhaust for indication of engine condition.
- c) Check for oil, fuel and coolant leaks.
- d) Oil pressure- Observe record to be compared to past and future readings.
- e) Water temp- Observe, record to be compared to past and future readings.
- f) Battery Charger- Observe, record to be compared to past and future readings.

8) Safety Circuits- Check for Proper Operation

- a) Over-crank
- b) Over-speed
- c) Low Oil Pressure
- d) High water temp
- e) Emergency stop

9) Generator

- a) Voltage- Observe, record and calibrate voltage on all phases.
- b) Amperage- Observe, record.
- c) Frequency- Observe, record and calibrate to insure 60-cycle operation under load.

10) Transfer Switch

- a) Check automatic load transfer by disconnecting normal power.
- b) Check relays for proper operations and calibrate as necessary.
- c) Notify owner prior to power outage.

11) Reports/Pricing/Response Time

- a) Provide with your bid a sample form which incorporates the previously listed requirements. This form would be used at each inspection, with a copy furnished to Facility Maintenance Department.
- b) Bid price includes costs of all oil, oil filters, fuel filters, water filters and small coolant hoses.
- c) Bid prices shall not include disposal of any oil, oil filters, fuel filters, antifreeze and /or any other items removed as part of the inspection (at no cost to the County).
- d) Prior to making any repair not covered in the maintenance program, approval must be obtained by contacting Facility Maintenance Department.
- e) Must be able to respond to Emergency Service calls within three (3) hours.

Standards

- a) Maintenance performed and materials of components supplied under the terms of this specification shall, at minimum, meet the latest revision of the following codes and standards:
 - 1) ANSI/IEEE – standard 43-1974 “Recommended Practice Testing Insulation Resistance of Rotating Machinery.”
 - 2) IEEE- Standard 62-1978 “Guide for Field Testing Apparatus Insulation.”
 - 3) NEASA- Standards for the “Electric Apparatus Sales and Service Industry.”
 - 4) NEMA – Standards Publication #MG1 “Motor & Generator Standards.”

- 5) NFPA standards
- b) Technical Documentation required in excess of that provided by the County shall be the responsibility of the contractor.
- c) Repairs to generators must generally be made within 5-10 working days unless noted otherwise or authorized by the County Representative.

Guarantee

- a) Vendor has the sole responsibility of ensuring and guaranteeing that the equipment and materials furnished or supplied meet the requirements of this specification.
- b) All repair work and parts supplied shall be guaranteed for a minimum of (2) years from the date the equipment is returned to service against defects in materials or workmanship supplied by the contractor. Any warranted failures shall be corrected at no cost to the County including transportation to and from the jobsite.

Qualifications

- a) Bidders must submit a description of their shop facility and a list of employees by position. Bidders should include a list of references with emphasis on any work done for governmental agencies.
- b) The terms of this contract require the vendor to employ a sufficient number of personnel to meet the terms and conditions of this solicitations. Vendor personnel shall be required to obtain security clearance access certain locations. All vendor personnel are required to carry a means of identification, such as a badge or be readily identifiable (shirt logo, etc) as being an employee of the vendor when making site visits.

Invoicing

- a) A proper invoice must include:
 - 1) Name and address of Contractor
 - 2) Invoice date
 - 3) Invoice #
 - 4) Contract #
 - 5) Contract line item # including description, quantity, unit measure, unit price and extended price of the item;
 - 6) Terms of any prompt payment discount offered
 - 7) Name and address of official to whom payment is to be sent
 - 8) Federal Identification #

*The two Health Department generators will be under the agreement, however, invoices shall be sent to:

Okaloosa County Public Health
221 Hospital Dr., N.E.
FWB, FL 32547

Terms

The term for the contract shall be for three (3) years with two (2) one (1) year renewals.

GENERAL SERVICES INSURANCE REQUIREMENTS

REVISED: 09/22/14

BONDING REQUIREMENTS

A Bid Bond is required with the Respondent's submittal for 5% of the Bid price. A Performance Bond will be required, once awarded, for 100% of the contract price and is required 10 days after the issuance of the Notice to Award.

RESPONDENT'S INSURANCE

1. The Respondent shall not commence any work in connection with this Agreement until he has obtained all required insurance and such insurance has been approved by the Okaloosa County Risk Management Manager or designee.
2. All insurance policies shall be with insurers licensed to do business in the State of Florida.
3. All insurance shall include the interest of all entities names in and its respective agents, consultants, servants and employees of each and all other interests as may be reasonably required by Okaloosa County as Additional Insured. The coverage afforded the Additional Insured under this policy shall be primary insurance. If the Additional Insured have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under this policy shall not be reduced by the existence of such other insurance.
4. The County shall be listed as Additional Insured by policy endorsement on all insurance contracts applicable to this Agreement except Workers' Compensation and Professional Liability.
5. The County shall be furnished proof of coverage by certificates of insurance (COI) and endorsements for every applicable insurance contract required by this Agreement. The COI's and policy endorsements must be delivered to the County Representative not less than ten (10) days prior to the commencement of any and all contractual Agreements between the County and the Respondent.
6. The County shall retain the right to reject all insurance contracts that do not meet the requirement of this Agreement. Further, the County reserves the right to change these insurance requirements with 60-day notice to the Respondent.
7. The insurance definition of Insured or Additional Insured shall include Subcontractor, Sub-subcontractor, and any associated or subsidiary companies of the Respondent, which are involved, and which is a part of the contract.
8. The County reserves the right at any time to require the Respondent to provide certified copies of any insurance policies to document the insurance coverage specified in this Agreement.
9. The designation of Respondent shall include any associated or subsidiary company which is involved and is a part of the contract and such, if any associated or subsidiary company involved in the project must be named in the Workers' Compensation coverage.
10. All policies shall be written so that the County will be notified of cancellation or restrictive amendments at least thirty (30) days prior to the effective date of such cancellation or amendment. Such notice shall be given directly to the County Representative.

WORKERS' COMPENSATION INSURANCE

1. The Respondent shall secure and maintain during the life of this Agreement Workers' Compensation insurance for all of his employees employed for the project or any site connected with the work, including supervision, administration or management, of this project and in case any work is sublet, with the approval of the County, the Respondent shall require the Subcontractor similarly to provide Workers' Compensation insurance for all employees employed at the site of the project, and such evidence of insurance shall be furnished to the County not less than ten (10) days prior to the commencement of any and all sub-contractual Agreements which have been approved by the County.
2. Such insurance shall comply with the Florida Workers' Compensation Law.
3. No class of employee, including the Respondent himself, shall be excluded from the Workers' Compensation insurance coverage. The Workers' Compensation insurance shall also include Employer's Liability coverage.

BUSINESS AUTOMOBILE AND COMMERCIAL GENERAL LIABILITY INSURANCE

1. The Respondent shall maintain Business Automobile Liability insurance coverage throughout the life of this Agreement. The insurance shall include Owned, Non-owned & Hired Motor Vehicle coverage.
2. The Respondent shall carry other Commercial General Liability insurance against all other Bodily Injury, Property Damage and Personal and Advertising Injury exposures. The coverage shall include both on-and off-Premises Operations, Contractual Liability, and Broad Form Property Damage.
3. All liability insurance (other than Professional Liability) shall be written on an occurrence basis and shall not be written on a claim-made basis. If the insurance is issued with an aggregate limit of liability, the aggregate limit of liability shall apply only to the locations included in this Agreement. If, as the result of any claims or other reasons, the available limits of insurance reduce to less than those stated in the Limits of Liability, the Respondent shall notify the County representative in writing. The Respondent shall purchase additional liability insurance to maintain the requirements established in this Agreement. Umbrella or Excess Liability insurance can be purchased to meet the Limits of Liability specified in this Agreement.
4. Commercial General Liability coverage shall be endorsed to include the following:
 - 1.) Premises – Operation Liability
 - 2.) Occurrence Bodily Injury and Property Damage Liability
 - 3.) Independent Respondent's Liability
 - 4.) Completed Operations and Products Liability
5. Respondent shall agree to keep in continuous force Commercial General Liability coverage including Completed Operations and Products Liability for the length of the contract.

LIMITS OF LIABILITY

The insurance required shall be written for not less than the following, or greater if required by law and shall include Employer's liability with limits as prescribed in this contract:

	<u>LIMIT</u>
1. Worker's Compensation	
1.) State	Statutory
2.) Employer's Liability	\$100,000 each accident
2. Business Automobile & Commercial General Liability Insurance	\$1,000,000 each occurrence (A combined single limit)
3. Personal and Advertising Injury	\$250,000

NOTICE OF CLAIMS OR LITIGATION

The Respondent agrees to report any incident or claim that results from performance of this Agreement. The County representative shall receive written notice in the form of a detailed written report describing the incident or claim within ten (10) days of the Respondent's knowledge. In the event such incident or claim involves injury and/or property damage to a third party, verbal notification shall be given the same day the Respondent becomes aware of the incident or claim followed by a written detailed report within ten (10) days of verbal notification.

INDEMNIFICATION & HOLD HARMLESS

To the fullest extent permitted by law, Respondent shall indemnify and hold harmless the County, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or wrongful conduct of the Respondent and other persons employed or utilized by the Respondent in the performance of this contract.

Note: For respondent's convenience, this certification form is enclosed and is made a part of the bid package.

CERTIFICATE OF INSURANCE

1. Certificates of insurance, in duplicate, indicating the job site and evidencing all required coverage must be submitted to and approved by Okaloosa County prior to the commencement of any of the work. The certificate holder(s) shall be as follows: Okaloosa County, 602-C North Pearl Street, Crestview, Florida, 32536.
2. All policies shall expressly require 30 days written notice to Okaloosa County at the address set out above, or the cancellations of material alterations of such policies, and the Certificates of Insurance, shall so provide.
3. All certificates shall be subject to Okaloosa County's approval of adequacy of protection and the satisfactory character of the Insurer. County reserves the right to approve or reject all deductible/SIR above \$10,000. The Certificates of Insurance shall disclose any and all deductibles or self-insured retentions (SIRs).
4. All deductibles or SIRs, whether approved by Okaloosa County or not, shall be the Respondent's full responsibility. In particular, the Respondent shall afford full coverage as specified herein to entities listed as Additional Insured.
5. In no way will the entities listed as Additional Insured be responsible for, pay for, be damaged by, or limited to coverage required by this schedule due to the existence of a deductible or SIR. Specific written approval from Okaloosa County will only be provided upon demonstration that the Respondent has the financial capability and funds necessary to cover the responsibilities incurred as a result of the deductible or SIR.

