

Keep Okaloosa Beautiful Advisory Committee

Creation, membership, rules of procedures and authority and power are documented according to [Resolution No. 23-131 \(Click to view resolution\)](#)

New members fill out both and return to CitizenCouncils@myokaloosa.com

- [New member application](#)
- [Background Check for new and recurring applicants](#)

Creation and Purpose of the Keep Okaloosa Beautify Advisory Committee

The Board of County Commissioners hereby establishes the Keep Okaloosa Beautiful Advisory Committee ("KOBAC") for the purpose of acting as an advisory committee to the Board of County Commissioners on matters related to public outreach and education projects regarding waste reduction, recycling, litter prevention and beautification,

Duties

The duties of the KOBAC are to review, comment and/or make recommendations to the Board on matters related to public outreach and education projects regarding waste reduction, recycling, litter prevention, and beautification.

Membership and Term

The KOBAC shall be comprised of a total of five (5) members who shall be appointed by the Board. The initial KOBAC board consisted of the members of the now terminated Recycling Advisory Committee.

Membership of KOBAC shall, whenever possible, include the following:

- One (1) at-large citizen member
- One (1) member representing the education community
- One (1) member representing commercial businesses
- One (1) member representing the environmental community
- One (1) member representing the waste reduction community

If there are no candidates eligible to serve in one of the above-listed categories, the Board shall appoint an individual on the basis of their experience or interest in waste reduction, recycling, litter prevention, and beautification. Each term shall be for a period of two years. However, at the end of his or her term, a member shall continue to serve until re-appointed or the vacancy is filled. A member may be reappointed by the board of county commissioners for successive terms.

Removal

Any member of the KOBAC may be subject to removal if they miss three (3) Committee meetings per fiscal year or upon a majority vote of the Board of County Commissioners. Special

consideration/leniency will be given for any absence due to Acts of God, personal illness/medical, and/or family emergencies. Any member of the KOBAC may also be removed for malfeasance.

Chairman

A. Each fiscal year a Chairman and Vice Chairman shall be elected by majority vote of the members. The Chairman and Vice Chairman shall serve for one year and may be reelected to serve more than one year upon a majority vote of the members.

B. B. The Chairman shall be responsible for conducting the meetings. The Vice Chairman shall assume the functions of the Chairman in his or her absence.

Meetings

The KOBAC shall meet as needed, but no less than quarterly. Special meetings may be called at the discretion of the Chairman upon reasonable notice to the members and the public.

All meetings shall be duly noticed and open to the public. The Public Information Office shall be responsible for providing notices for the Committee meetings in accordance with the law.

As an advisory committee established by the Board, KOBAC is governed by and subject to the Florida Sunshine Law, the Public Records Laws of the State of Florida and the provisions of the Code of Ethics, as set forth in Part III, Chapter 112, Florida Statutes. All newly appointed members shall participate in an orientation process, which shall include, but is not limited to, an overview of Sunshine Law, Public Records and Ethics.

Written minutes shall be kept of each meeting. A written summary of each meeting shall be presented at the next meeting for approval by members and signed by the Chairman. The Public Works Department shall be responsible for providing the necessary staff to prepare written minutes of the meetings. Minutes shall be maintained by the Public Works Department and available for public