

**Summary of Minutes
Okaloosa County
Local Mitigation Strategy Committee
November 12, 2025**

**LOCATION:
1250 N. Eglin Pkwy., Shalimar, FL**

TIME: 10:30 AM

I. CALL MEETING TO ORDER

Mr. Elliot Kampert called the meeting to order at 10:34 A.M.

II. ROLL CALL/QUORUM

Mr. Kampert called roll of those present:

Michael Burgess-City of Destin
Tim Gibson – City of Fort Walton Beach
Amie Nelson-Wolf- City of Fort Walton Beach
Jessica McGowin- City of Fort Walton Beach
Keith Williams – Town of Cinco Bayou
Nicholas Schwendt – City of Crestview
Kelvin Cherry-City of Mary Esther
Elliot Kampert-Okaloosa County Strategic Planning and Projects Manager
Randy Woodruff-Okaloosa County Growth Management
Sherry Cadenhead-Okaloosa County Growth Management
Leslie Adams-Okaloosa County Growth Management
Ryan Prince-Okaloosa County Public Safety
Destiny Nunez- Okaloosa County Public Safety

III. APPROVAL OF MINUTES

A. 7-9-2025 minutes

Motion by Kelvin Cherry to approve the 7-9-2025 Minutes; Seconded by Tim Gibson; all ayes.

IV. NEW BUSINESS

A. Review of Goals and objectives

Mr. Kampert gave an overview of the new goals and objectives. The new goals and Objectives are more in line with the grant application currently being processed.

B. PPI Working Group for approval by Ryan Prince

Mr. Prince asked for a motion to create a plan for public information workgroup under the LMS in accordance with 06-61 Article VII, in support of 04-40 Section 4 Goal 1 objective 1.01 policy 1.01.01 through policy 1.01.02. The goal of this working group is to develop a Plan for public information to be presented and approved by the LMS committee to be included into the greater LMS Plan. The plan will identify priority areas/audiences and develop topics of information, take inventory of existing public information efforts, identify outreach projects to convey message, examine other public information initiatives, and identify messaging

This working group will follow the guidelines established in the 2021 NFIP/CRS guide for Developing a Program for Public Information (Attachment 1) There must be at least five people in the working group, there must be representation from the county's flood plain management office, there must be a representative from the public information office, at least half of the members must be from outside the local government, there must be a representative from the local insurance agencies. Each local government body participating must send at least 2 representatives, one of which being a stakeholder. At least half of the representatives must attend all meetings. Remote attendance will be permissible and ensure that this requirement is met.

Simply put, the above will require each governmental representative to also have a stakeholder counterpart.

Motion to approve the PPI Working Group by Mr. Ryan Prince; seconded by Mr. Michael Burgess; all ayes.

Discussion ensued.

C. Chapter 4 information updates by Ryan Prince

Ms. Destiny Nuez, of Public Safety has recently been given the task of updating Chapter 4. Due to the short time that was given her to update this critical chapter, staff has not had time to fully review, and it will be sent out to the members for review also.

V. UNFINISHED BUSINESS

A. Renewal of projects on the project list. MUST

Mrs. Cadenhead reminded the committee that all projects on the Project List needed to be updated as soon as possible.

B. Chapter 5 updates by municipality

Discussion ensued about updating specific sections in the LMS.

C. Update by Ryan for the Flood Vulnerability Study

Mr. Prince gave an update as to the Vulnerability Assessment grant currently under way. The documents are currently in review by the Florida Department of Emergency management (FDEM).

IV. PUBLIC COMMENTS

None.

VI. ADJOURN

Motion to adjourn by Kelvin Cherry; Seconded by Michael Burgess; all ayes