GENERAL TERMS

Any type of insurance or increase of limits of liability not described above which, the Respondent required for its own protection or on account of statute shall be its own responsibility and at its own expense.

The carrying of the insurance described shall in no way be interpreted as relieving the Respondent of any responsibility under this contract.

Should the Respondent engage a subcontractor or sub-subcontractor, the same conditions will apply under this Agreement to each subcontractor and sub-subcontractor.

The Respondent hereby waives all rights of subrogation against Okaloosa County and its consultants and other indemnities of the Respondent under all the foregoing policies of insurance.

UMBRELLA INSURANCE

The Respondent shall have the right to meet the liability insurance requirements with the purchase of an umbrella insurance policy. In all instances, the combination of primary and umbrella liability coverage must equal or exceed the minimum liability insurance limits stated in this Agreement.

Respondent's Company Name: Emergency Standby Power
Physical Address & Phone #: 17 Duval Street
Fort Walton Beach, FL
32547
850-862-6540

Contact Person (Typed-Printed): Jack Jacopetti
Phone #: 850-862-6540
Cell #: 850-259-2304
Federal ID or SS #: 26-0563531
Respondent's License #: J213156362980
Fax #: 850-862-6545
Emergency #'s After Hours,
Weekends & Holidays: 850-259-2304

ADDENDUM ACKNOWLEDGEMENT

Acknowledgment is hereby made of the following addenda (identified by number) received since issuance of solicitation:

<u>ADDENDUM NO.</u>	<u>DATE</u>
One (1)	11-12-15
Two (2)	11-18-15
Questions & Answers	11-18-15

NOTE: Prior to submitting the response to this solicitation, it is the responsibility of the respondent to confirm if any addenda have been issued. If such addenda have been issued, acknowledge receipt by noting number(s) and date(s) above.

BID SHEET

Date Submitted: 12-2-15

BID#: RFB FM 49-15

BID TITLE: Annual Maintenance and Repair of Emergency Generators

Specify hours which will be considered regular hours and overtime/weekend/Holidays hours:

Regular Hours: 8:00 AM until 5:00 pm

Hourly Rate: \$75.00 with no travel time, no mileage

Overtime/Weekend/Holidays Hours

Overtime Rate(s): \$95.00 per hour with no travel time, no mileage

Specify rates which will be considered for parts and/or equipment:

Rate on Parts:

Discount: _____

Mark up: cost plus 30%

At Cost: _____

Total Bid Price: \$22,897.05 Service + \$4,226.00 Load Banks = \$27,123.05

Remarks:

ANTI-COLLUSION STATEMENT: The below signed respondent has not divulged to, discussed or compared his bid with other respondents and has not colluded with any other respondent or parties to bid whatever. (Note: No premiums, rebates, or gratuities permitted either with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from bid list(s).

Emergency Standby Power

Respondent's Company Name

Teresa G. Smith

Authorized Signature - Manual

17 Duval Street

Teresa G. Smith

Authorized Signature - Typed

Fort Walton Beach, FL
Address 32547

Office Manager

Title

850-862-6540
Phone #

850-862-6545
Fax #

26-0563531
Federal ID # or SS #

jaibeas@aol.com
E-mail address

November 23, 2015

Emergency Standby Power

Description of Facilities

We are located at 17 Duval Street, Fort Walton Beach, FL 32547. We are housed in an industrial warehouse complex, which we own. We have an office with shop attached. We also have several other warehouse/shop areas at our disposal for storage, indoor repairs, etc. Emergency Standby Power also has towable units available for rent in case a generator is down for an extended period. We have all the necessary personnel, equipment and supplies to perform the job needed by Okaloosa County for RFB 49-15.

Emergency Standby Power

List of Employees by Position

11/24/2015

Charles R. "Jack" Jacopetti	Senior Power Engineer
Robbie Epstein	Senior Power Engineer
Teresa Smith	Office Manager
Dennis Kloet	Parts Specialist
Christopher Schumacher	Generator Technician
Rick Clark	Generator Technician
Nathan Loughner	Generator Technician



Emergency Standby Power
 #17 Duval Street
 Fort Walton Beach, FL 32547
 Tel: 850-862-6540 Fax: 850-862-6545
 Jack Jacopetti
 Email: jaiibes@aol.com

OWNER		SERVICE TECH(S)	DATE
UNIT # / NAME / LOCATION ETC.		TYPE OF SERVICE	NEXT SERVICE DUE
EQUIPMENT TYPE	UNIT KW / GPM	STAND BY <input type="checkbox"/> PRIME <input type="checkbox"/>	HOURS

S = Service I = Inspection LB = Load Bank (Attach LB Report) Bold = Service Items Only

SYSTEM	OK	NEEDS ATTN	N/A	PROCEDURE
GENERAL INSPECTION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review Customer Log / Questions / Concerns Engine Room / Enclosure (Condition, Cleanliness, Leaks) Ventilation Fan(s) / Louvers / Filter(s) (Condition, Cleanliness, Operation) All Mounts, Isolators, Shrouds, Guards & Hardware Locks & Hinges (Condition, Operation) (Lubricate if Required) Ambient Air Temperature: _____ Deg F.
STARTING & CHARGING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Type _____, Quantity _____, Age _____ Battery Water Level (Add If Needed) Battery Terminals (Clean, Treat, Tighten) Battery Float Voltage: #1 _____ VDC, #2 _____ VDC Load Test Batteries (Check Specific Gravity if Weak) Alternator Belt(s) (Condition, Tension)
LUBRICATING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Piping, Hoses, Fittings & Connections (Condition, Leaks) Crankcase Oil Level (Add if Needed) Auxiliary Reservoir Level (Add if Needed) Crankcase Breather(s) / Valve(s) (Clean if Needed) Change Engine Oil & Filter(s) Take Oil Sample (Oil Must be Hot) Drain Blow-By / Air Box Drain Collector(s)
COOLING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Piping, Hoses, Fittings & Connections (Condition, Leaks) Radiator (Condition, Cleanliness, Leaks) Radiator / Expansion Tank Level (Add if Needed) Coolant Condition: Visual _____, Nitrate _____ ppm, PH _____, Glycol _____ %, Freeze Point _____ Deg F. Pressure Test Cooling System & Cap To _____ PSI Check / Tighten All Hose Clamps (While Pressurized) Water Pump / Fan Belt(s) (Condition, Tension) Coolant Heater(s) Operation Replace Coolant Filter(s) Add Rust Inhibitors (If Needed)
FUEL & GOVERNING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tanks, Piping, Hoses, Fittings etc. (Condition, Leaks) Fuel Level: Day Tank _____, Storage Tank _____ Day Tank Operation (Pumps, Valves, Lamps, Alarms) Hydraulic Governor Oil Level (Add if Needed) Governor Linkage (Binding, Excessive Play etc.) (Lubricate if Needed) Replace Fuel Filter(s) / Racor Element(s) (Clean Bowl(s) if Needed) Operate Manual Pump(s) & Valves
INTAKE & EXHAUST SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Manifolds, Piping, Hoses, Fittings & Connections (Condition, Leaks) Insulation, Brackets & Supports Air Cleaner Condition (Clean / Replace if Needed) Turbo(s) (Operation, Leaks etc.) Silencer & Flex (Condition, Leaks) Rain Cap / Miter Cut / Bird Screen Drain Exhaust Condensate

OWNER				UNIT # / NAME LOCATION ETC.	TYPE OF SERVICE	HOURS	DATE
SYSTEM	OK	NEEDS ATTN	N/A	PROCEDURE			
CONTROL & MONITOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Control Housing / Doors (Condition)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rubber Isolators on Engine Mounted Controls / Electronics etc.			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wiring & Connections (Condition, Tightness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Controller Lamp Check (Replace Lamps as Needed)			
GENERATOR & BREAKER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Remote Annunciator Lamp Check (Replace Lamps as Needed)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wiring & Connections (Condition, Tightness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Main Stator & Rotor (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exciter Stator & Rotor (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brushes, Slip Rings & Commutator (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diodes, Rectifiers etc. (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PMG (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Megger Generator (If Required) (Record Results on Service Order)			
ATS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wiring & Connections (Condition, Tightness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Main Contacts (Pitting, Binding etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lamp & Meter Operation (Replace Lamps as Needed)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check / Adjust Timers, Sensors, Exerciser etc.			
PUMP & GEAR BOX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	System Piping, Fittings & Connections (Condition, Leaks)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Main Pump (Condition, Leaks, Drains etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jockey Pump (Condition, Leaks, Operation etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gearbox / Motor Oil Level (Add if Needed)			
SYSTEM OPERATION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Grease all Fittings (Bearings, PTO, Slip Yoke, U-Joints)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Manual Start (Both Sets of Batteries on Fire Pumps)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Voltage During Start: #1 _____ VDC, #2 _____ VDC			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unusual Noise / Vibration			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oil Pressure: _____ PSI			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coolant Temperature: _____ Deg F.			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fuel Pressure: _____ PSI			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Voltage (Engine Running): #1 _____ VDC, #2 _____ VDC			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Generator Output (No Load): _____ / _____ VAC @ _____ HZ			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pump Discharge Pressure: _____ PSI @ _____ RPM			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pump Packing (Cooling Water Flow, Temperature etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hour Meter Operation			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operation / Calibration of all Meters & Gauges			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fuel, Oil, Coolant, Intake or Exhaust Leaks			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhaust Condition (Excessive Smoke etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check Alarms & Shutdowns: <input type="checkbox"/> LET <input type="checkbox"/> LOP <input type="checkbox"/> HET <input type="checkbox"/> OS <input type="checkbox"/> OC <input type="checkbox"/> Others			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Test Auto Start & Stop (W/ Approval)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Test ATS Operation (W/ Approval)			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Generator Output W/ Building Load: _____ / _____ VAC @ _____ HZ _____ / _____ / _____ AMPS				
FINAL INSPECTION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Control in Auto / Remote, All Alarms Cleared / Reset			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Auxiliary Systems in Auto / Remote (ATS, Day Tank, Jockey Pump etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Breakers On (Voltage Regulator, Main, Charger, Heater, etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Valves Aligned for Operation (Suction, Discharge, Fuel, Cooling Water etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PTO Engaged / Disengaged			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unit Cleaned & Painted as Needed			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Customer / Alarm Monitoring Company Notified			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Discrepancies & Repairs Needed Noted on Service Order			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Date & Hours Recorded on New Filters			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

THE AMERICAN INSTITUTE OF ARCHITECTS



BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we Emergency Standby Power, LLC
17 Duval Street, Fort Walton Beach, FL 32547 (Here insert full name and address of legal title of Contractor)

as Principal, hereinafter called the Principal, and American Southern Insurance Company
1515 CR 210 W. Suite 211 Jacksonville, FL 32259

a corporation duly organized under the laws of the State of Delaware

as Surety, hereinafter called the Surety, are held & firmly bound unto Okaloosa County, Florida

302 N. Wilson Street Crestview, FL 32536
(Here insert full name or legal title of Owner)

as Oblige, hereinafter called the Oblige, in the sum of Not to exceed \$5,000.00***** Dollars
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves,
our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the principal has submitted a bid for Annual Maintenance and Repair of Emergency Generators

(Here insert full name, address and description of project)
NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract
with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the
bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for
the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the
Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference
not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the
Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation
shall be null and void, otherwise to remain in full force and effect.

