

**NOTICE TO RESPONDENTS**  
**ITB FM 36-25**

Notice is hereby given that the Board of County Commissioners of Okaloosa County, FL, will accept sealed bids until **3:00 p.m. (CST) April 16, 2025** for **HVAC Controls and Networks Maintenance**.

Interested respondents desiring consideration shall submit their response online at Vendor Registry through the link provided below:

<https://vrapp.vendorregistry.com/Bids/View/BidsList?BuyerId=21d474a1-e536-4f4d-9f2c-77c3b1e3c683>

A **mandatory pre-bid** meeting will be held at **9:00 a.m. (CST) April 03, 2025** at the Okaloosa County Facilities Maintenance Dept, 5489 Old Bethel Road, Crestview FL 32536.

Unless otherwise stipulated in the bid/bid description, all responses must be submitted using Vendor Registry only. No other means of submission of responses will be accepted. Responses will be accepted by Vendor Registry until **3:00 p.m. (CST) April 16, 2025** at which time all timely submitted bids will be opened and reviewed. The County reserves the right to award the bid to the lowest responsive respondent and to waive any irregularity or technicality in bids received. Okaloosa County shall be the sole judge of the bid and the resulting Agreement that is in its best interest and its decision shall be final.

For solicitation information, please contact:

CeCelia VandenBroeck  
Contracts and Lease Coordinator  
[cvandenbroeck@myokaloosa.com](mailto:cvandenbroeck@myokaloosa.com)  
850-689-5960

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DeRita Mason  
Purchasing Manager

OKALOOSA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
PAUL MIXON, CHAIRMAN