Signed and scaled this 7th day of December 2015

Mesa B. Smith
Witness

BY: Emergency Standby Power, LLC
(Principal) (Seal)
Charles R. Jacopetti, Managing Member

Jennifer Mitchell
Witness

American Southern Insurance Company
BY: (Surety) (Seal)
Peter A. Kessler, Attorney-in-Fact

AMERICAN SOUTHERN INSURANCE COMPANY

Domicile: 200 S.W. 30th Street
Topeka, Kansas 66611

Corporate Headquarters: 3715 Northside Parkway, NW
STE4-800
Atlanta, Georgia 30327

GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Peter A. Kessler, of Jacksonville, Florida, as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship including consents for the release of retained percentages and/or final estimates on engineering and construction contracts, or similar authority to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$1,000,000 (One Million Dollars).


This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.


FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of suretyship to which it is attached.

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary this 25TH day of July, 2013.

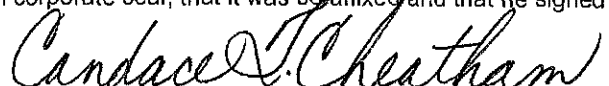
Attest:


Gail A. Lee, Secretary

American Southern Insurance Company

By: 
Scott G. Thompson, President

On this 25th day of July, 2013, before me personally came Scott G. Thompson to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization.

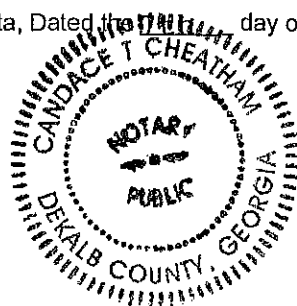

Candace T. Cheatham
Notary Public, State of Georgia
My Commission Expires December 7, 2017

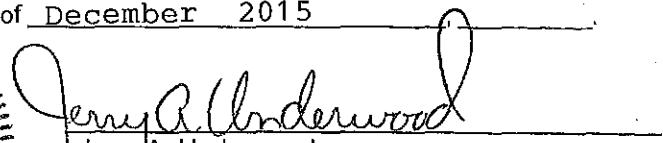
STATE OF GEORGIA NOTARY SEAL:

I, the undersigned, a Vice President of American Southern Insurance Company, a Kansas Corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the Board of Directors set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Atlanta, Dated the 25th day of December 2015

Number: 84291




Jerry A. Underwood
Vice President - Surety



49-15
CA# 26

**BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

5272


DATE: February 16, 2016
TO: Honorable Chairman and Members of the Board
FROM: Zan Fedorak
SUBJECT: Request approval of the contract with Emergency Standby Power
DEPARTMENT: Purchasing
BCC DISTRICT: All

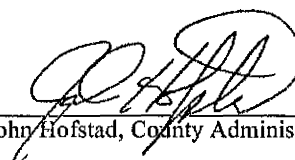
STATEMENT OF ISSUE: Request approval of the contract with Emergency Standby Power for the annual maintenance and repair of emergency generators.

BACKGROUND & ANALYSIS: On January 5, 2016 the Board approved the award of the bid to Emergency Standby Power for the annual maintenance and repair of emergency generators. The contract is now complete and ready for the Chairman's signature. Staff requests the Board approve the contract and authorize the Chairman to sign the document. The bid award price is \$27,123.05 annually for three (3) years with two (2) one (1) year renewal options.

OPTIONS: Approve/Deny contract with Emergency Standby Power for the annual maintenance and repair of emergency generators, and authorization for Chairman to sign the document.

RECOMMENDATION: Staff recommends approval of the contract with Emergency Standby Power for the annual maintenance and repair of emergency generators, and authorization for Chairman to sign the document.

RECOMMENDED BY: 
Zan Fedorak, Director 2/10/2016

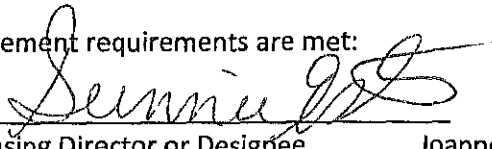
APPROVED BY: 
John Hofstad, County Administrator 2/10/2016
John Hofstad, County Administrator

**CONTRACT & LEASE INTERNAL COORDINATION SHEET
FINAL CONTRACT/LEASE FOR REVIEW**

Contract/Lease Number: _____	Tracking Number: <u>1626-14</u>
	Grant Funded: YES ___ NO ___
Contractor/Lessee Name: <u>Emergency Standby Power</u>	
Purpose: <u>Annual Maintenance and Repair of Emergency Generators (49-15)</u>	
Date/Term: <u>3yr w/one (1)yr Renewal</u>	1. <input checked="" type="checkbox"/> GREATER THAN \$50,000
Amount: _____	2. <input checked="" type="checkbox"/> GREATER THAN \$25,000
Department: <u>FM</u>	3. <input type="checkbox"/> \$25,000 OR LESS
Dept. Monitor Name: <u>Danny Godwin</u>	
Document has been reviewed and includes any attachments or exhibits.	

Purchasing Review

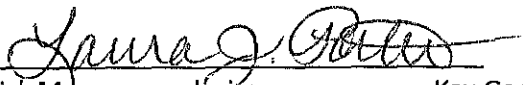
Procurement requirements are met:

 Date: 1-14-16

Purchasing Director or Designee Joanne Kublik

Risk Management Review

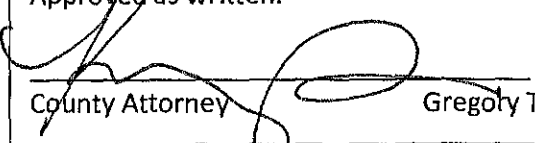
Approved as written:

 Date: 1-25-16

Risk Manager or designee Kay Godwin or Krystal King

County Attorney Review

Approved as written:

 Date: 1.21.16

County Attorney Gregory T. Stewart or Lynn Hoshihara

Following Okaloosa County approval:

Contracts & Grants

Document has been received:

_____ Date: _____

Contracts & Grants Manager

RECEIVED SEP 17 2015

CONTRACT & LEASE INTERNAL COORDINATION SHEET

Contract/Lease Number: _____	Tracking Number: <u>1530-16</u>
Contractor/Lessee Name: _____	Grant Funded: YES ___ NO ___
Purpose <u>Annual Maintenance and Repair of Emergency Generators. (RFBS FM 49-15)</u>	
Date/Term: _____	1. <input type="checkbox"/> GREATER THAN \$50,000
Amount: _____	2. <input type="checkbox"/> GREATER THAN \$25,000
Department: _____	3. <input type="checkbox"/> \$25,000 OR LESS
Dept. Monitor Name: _____	
Document has been reviewed and includes any attachments or exhibits.	

Purchasing Review

Procurement requirements are met:

Sumnie Eitz
Purchasing Director or Designee

Joanne Kublik

Date: Sept. 14, 2015

Risk Management Review

Approved as written:

Krystal King
Risk Manager or designee

Kay Godwin or Krystal King

Date: 9-21-15

County Attorney Review

Approved as written:

Gregory T. Stewart
County Attorney

Gregory T. Stewart or Lynn Hoshihara

Date: 10/14/15

Approved via Email; See Attached

Following Okaloosa County approval:

Contracts & Grants

Document has been received:

Contracts & Grants Manager

Date: _____

USER NAME PASSWORD

[Forgot Username?](#) [Forgot Password?](#)

[Create an Account](#)

Entity Dashboard

- [Entity Overview](#)
- [Entity Record](#)
- [Core Data](#)
- [Assertions](#)
- [Reps & Certs](#)
- [POCs](#)
- [Reports](#)
- [Service Contract Report](#)
- [BioPreferred Report](#)
- [Exclusions](#)
- [Active Exclusions](#)
- [Inactive Exclusions](#)
- [Excluded Family Members](#)

[RETURN TO SEARCH](#)

EMERGENCY STANDBY POWER LLC 17 DUVAL ST
 DUNS: 011355544 CAGE Code: 71QZD FORT WALTON BEACH, FL, 32547-2478 ,
 Status: Active UNITED STATES

Expiration Date: 04/13/2016
 Purpose of Registration: All Awards

Entity Overview

Entity Information

Name: EMERGENCY STANDBY POWER LLC
Business Type: Business or Organization
POC Name: Charles Jacopetti
Registration Status: Active
Activation Date: 04/14/2015
Expiration Date: 04/13/2016

Exclusions

Active Exclusion Records? No

SAM | System for Award Management 1.0

IBM v1.P.41.20151230-2151

WWW4



Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

Addendum #1

RFB FM 49-15

Annual Maintenance and Repair of Emergency Generators

The following has been changed in the RFB FM 49-15 Annual Maintenance and Repair of Emergency Generators:

1. A Bid Bond is required with the Respondent's submittal for ~~5% of the Bid price \$5,000.00.~~ A Performance Bond will be required, once awarded, for 100% of the contract price and is required 10 days after the issuance of the Notice to Award.
2. Notice is hereby given that the Board of County Commissioners of Okaloosa County, FL, will accept sealed bids until ~~2:15 p.m. (CST) December 2nd, 2015~~ **2:30 p.m. December 9th, 2015** for the **Annual Maintenance and Repair of Emergency Generators.**

Addendum #2

RFB FM 49-15

Annual Maintenance and Repair of Emergency Generators

The following has been changed in the RFB FM 49-15 Annual Maintenance and Repair of Emergency Generators:

- 1. A Bid Bond is required with the Respondent's submittal for \$5,000.00. ~~A Performance Bond will be required, once awarded, for 100% of the contract price and is required 10 days after the issuance of the Notice to Award.~~

CERTIFIED A TRUE
AND CORRECT COPY

JD PEACOCK II
CLERK CIRCUIT COURT

BY *Terisa Ward*
DEPUTY CLERK

DATE: *Feb. 22, 2016*



**CONTRACT
RFB FM 49-15
Annual Maintenance and Repair of Emergency Generators**

This Contract executed and entered into this 18th day of Feb., 2016, between Okaloosa County, Florida, (hereinafter the "County"), whose principal address is 1250 N Eglin Parkway, Suite 100, Shalimar, FL 32579, and Emergency Standby Power., whose principal address is 17 Duval Street, Fort Walton Beach, FL 32547, (hereinafter the "Contractor"), and states as follows:

WITNESSETH:

I. Incorporation of Documents

The following documents are incorporated by reference into this Contract and are attached as Exhibit "A":

1. Request for Bids & Respondents Acknowledgment/Contractor's Submittal, RFB FM 49-15, Annual Maintenance and Repair of Emergency Generators, due date December 9th, 2015 and any addendums thereto.

All terms within the above referenced documents are in full force and effect and shall be binding upon both parties.

II. Scope of Services

For good and valuable consideration the sufficiency of which is acknowledged by all parties, the Contractor agrees to provide annual preventive maintenance and repair of stationary, diesel, natural gas and liquid propane generators owned by the Okaloosa County Board of County Commissioners as set forth in the scope of services as set forth in attached Exhibit "A".

III. Payment

That for and in consideration of payments to be made by the County, the Contractor agrees to be paid in accordance with the prices in its submittal, attached as Exhibit "A". Regular hourly rates are Monday thru Friday, 8:00am – 5:00pm. Overtime hourly rates apply for any work hours that are not designated as regular hourly rates. Holiday rates apply to the following holidays: Christmas Day, New Year's Day, Memorial Day, 4th of July, Labor Day and Thanksgiving Day.

IV. Duration of Contract and Termination, Suspension or Delay of Contract

The Contract will begin when fully executed by both parties and will continue for three (3) years with the option of a one (1) year renewal.

Either party may terminate the Contract with or without cause by providing sixty (60) days written notice to the other party.

V. Notice

All notices required by this Contract shall be in writing to the representatives listed below:
The authorized representative of the County shall be:

Kara Adams
Office Supervisor
Facilities and parks Maintenance
5489 Old Bethel Road
Crestview, FL 32536
Phone: 850-689-5790
Fax: 850-689-5630

Danny Godwin
Electrical Supervisor
Facilities and Parks Maintenance
5489 Old Bethel Road
Crestview, FL 32536
Phone: 850-689-5790
Fax: 850-689-5630

The authorized representative for 'Vendor/Contractor' shall be:

Teresa Smith
Office Manager
Emergency Standby Power
17 Duval Street
Fort Walton Beach, FL 32536
Phone: 850-862-6540
Fax: 850-862-6545

Courtesy copy to:

Sunnie Estes
Contracts & Leases Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, FL 32536
850-689-5960/ 850-689-5998 (FAX)

Email: sestes@co.okaloosa.fl.us

Any party shall have the right, from time to time, to change the address to which notices shall be sent by giving the other party at least five (5) business days prior notice of the address change.

VI. Governing Law & Venue

This Contract shall be governed by and construed in accordance with the laws of the State of Florida, and the parties stipulate that venue shall be in the County of Okaloosa.

VII. Public Records

Any record created by either party in accordance with this Contract shall be retained and maintained in accordance with the public records law, Florida Statutes, Chapter 119.

VIII. Assignment

Contractor may not assign his interest in this Contract without the express written consent of the County, which will not be unreasonably withheld.

IX. Entire Contract & Waivers

This Contract and Exhibit "A" as incorporated herein, contains the entire agreement between the parties and supersedes all prior oral or written agreements. Contractor acknowledges that it has not relied upon any statement, representation, prior or contemporaneous written or oral promises, agreements or warranties, except such as are expressed herein. The terms and conditions of this Contract can only be amended in writing upon mutual agreement of the parties and signed by both parties.

The waiver by a party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of the County to enforce any of the provisions hereof shall not be construed to be a waiver of the right of the County thereafter to enforce such provisions.

X. Severability

If any term or condition of this Contract shall be deemed, by a court having appropriate jurisdiction, invalid or unenforceable, the remainder of the terms and conditions of this Contract shall remain in full force and effect. This Contract shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all the terms and provisions hereof.

XI. Independent Contractor

Contractor enters into this Agreement as, and shall continue to be, an independent contractor. All services shall be performed only by Contractor and Contractor's employees. Under no circumstances shall Contractor or any of Contractor's employees look to the County as his/her employer, or as partner, agent or principal. Neither Contractor, nor any of Contractor's employees, shall be entitled to any benefits accorded to the County's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in Contractor's name, unemployment, disability, worker's compensation and other insurance as well as licenses and permits usual and necessary for conducting the services to be provided under this Contract.

XII. Third Party Beneficiaries

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract on the respective dates under each signature.

OKALOOSA COUNTY

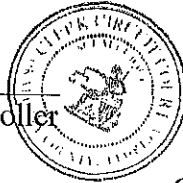
Charles K. Windes, Jr.
Charles K. Windes, Jr., Chairman

Date: 2/18/16



ATTEST:

Dany J. Stafford
J.D. Peacock, II, Clerk and Comptroller



CONTRACTOR

Teresa G. Smith
Vendor/Contractor Representative Signature

Teresa G. Smith
Print Name

Date: 01/27/2016

WITNESSES FOR CONTRACTOR

Dennis Kloet
Signature

DENNIS KLOET
Print Name

01/27/2016
Date

NOTICE OF AWARD

TO:

Emergency Standby Power
Teresa Smith
17 Duval Street
Fort Walton Beach, FL 32547

PROJECT: Annual Maintenance and Repair of Emergency Generators
DESCRIPTION: RFB #49-15, Contract C16-2372-FM

The **OWNER** has considered the qualifications submitted by you for the above-described WORK in response to its Advertisement.

You are hereby notified that your **contract** has been accepted for items in the amounts of specified within the contract.

You are required to return an acknowledged copy of this **NOTICE OF AWARD** to the **OWNER**: Okaloosa County Purchasing, ATTN: Melissa Weisser, 5479A Old Bethel Road, Crestview, FL 32536. If you have any questions, please call Melissa Weisser at 850-689-5960.

Dated this 26 day of February, 2016

OWNER – OKALOOSA COUNTY BOARD OF COUNTY COMMISSIONERS-

BY: Zan Fedorak TITLE Purchasing Manager
Zan Fedorak

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged.

BY: Emergency Standby Power

This the 26th day of February, 2016.

BY: Teresa H. Smith

Title: Office Mgr.

CONTRACT # C16-2374-FM
EMERGENCY STANDBY POWER
ANN. MAINT OF EMER GENERATORS
EXPIRES: 02/26/2019 W/1 YR OPT.



REQUEST FOR BID (RFB) & RESPONDENT'S ACKNOWLEDGEMENT

RFB TITLE:
Annual Maintenance and Repair of Emergency Generators

RFB NUMBER:
RFB FM 49-15

RFB OPENING DATE & TIME:

December 2nd, 2015 2:15 P.M. CST

LAST DAY FOR QUESTIONS:

November 13th, 2015 3:00 P.M. CST

NOTE: BIDS RECEIVED AFTER THE BID OPENING DATE & TIME WILL NOT BE CONSIDERED.

Okaloosa County, Florida solicits your company to submit a bid on the above referenced goods or services. All terms, specifications and conditions set forth in this RFB are incorporated into your response. A bid will not be accepted unless all conditions have been met. All bids must have an authorized signature in the space provided below. All bids must be sealed and received by the Okaloosa County Clerk of Court by the "RFB Opening Date & Time" referenced above. The official clock for the purpose of receiving bids is located in the Clerk of Court, Brackin Building Conference & Training Room, #305 located at 302 N. Wilson St, Crestview, FL 32536. All envelopes containing sealed bids must reference the "RFB Title", "RFB Number" and the "RFB Opening Date & Time". Okaloosa County is not responsible for lost or late delivery of bids by the U.S. Postal Service or other delivery services used by the respondent. Neither faxed nor electronically submitted bids will be accepted. Bids may not be withdrawn for a period of sixty (60) days after the bid opening unless otherwise specified.

RESPONDENT ACKNOWLEDGEMENT FORM BELOW MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR BID. BIDS WILL NOT BE ACCEPTED WITHOUT THIS FORM, SIGNED BY AN AUTHORIZED AGENT OF THE RESPONDENT.

COMPANY NAME Emergency Standby Power

MAILING ADDRESS 17 Duval Street

CITY, STATE, ZIP Fort Walton Beach, FL

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN): _____

TELEPHONE NUMBER 850-862-6540 EXT: n/a FAX: 850-862-6545

EMAIL: jai bees@aol.com

I CERTIFY THAT THIS BID IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER RESPONDENT SUBMITTING A BID FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE BY ALL TERMS AND CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID FOR THE RESPONDENT.

AUTHORIZED SIGNATURE: Teresa G. Smith
OR PRINTED NAME

TYPED Teresa G. Smith

TITLE: Office Manager

DATE 10-28-15

NOTICE TO RESPONDENTS
RFB FM 49-15

Notice is hereby given that the Board of County Commissioners of Okaloosa County, FL, will accept sealed bids until **2:15 p.m. (CST) December 2nd, 2015**, for the **Annual Maintenance and Repair of Emergency Generators**.

Interested respondents desiring consideration shall provide an original and two (2) copies (total three (3)) of their Request for Bids (RFB) response with the respondent's areas of expertise identified. Submissions shall be portrait orientation, unbound, and 8 ½" x 11" where practical. **All originals must have original signatures in blue ink.** Bid documents are available for download by accessing the Okaloosa County website at <http://www.co.okaloosa.fl.us/purchasing/home> then accessing the link "View Current Solicitations" or by accessing the Florida Purchasing Group website at <http://www.floridabidsystem.com/Bids/ViewOpenSolicitations.asp>

A mandatory pre-bid conference is scheduled for 9:00 am (CST) on November 4th, 2015. The conference will be held at 5489 Old Bethel Road, Crestview FL 32536. You must attend this pre-bid conference in order to submit a bid.

At **2:15 p.m. (CST) December 2nd, 2015**, all bids will be opened and read aloud. All bids must be in sealed envelopes reflecting on the outside thereof the Respondent's name and "**Annual Maintenance and Repair of Emergency Generators**". The Board of County Commissioners will consider all bids properly submitted at its scheduled bid opening in the **Conference & Training Room #305 – (old First National Bank Bldg.)** located at 302 N. Wilson St, Crestview, FL 32536. Bids may be submitted in the Conference & Training Room #305 prior to bid opening or delivered to the Clerk of Circuit Court, 302 N. Wilson St., #203, Crestview, FL 32536. **NOTE: Crestview, FL is not a next day guaranteed delivery location by most delivery services.** Respondents using mail or delivery services assume all risks of late or non-delivery.

The County reserves the right to award the bid to the lowest responsive respondent or may award to more than one (1) vendor if it is in the best interest of the County and to waive any irregularity or technicality in bids received. The County may elect to award to more than one firm. Okaloosa County shall be the sole judge of the bid and the resulting negotiated Agreement that is in its best interest and its decision shall be final.

Any Respondent failing to mark outside of the envelope as set forth herein may not be entitled to have their bid considered.

All bids should be addressed as follows:

Annual Maintenance and Repair of Emergency Generators

Clerk of Circuit Court
Attn: Teresa Ward
Newman C. Brackin Bldg.
302 N. Wilson St. # 203
Crestview FL 32536

Zan Fedorak
Purchasing Manager

Date

OKALOOSA COUNTY
BOARD OF COUNTY COMMISSIONERS

Nathan D. Boyles
Chairman

BID REQUIREMENTS

The purpose of this bid is to enter into a contract with a successful vendor to provide annual preventive maintenance and repair of stationary, diesel, natural gas and liquid propane generators owned by the Okaloosa County Board of County Commissioners.

The following is a list of the generators and their locations. Additional locations may be added. Inspections will be done three (3) times a year (January-April-August). In addition, one drop-down transfer shall be performed at each site prior to May of each year. This test shall be coordinated with the Facility Maintenance Department.

Item	Site	Address	Model	Price for MXS/Service	# of services per year	Yearly cost per site
1	Brackin Bldg	302 N Wilson St Crestview	Katolight (Diesel) #D300FRXT3 35703	238.33	3	714.99
2	Convention Center	1250 Miracle Strip Pkwy SE, FWB	Onan (Diesel) #DFCV5550929	238.33	3	714.99
3	Blackman Community Center	7590 Hwy 189 N Baker	Generac (LP) #QT04554AVANA	168.35	3	505.05
4	Supervisor of Elections	5479 Old Bethel Rd Crestview	Generac (NG) #CT04039ANAN	185.83	3	557.49
5	Courthouse Annex Radio Tower	1250 N Eglin Pkwy, Shalimar	Generac (NG) #QT02015ANAN	133.33	3	399.99
6	Facility Maintenance	5489 Old Bethel Rd, Crestview	Generac (NG) #QT15068JNANA	185.83	3	557.49
7	Jail Main Bldg	Hwy 90 E, Crestview	Onan (Diesel) #200DFBC	282.00 load bank 238.33 svc	3	996.99
8	Jail Warehouse	Hwy 90 E, Crestview	Generac (NG) #6595740100	282.00 load bank 185.83 svc	3	839.49
9	Jail Kitchen and Admin	Hwy 90 E, Crestview	Generac (NG) #6598730100	282.00 load bank 185.83 svc	3	839.49
10	Fleet Ops (North)	2792 Goodwin Ave, Crestview	Generac (NG) #99AOZ40S	168.35	3	505.05
11	Fleet Ops (South)	84 Ready Ave, FWB	Generac (NG)#99OZ40S	185.83	3	557.49
12	Courthouse Annex	1250 N Eglin Pwky, Shalimar	Catepillar (Diesel) #3412	308.34	3	925.02
13	Sheriffs Dept (North)	396 Brackin Ave, Crestview	Generac (NG) #99A037095	168.35	3	505.05
14	Purchasing	602-C N. Pearl St, Crestview	Generac (NG) #00757-O	168.34	3	505.02
15	Road Dept Engineering (North)	1759 S. Ferdon blvd, Crestview	Generac (NG) #3454020100	168.34	3	505.02
16	Information Systems EMS #4 (North)	602-B N. Pearl St, Crestview	Generac (NG) #QT10068ANANA	185.83	3	557.49

17	Information Sys- Old Hospital Bldg (N)	601-A N. Pearl St #205, Crestview	Generac (NG) #2352920200	185.83	3	557.49
18	Essex Bldg	714 Essex Rd FWB	ONAN 100-ODVC-15R 28608A Serial # F850768753	185.83	3	557.49
19	Information Sys (South) Head-In	1-A 9th Ave, Shalimar	Generac (NG) #QT13068GNANA	185.83	3	557.49
20	Transit Bldg	600 Transit Way, FWB	Generac (NG) #4882990100	185.83	3	557.49
21	Crestview Courthouse	101 E James Blvd, Crestview	Catepillar (Diesel) #3456	203.34	3	610.02
22	911 Center (EOC)	100 College Blvd., Niceville	Catepillar (Diesel) #G5C03436	693.34	3	2080.02
23	*Health Dept (N)	812 James Lee Blvd, Crestview	Generac (Diesel) #9567170100	185.83	3	557.49
24	*Health Dept (S)	221 Hosp Dr. N.E., FWB	Generac (Diesel) #SD3001018808010C	185.83	3	557.49
25	Kohler	Destin Airport	Serial#0676970 model 100R2	380.00 Load Bank 185.83	3	937.49
26	Baldwin Bldg	1701 State Rd 85 North Eglin AFB	Caterpillar2055KW S/N 4GN01256(NG)	3000.00 Load Bank 1500.00	3	7,500.00
27	Baldwin Bldg	1701 State Rd 85 North Eglin AFB	Kohler(Diesel) 300KW,S/N0783035	238.33	3	714.99
28	Cargo Bldg	1701 State Rd 85 North Eglin	Generac 175KW (NG) S/N 2100324	211.50	3	634.50
29	Fuel Farm	1701 State Rd 85 North Eglin AFB	Generac(Diesel)80KW S/N 2099063	185.83	3	557.49
30	Car Rental Service Bldg 1721	VPS airport	Kohler 100kw	185.83	3	557.49

CONTRACT HOURLY RATES FOR REPAIRS

	Labor		Overtime/Weekends		
	\$75.00/hr	8:00 AM-5:00 PM	\$95.00/hr		
	No travel time, Mon thru Fri		No travel time		

No mileage

No Mileage

Specify hours which will be considered regular hours and overtime hours on the bid sheet provided (i.e. 7:30am-4:30pm regular, overtime any time after 4:30 and weekends, etc.)

Respondent can charge for parts/equipment at a discount, markup or at cost. These rates must be provided by respondent on the bid sheet. The County will need separate invoicing for the parts and/or equipment.

Respondent shall provide cost breakdown for each site. Respondent must be able to perform load bank test in accordance to legal requirements as defined in National Fire Protection Association (NFPA) that is the standard for emergencies and standby power systems. Respondent shall provide cost breakdown and legal test requirements for each system below.

The following is a list of items to be performed each inspection. Inspections will be done three times a year (January-April-August). In addition, one drop down transfer shall be performed at each site prior to May of each year. This test shall be coordinated with the Facility Maintenance Department.

The following are the requirements for the annual preventive maintenance and repair for the generators referenced above:

1) **Static checks**

- a) Air Intake System.
- b) Check or replace air filter as needed.
- c) Wipe out air breather housing.

2) **Lubrication System**

- a) Change engine crankcase oil a minimum of once a year or if hour meter indicates more than 100 hours of use per year.
- b) Remove and replace engine oil filter as required.
- c) Clean engine crankcase breather.
- d) Check engine oil for leaks.
- e) Check and replace oil lines as necessary.

3) **Cooling System**

- a) Check all belts and hoses, adjust tension if necessary.
- b) Check coolant level.
- c) Test antifreeze, check for leaks, and replace as necessary.
- d) Check block heater for proper operation.

4) **Ignition System**

- a) Check spark plug condition and replace as necessary.
- b) Check points and replace as necessary.
- c) Check rotor and replace as necessary.
- d) Check distributor cap and replace as necessary.
- e) Check and set engine timing.
- f) Check plug wires for damage.
- g) Check injectors when necessary.

5) **Electrical System**

- a) Check battery electrolyte level and specific gravity. Add distilled water as required.
- b) Remove any corrosion from battery and apply anti-corrosion compound on battery terminals.
- c) Check and tighten loose connections.
- d) Check starter and alternator.
- e) Recharge and replace as necessary.

Fuel System

- f) Remove and replace fuel filter
- g) Check for fuel leaks.
- h) Check for water in fuel tank.
- i) Add fuel stabilizer as needed.

Generator

- j) Remove side covers to inspect rotor and stator. Check for loose electrical connections and tighten as required.
- k) Check for signs of burned, frayed, or rodent damaged electrical components and wiring.
- l) Remove control panel and inspect wiring and components for loose connections or damaged wiring.
- m) Check proper operation of any emergency shutdown systems (if any).

6) Transfer Switch

- a) Vacuum dust and debris from cabinet
- b) Set and calibrate plant exerciser clock.
- c) Inspect and clean main load and replay contacts as needed.

7) Dynamic checks (Engine)

- a) Check for abnormal vibration.
- b) Observe exhaust for indication of engine condition.
- c) Check for oil, fuel and coolant leaks.
- d) Oil pressure- Observe record to be compared to past and future readings.
- e) Water temp- Observe, record to be compared to past and future readings.
- f) Battery Charger- Observe, record to be compared to past and future readings.

8) Safety Circuits- Check for Proper Operation

- a) Over-crank
- b) Over-speed
- c) Low Oil Pressure
- d) High water temp
- e) Emergency stop

9) Generator

- a) Voltage- Observe, record and calibrate voltage on all phases.
- b) Amperage- Observe, record.
- c) Frequency- Observe, record and calibrate to insure 60-cycle operation under load.

10) Transfer Switch

- a) Check automatic load transfer by disconnecting normal power.
- b) Check relays for proper operations and calibrate as necessary.
- c) Notify owner prior to power outage.

11) Reports/Pricing/Response Time

- a) Provide with your bid a sample form which incorporates the previously listed requirements. This form would be used at each inspection, with a copy furnished to Facility Maintenance Department.
- b) Bid price includes costs of all oil, oil filters, fuel filters, water filters and small coolant hoses.
- c) Bid prices shall not include disposal of any oil, oil filters, fuel filters, antifreeze and /or any other items removed as part of the inspection (at no cost to the County).
- d) Prior to making any repair not covered in the maintenance program, approval must be obtained by contacting Facility Maintenance Department.
- e) Must be able to respond to Emergency Service calls within three (3) hours.

Standards

- a) Maintenance performed and materials of components supplied under the terms of this specification shall, at minimum, meet the latest revision of the following codes and standards:
 - 1) ANSI/IEEE – standard 43-1974 “Recommended Practice Testing Insulation Resistance of Rotating Machinery.”
 - 2) IEEE- Standard 62-1978 “Guide for Field Testing Apparatus Insulation.”
 - 3) NEASA- Standards for the “Electric Apparatus Sales and Service Industry.”
 - 4) NEMA – Standards Publication #MG1 “Motor & Generator Standards.”

- 5) NFPA standards
- b) Technical Documentation required in excess of that provided by the County shall be the responsibility of the contractor.
- c) Repairs to generators must generally be made within 5-10 working days unless noted otherwise or authorized by the County Representative.

Guarantee

- a) Vendor has the sole responsibility of ensuring and guaranteeing that the equipment and materials furnished or supplied meet the requirements of this specification.
- b) All repair work and parts supplied shall be guaranteed for a minimum of (2) years from the date the equipment is returned to service against defects in materials or workmanship supplied by the contractor. Any warranted failures shall be corrected at no cost to the County including transportation to and from the jobsite.

Qualifications

- a) Bidders must submit a description of their shop facility and a list of employees by position. Bidders should include a list of references with emphasis on any work done for governmental agencies.
- b) The terms of this contract require the vendor to employ a sufficient number of personnel to meet the terms and conditions of this solicitations. Vendor personnel shall be required to obtain security clearance access certain locations. All vendor personnel are required to carry a means of identification, such as a badge or be readily identifiable (shirt logo, etc) as being an employee of the vendor when making site visits.

Invoicing

- a) A proper invoice must include:
 - 1) Name and address of Contractor
 - 2) Invoice date
 - 3) Invoice #
 - 4) Contract #
 - 5) Contract line item # including description, quantity, unit measure, unit price and extended price of the item;
 - 6) Terms of any prompt payment discount offered
 - 7) Name and address of official to whom payment is to be sent
 - 8) Federal Identification #

*The two Health Department generators will be under the agreement, however, invoices shall be sent to:

Okaloosa County Public Health
221 Hospital Dr., N.E.
FWB, FL 32547

Terms

The term for the contract shall be for three (3) years with two (2) one (1) year renewals.

GENERAL SERVICES INSURANCE REQUIREMENTS

REVISED: 09/22/14

BONDING REQUIREMENTS

A Bid Bond is required with the Respondent's submittal for 5% of the Bid price. A Performance Bond will be required, once awarded, for 100% of the contract price and is required 10 days after the issuance of the Notice to Award.

RESPONDENT'S INSURANCE

1. The Respondent shall not commence any work in connection with this Agreement until he has obtained all required insurance and such insurance has been approved by the Okaloosa County Risk Management Manager or designee.
2. All insurance policies shall be with insurers licensed to do business in the State of Florida.
3. All insurance shall include the interest of all entities names in and its respective agents, consultants, servants and employees of each and all other interests as may be reasonably required by Okaloosa County as Additional Insured. The coverage afforded the Additional Insured under this policy shall be primary insurance. If the Additional Insured have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under this policy shall not be reduced by the existence of such other insurance.
4. The County shall be listed as Additional Insured by policy endorsement on all insurance contracts applicable to this Agreement except Workers' Compensation and Professional Liability.
5. The County shall be furnished proof of coverage by certificates of insurance (COI) and endorsements for every applicable insurance contract required by this Agreement. The COI's and policy endorsements must be delivered to the County Representative not less than ten (10) days prior to the commencement of any and all contractual Agreements between the County and the Respondent.
6. The County shall retain the right to reject all insurance contracts that do not meet the requirement of this Agreement. Further, the County reserves the right to change these insurance requirements with 60-day notice to the Respondent.
7. The insurance definition of Insured or Additional Insured shall include Subcontractor, Sub-subcontractor, and any associated or subsidiary companies of the Respondent, which are involved, and which is a part of the contract.
8. The County reserves the right at any time to require the Respondent to provide certified copies of any insurance policies to document the insurance coverage specified in this Agreement.
9. The designation of Respondent shall include any associated or subsidiary company which is involved and is a part of the contract and such, if any associated or subsidiary company involved in the project must be named in the Workers' Compensation coverage.
10. All policies shall be written so that the County will be notified of cancellation or restrictive amendments at least thirty (30) days prior to the effective date of such cancellation or amendment. Such notice shall be given directly to the County Representative.

WORKERS' COMPENSATION INSURANCE

1. The Respondent shall secure and maintain during the life of this Agreement Workers' Compensation insurance for all of his employees employed for the project or any site connected with the work, including supervision, administration or management, of this project and in case any work is sublet, with the approval of the County, the Respondent shall require the Subcontractor similarly to provide Workers' Compensation insurance for all employees employed at the site of the project, and such evidence of insurance shall be furnished to the County not less than ten (10) days prior to the commencement of any and all sub-contractual Agreements which have been approved by the County.
2. Such insurance shall comply with the Florida Workers' Compensation Law.
3. No class of employee, including the Respondent himself, shall be excluded from the Workers' Compensation insurance coverage. The Workers' Compensation insurance shall also include Employer's Liability coverage.

BUSINESS AUTOMOBILE AND COMMERCIAL GENERAL LIABILITY INSURANCE

1. The Respondent shall maintain Business Automobile Liability insurance coverage throughout the life of this Agreement. The insurance shall include Owned, Non-owned & Hired Motor Vehicle coverage.
2. The Respondent shall carry other Commercial General Liability insurance against all other Bodily Injury, Property Damage and Personal and Advertising Injury exposures. The coverage shall include both on-and off-Premises Operations, Contractual Liability, and Broad Form Property Damage.
3. All liability insurance (other than Professional Liability) shall be written on an occurrence basis and shall not be written on a claim-made basis. If the insurance is issued with an aggregate limit of liability, the aggregate limit of liability shall apply only to the locations included in this Agreement. If, as the result of any claims or other reasons, the available limits of insurance reduce to less than those stated in the Limits of Liability, the Respondent shall notify the County representative in writing. The Respondent shall purchase additional liability insurance to maintain the requirements established in this Agreement. Umbrella or Excess Liability insurance can be purchased to meet the Limits of Liability specified in this Agreement.
4. Commercial General Liability coverage shall be endorsed to include the following:
 - 1.) Premises – Operation Liability
 - 2.) Occurrence Bodily Injury and Property Damage Liability
 - 3.) Independent Respondent's Liability
 - 4.) Completed Operations and Products Liability
5. Respondent shall agree to keep in continuous force Commercial General Liability coverage including Completed Operations and Products Liability for the length of the contract.

LIMITS OF LIABILITY

The insurance required shall be written for not less than the following, or greater if required by law and shall include Employer's liability with limits as prescribed in this contract:

	<u>LIMIT</u>
1. Worker's Compensation	
1.) State	Statutory
2.) Employer's Liability	\$100,000 each accident
2. Business Automobile & Commercial General Liability Insurance	\$1,000,000 each occurrence (A combined single limit)
3. Personal and Advertising Injury	\$250,000

NOTICE OF CLAIMS OR LITIGATION

The Respondent agrees to report any incident or claim that results from performance of this Agreement. The County representative shall receive written notice in the form of a detailed written report describing the incident or claim within ten (10) days of the Respondent's knowledge. In the event such incident or claim involves injury and/or property damage to a third party, verbal notification shall be given the same day the Respondent becomes aware of the incident or claim followed by a written detailed report within ten (10) days of verbal notification.

INDEMNIFICATION & HOLD HARMLESS

To the fullest extent permitted by law, Respondent shall indemnify and hold harmless the County, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or wrongful conduct of the Respondent and other persons employed or utilized by the Respondent in the performance of this contract.

Note: For respondent's convenience, this certification form is enclosed and is made a part of the bid package.

CERTIFICATE OF INSURANCE

1. Certificates of insurance, in duplicate, indicating the job site and evidencing all required coverage must be submitted to and approved by Okaloosa County prior to the commencement of any of the work. The certificate holder(s) shall be as follows: Okaloosa County, 602-C North Pearl Street, Crestview, Florida, 32536.
2. All policies shall expressly require 30 days written notice to Okaloosa County at the address set out above, or the cancellations of material alterations of such policies, and the Certificates of Insurance, shall so provide.
3. All certificates shall be subject to Okaloosa County's approval of adequacy of protection and the satisfactory character of the Insurer. County reserves the right to approve or reject all deductible/SIR above \$10,000. The Certificates of Insurance shall disclose any and all deductibles or self-insured retentions (SIRs).
4. All deductibles or SIRs, whether approved by Okaloosa County or not, shall be the Respondent's full responsibility. In particular, the Respondent shall afford full coverage as specified herein to entities listed as Additional Insured.
5. In no way will the entities listed as Additional Insured be responsible for, pay for, be damaged by, or limited to coverage required by this schedule due to the existence of a deductible or SIR. Specific written approval from Okaloosa County will only be provided upon demonstration that the Respondent has the financial capability and funds necessary to cover the responsibilities incurred as a result of the deductible or SIR.

GENERAL TERMS

Any type of insurance or increase of limits of liability not described above which, the Respondent required for its own protection or on account of statute shall be its own responsibility and at its own expense.

The carrying of the insurance described shall in no way be interpreted as relieving the Respondent of any responsibility under this contract.

Should the Respondent engage a subcontractor or sub-subcontractor, the same conditions will apply under this Agreement to each subcontractor and sub-subcontractor.

The Respondent hereby waives all rights of subrogation against Okaloosa County and its consultants and other indemnities of the Respondent under all the foregoing policies of insurance.

UMBRELLA INSURANCE

The Respondent shall have the right to meet the liability insurance requirements with the purchase of an umbrella insurance policy. In all instances, the combination of primary and umbrella liability coverage must equal or exceed the minimum liability insurance limits stated in this Agreement.

Respondent's Company Name: Emergency Standby Power
Physical Address & Phone #: 17 Duval Street
Fort Walton Beach, FL
32547
850-862-6540

Contact Person (Typed-Printed): Jack Jacopetti
Phone #: 850-862-6540
Cell #: 850-259-2304
Federal ID or SS #: 26-0563531
Respondent's License #: J213156362980
Fax #: 850-862-6545
Emergency #'s After Hours,
Weekends & Holidays: 850-259-2304

ADDENDUM ACKNOWLEDGEMENT

Acknowledgment is hereby made of the following addenda (identified by number) received since issuance of solicitation:

<u>ADDENDUM NO.</u>	<u>DATE</u>
One (1)	11-12-15
Two (2)	11-18-15
Questions & Answers	11-18-15

NOTE: Prior to submitting the response to this solicitation, it is the responsibility of the respondent to confirm if any addenda have been issued. If such addenda have been issued, acknowledge receipt by noting number(s) and date(s) above.

BID SHEET

Date Submitted: 12-2-15

BID#: RFB FM 49-15

BID TITLE: Annual Maintenance and Repair of Emergency Generators

Specify hours which will be considered regular hours and overtime/weekend/Holidays hours:

Regular Hours: 8:00 AM until 5:00 PM
Hourly Rate: \$75.00 with no travel time, no mileage

Overtime/Weekend/Holidays Hours
Overtime Rate(s): \$95.00 per hour with no travel time, no mileage

Specify rates which will be considered for parts and/or equipment:

Rate on Parts:

Discount: _____

Mark up: cost plus 30%

At Cost: _____

Total Bid Price: \$22,897.05 Service + \$4,226.00 Load Banks = \$27,123.05

Remarks:

ANTI-COLLUSION STATEMENT: The below signed respondent has not divulged to, discussed or compared his bid with other respondents and has not colluded with any other respondent or parties to bid whatever. (Note: No premiums, rebates, or gratuities permitted either with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from bid list(s).

Emergency Standby Power
Respondent's Company Name

Teresa G. Smith
Authorized Signature - Manual

17 Duval Street

Teresa G. Smith
Authorized Signature - Typed

Fort Walton Beach, FL
Address 32547

Office Manager
Title

850-862-6540
Phone #

850-862-6545
Fax #

26-0563531
Federal ID # or SS #

jaibeas@aol.com
E-mail address

November 23, 2015

Emergency Standby Power

Description of Facilities

We are located at 17 Duval Street, Fort Walton Beach, FL 32547. We are housed in an industrial warehouse complex, which we own. We have an office with shop attached. We also have several other warehouse/shop areas at our disposal for storage, indoor repairs, etc. Emergency Standby Power also has towable units available for rent in case a generator is down for an extended period. We have all the necessary personnel, equipment and supplies to perform the job needed by Okaloosa County for RFB 49-15.

Emergency Standby Power

List of Employees by Position

11/24/2015

Charles R. "Jack" Jacopetti	Senior Power Engineer
Robbie Epstein	Senior Power Engineer
Teresa Smith	Office Manager
Dennis Kloet	Parts Specialist
Christopher Schumacher	Generator Technician
Rick Clark	Generator Technician
Nathan Loughner	Generator Technician



Emergency Standby Power
 #17 Duval Street
 Fort Walton Beach, FL 32547
 Tel: 850-862-6540 Fax: 850-862-8545
 Jack Jacopetti
 Email: jaiibes@aol.com

OWNER		SERVICE TECH(S)	DATE
UNIT # / NAME / LOCATION ETC.		TYPE OF SERVICE	NEXT SERVICE DUE
EQUIPMENT TYPE	UNIT KW / GPM	STAND BY <input type="checkbox"/> PRIME <input type="checkbox"/>	HOURS

S = Service I = Inspection LB = Load Bank (Attach LB Report) Bold = Service Items Only

SYSTEM	OK	NEEDS ATTN	N/A	PROCEDURE
GENERAL INSPECTION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review Customer Log / Questions / Concerns
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Engine Room / Enclosure (Condition, Cleanliness, Leaks)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ventilation Fan(s) / Louvers / Filter(s) (Condition, Cleanliness, Operation)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Mounts, Isolators, Shrouds, Guards & Hardware
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Locks & Hinges (Condition, Operation) (Lubricate if Required)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ambient Air Temperature: _____ Deg F.
STARTING & CHARGING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Type _____, Quantity _____, Age _____
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Water Level (Add If Needed)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Terminals (Clean, Treat, Tighten)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Float Voltage: #1 _____ VDC, #2 _____ VDC
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Load Test Batteries (Check Specific Gravity if Weak)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alternator Belt(s) (Condition, Tension)
LUBRICATING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Piping, Hoses, Fittings & Connections (Condition, Leaks)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Crankcase Oil Level (Add if Needed)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Auxiliary Reservoir Level (Add if Needed)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Crankcase Breather(s) / Valve(s) (Clean if Needed)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Change Engine Oil & Filter(s)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Take Oil Sample (Oil Must be Hot) Drain Blow-By / Air Box Drain Collector(s)
COOLING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Piping, Hoses, Fittings & Connections (Condition, Leaks)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Radiator (Condition, Cleanliness, Leaks)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Radiator / Expansion Tank Level (Add if Needed)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coolant Condition: Visual _____, Nitrate _____ ppm, PH _____, Glycol _____ %, Freeze Point _____ Deg F.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pressure Test Cooling System & Cap To _____ PSI
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check / Tighten All Hose Clamps (While Pressurized) Water Pump / Fan Belt(s) (Condition, Tension) Coolant Heater(s) Operation Replace Coolant Filter(s) Add Rust Inhibitors (If Needed)
FUEL & GOVERNING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tanks, Piping, Hoses, Fittings etc. (Condition, Leaks)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fuel Level: Day Tank _____, Storage Tank _____
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Day Tank Operation (Pumps, Valves, Lamps, Alarms)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hydraulic Governor Oil Level (Add if Needed)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Governor Linkage (Binding, Excessive Play etc.) (Lubricate if Needed)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Replace Fuel Filter(s) / Racor Element(s) (Clean Bowl(s) if Needed) Operate Manual Pump(s) & Valves
INTAKE & EXHAUST SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Manifolds, Piping, Hoses, Fittings & Connections (Condition, Leaks)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insulation, Brackets & Supports
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Air Cleaner Condition (Clean / Replace if Needed)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Turbo(s) (Operation, Leaks etc.)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Silencer & Flex (Condition, Leaks)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rain Cap / Miter Cut / Bird Screen Drain Exhaust Condensate

OWNER				UNIT # / NAME LOCATION ETC.	TYPE OF SERVICE	HOURS	DATE
SYSTEM	OK	NEEDS ATTN	N/A	PROCEDURE			
CONTROL & MONITOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Control Housing / Doors (Condition)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rubber Isolators on Engine Mounted Controls / Electronics etc.			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wiring & Connections (Condition, Tightness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Controller Lamp Check (Replace Lamps as Needed)			
GENERATOR & BREAKER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Remote Annunciator Lamp Check (Replace Lamps as Needed)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wiring & Connections (Condition, Tightness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Main Stator & Rotor (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exciter Stator & Rotor (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brushes, Slip Rings & Commutator (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diodes, Rectifiers etc. (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PMG (Condition, Cleanliness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Megger Generator (If Required) (Record Results on Service Order)			
ATS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wiring & Connections (Condition, Tightness etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Main Contacts (Pitting, Binding etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lamp & Meter Operation (Replace Lamps as Needed)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check / Adjust Timers, Sensors, Exerciser etc.			
PUMP & GEAR BOX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	System Piping, Fittings & Connections (Condition, Leaks)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Main Pump (Condition, Leaks, Drains etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jockey Pump (Condition, Leaks, Operation etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gearbox / Motor Oil Level (Add if Needed)			
SYSTEM OPERATION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Grease all Fittings (Bearings, PTO, Slip Yoke, U-Joints)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Manual Start (Both Sets of Batteries on Fire Pumps)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Voltage During Start: #1 _____ VDC, #2 _____ VDC			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unusual Noise / Vibration			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oil Pressure: _____ PSI			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coolant Temperature: _____ Deg F.			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fuel Pressure: _____ PSI			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Battery Voltage (Engine Running): #1 _____ VDC, #2 _____ VDC			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Generator Output (No Load): _____ / _____ VAC @ _____ HZ			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pump Discharge Pressure: _____ PSI @ _____ RPM			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pump Packing (Cooling Water Flow, Temperature etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hour Meter Operation			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Operation / Calibration of all Meters & Gauges			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fuel, Oil, Coolant, Intake or Exhaust Leaks			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhaust Condition (Excessive Smoke etc.)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check Alarms & Shutdowns: <input type="checkbox"/> LET <input type="checkbox"/> LOP <input type="checkbox"/> HET <input type="checkbox"/> OS <input type="checkbox"/> OC <input type="checkbox"/> Others			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Test Auto Start & Stop (W/ Approval)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Test ATS Operation (W/ Approval)			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Generator Output W/ Building Load: _____ / _____ VAC @ _____ HZ _____ / _____ / _____ AMPS			
	FINAL INSPECTION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Control in Auto / Remote, All Alarms Cleared / Reset		
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	All Auxiliary Systems in Auto / Remote (ATS, Day Tank, Jockey Pump etc.)			
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	All Breakers On (Voltage Regulator, Main, Charger, Heater, etc.)			
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	All Valves Aligned for Operation (Suction, Discharge, Fuel, Cooling Water etc.)			
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	PTO Engaged / Disengaged			
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Unit Cleaned & Painted as Needed			
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Customer / Alarm Monitoring Company Notified			
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Discrepancies & Repairs Needed Noted on Service Order			
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Date & Hours Recorded on New Filters			
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>				

THE AMERICAN INSTITUTE OF ARCHITECTS



BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we Emergency Standby Power, LLC
17 Duval Street, Fort Walton Beach, FL 32547 (Here insert full name and address of legal title of Contractor)

as Principal, hereinafter called the Principal, and American Southern Insurance Company
1515 CR 210 W. Suite 211 Jacksonville, FL 32259

a corporation duly organized under the laws of the State of Delaware

as Surety, hereinafter called the Surety, are held & firmly bound unto Okaloosa County, Florida

302 N. Wilson Street Crestview, FL 32536
(Here insert full name or legal title of Owner)

as Obligee, hereinafter called the Obligee, in the sum of Not to exceed \$5,000.00***** Dollars
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves,
our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the principal has submitted a bid for Annual Maintenance and Repair of Emergency Generators

(Here insert full name, address and description of project)
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract
with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the
bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for
the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the
Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference
not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the
Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation
shall be null and void, otherwise to remain in full force and effect.

Signed and scaled this 7th day of December 2015

Mesa B. Smith
Witness

BY: Emergency Standby Power, LLC
[Signature] (Principal) (Seal)
Charles R. Jacopetti, Managing Member

Jennifer Mitchell
Witness

American Southern Insurance Company
BY: [Signature] (Surety) (Seal)
Peter A. Kessler, Attorney-in-Fact

AMERICAN SOUTHERN INSURANCE COMPANY

Domicile: 200 S.W. 30th Street
Topeka, Kansas 66611

Corporate Headquarters: 3715 Northside Parkway, NW
STE4-800
Atlanta, Georgia 30327

GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Peter A. Kessler, of Jacksonville, Florida, as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship including consents for the release of retained percentages and/or final estimates on engineering and construction contracts, or similar authority to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$1,000,000 (One Million Dollars).

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of suretyship to which it is attached.

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary this 25TH day of July, 2013.

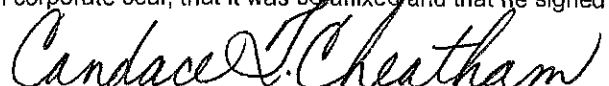
Attest:


Gail A. Lee, Secretary

American Southern Insurance Company

By: 
Scott G. Thompson, President

On this 25th day of July, 2013, before me personally came Scott G. Thompson to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization.

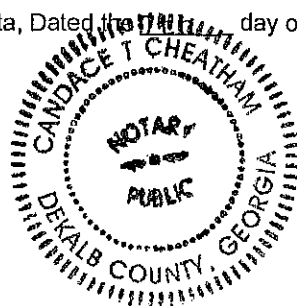

Candace T. Cheatham
Notary Public, State of Georgia
My Commission Expires December 7, 2017

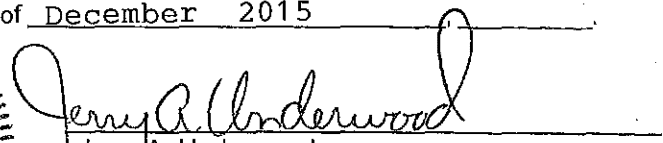
STATE OF GEORGIA NOTARY SEAL:

I, the undersigned, a Vice President of American Southern Insurance Company, a Kansas Corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the Board of Directors set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Atlanta, Dated the 25th day of December 2015

Number: 84291




Jerry A. Underwood
Vice President - Surety



49-15
CA# 26

**BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

5272

DATE: February 16, 2016
TO: Honorable Chairman and Members of the Board
FROM: Zan Fedorak
SUBJECT: Request approval of the contract with Emergency Standby Power
DEPARTMENT: Purchasing
BCC DISTRICT: All


STATEMENT OF ISSUE: Request approval of the contract with Emergency Standby Power for the annual maintenance and repair of emergency generators.

BACKGROUND & ANALYSIS: On January 5, 2016 the Board approved the award of the bid to Emergency Standby Power for the annual maintenance and repair of emergency generators. The contract is now complete and ready for the Chairman's signature. Staff requests the Board approve the contract and authorize the Chairman to sign the document. The bid award price is \$27,123.05 annually for three (3) years with two (2) one (1) year renewal options.

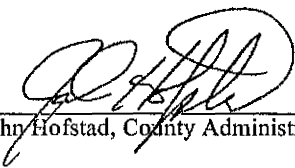
OPTIONS: Approve/Deny contract with Emergency Standby Power for the annual maintenance and repair of emergency generators, and authorization for Chairman to sign the document.

RECOMMENDATION: Staff recommends approval of the contract with Emergency Standby Power for the annual maintenance and repair of emergency generators, and authorization for Chairman to sign the document.

RECOMMENDED BY:


Zan Fedorak, Director 2/10/2016

APPROVED BY:

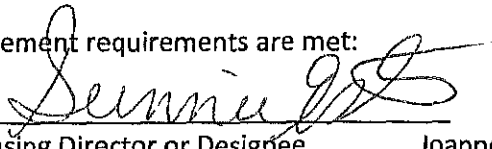

John Hofstad, County Administrator 2/10/2016
John Hofstad, County Administrator

**CONTRACT & LEASE INTERNAL COORDINATION SHEET
FINAL CONTRACT/LEASE FOR REVIEW**

Contract/Lease Number: _____	Tracking Number: <u>1626-14</u>
	Grant Funded: YES ___ NO ___
Contractor/Lessee Name: <u>Emergency Standby Power</u>	
Purpose: <u>Annual Maintenance and Repair of Emergency Generators (49-15)</u>	
Date/Term: <u>3yr w/one (1)yr Renewal</u>	1. <input checked="" type="checkbox"/> GREATER THAN \$50,000
Amount: _____	2. <input checked="" type="checkbox"/> GREATER THAN \$25,000
Department: <u>FM</u>	3. <input type="checkbox"/> \$25,000 OR LESS
Dept. Monitor Name: <u>Danny Godwin</u>	
Document has been reviewed and includes any attachments or exhibits.	

Purchasing Review

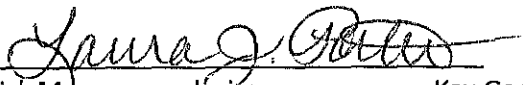
Procurement requirements are met:

 Date: 1-14-16

Purchasing Director or Designee Joanne Kublik

Risk Management Review

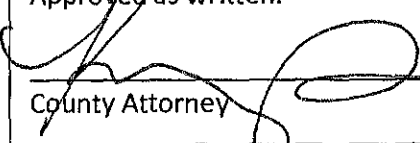
Approved as written:

 Date: 1-25-16

Risk Manager or designee Kay Godwin or Krystal King

County Attorney Review

Approved as written:

 Date: 1.21.16

County Attorney Gregory T. Stewart or Lynn Hoshihara

Following Okaloosa County approval:

Contracts & Grants

Document has been received:

_____ Date: _____

Contracts & Grants Manager

RECEIVED SEP 17 2015

CONTRACT & LEASE INTERNAL COORDINATION SHEET

Contract/Lease Number: _____	Tracking Number: <u>1530-16</u>
Contractor/Lessee Name: _____	Grant Funded: YES ___ NO ___
Purpose <u>Annual Maintenance and Repair of Emergency Generators. (RFB FM 49-15)</u>	
Date/Term: _____	1. <input type="checkbox"/> GREATER THAN \$50,000
Amount: _____	2. <input type="checkbox"/> GREATER THAN \$25,000
Department: _____	3. <input type="checkbox"/> \$25,000 OR LESS
Dept. Monitor Name: _____	
Document has been reviewed and includes any attachments or exhibits.	

Purchasing Review

Procurement requirements are met:

Sumnie Eitz
Purchasing Director or Designee

Joanne Kublik

Date: Sept. 14, 2015

Risk Management Review

Approved as written:

Krystal King
Risk Manager or designee

Kay Godwin or Krystal King

Date: 9-21-15

County Attorney Review

Approved as written:

Gregory T. Stewart
County Attorney

Gregory T. Stewart or Lynn Hoshihara

Date: 10/14/15

Approved via Email; See Attached

Following Okaloosa County approval:

Contracts & Grants

Document has been received:

Contracts & Grants Manager

Date: _____

USER NAME PASSWORD

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[Create an Account](#)

Entity Dashboard

- [Entity Overview](#)
- [Entity Record](#)
- [Core Data](#)
- [Assertions](#)
- [Reps & Certs](#)
- [POCs](#)
- [Reports](#)
- [Service Contract Report](#)
- [BioPreferred Report](#)
- [Exclusions](#)
- [Active Exclusions](#)
- [Inactive Exclusions](#)
- [Excluded Family Members](#)

[RETURN TO SEARCH](#)

EMERGENCY STANDBY POWER LLC 17 DUVAL ST
 DUNS: 011355544 CAGE Code: 71QZD FORT WALTON BEACH, FL, 32547-2478 ,
 Status: Active UNITED STATES

Expiration Date: 04/13/2016
 Purpose of Registration: All Awards

Entity Overview

Entity Information

Name: EMERGENCY STANDBY POWER LLC
Business Type: Business or Organization
POC Name: Charles Jacopetti
Registration Status: Active
Activation Date: 04/14/2015
Expiration Date: 04/13/2016

Exclusions

Active Exclusion Records? No

SAM | System for Award Management 1.0

IBM v1.P.41.20151230-2151

WWW4



Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

Addendum #1

RFB FM 49-15

Annual Maintenance and Repair of Emergency Generators

The following has been changed in the RFB FM 49-15 Annual Maintenance and Repair of Emergency Generators:

1. A Bid Bond is required with the Respondent's submittal for ~~5% of the Bid price \$5,000.00.~~ A Performance Bond will be required, once awarded, for 100% of the contract price and is required 10 days after the issuance of the Notice to Award.
2. Notice is hereby given that the Board of County Commissioners of Okaloosa County, FL, will accept sealed bids until ~~2:15 p.m. (CST) December 2nd, 2015~~ **2:30 p.m. December 9th, 2015** for the **Annual Maintenance and Repair of Emergency Generators.**

Addendum #2

RFB FM 49-15

Annual Maintenance and Repair of Emergency Generators

The following has been changed in the RFB FM 49-15 Annual Maintenance and Repair of Emergency Generators:

- 1. A Bid Bond is required with the Respondent's submittal for \$5,000.00. ~~A Performance Bond will be required, once awarded, for 100% of the contract price and is required 10 days after the issuance of the Notice to Award.~~