

OKALOOSA COUNTY LAW LIBRARY

ASK A LAWYER PROGRAM REQUEST FORM

Please submit the Request Form *and* the Client Disclosure Form.
Consultations will be scheduled when both completed forms are received at the OCLL office.

The Ask A Lawyer Program assists exclusively with pro-se and non-criminal legal matters
in OKALOOSA COUNTY, FLORIDA

Name: _____

Phone: _____

Email: _____

For which of the topics listed below are you seeking assistance?

- ☐ Collections – Credit Card Lawsuit/Debt Collection
- ☐ Contracts/Warranties
- ☐ ☐ Divorce ☐ Custody ☐ Child Support
- ☐ Employment
- ☐ Estate Probate
- ☐ Landlord/Tenant
- ☐ Small Claims
- ☐ Assistance with Forms Packet
- ☐ Other: _____

Name of other organization/person(s) Involved (opposing party):

Are you currently represented by counsel? ☐ Yes ☐ No

How did you hear about the ALP?

- ☐ Internet Search ☐ Friend/Family ☐ Public Library ☐ Social Media
- ☐ Other: _____

OKALOOSA COUNTY LAW LIBRARY USE ONLY

Date Received: _____

Date Scheduled: _____

Session Time: _____

Attorney: _____

Client Disclosure Form

Welcome to the Ask a Lawyer Program (“ALP”) at the Okaloosa County Law Library! This program is designed to provide you a brief consultation with an attorney to provide general legal information, referrals to public agencies or legal service providers or a referral to a lawyer referral service. If you already have an attorney, ALP will not be able to help you. This program is for individuals who are not currently represented by an attorney.

The volunteer attorney providing you with the brief consultation is not “your attorney” and does not represent you. By consulting with the volunteer attorney, any attorney-client relationship is not created. The attorney will provide general legal information during your consultation. The volunteer attorney will not go to court, appear at any legal proceeding, file any documents or take any other action on your behalf. The scope of the services provided by the volunteer attorney are limited to the advice at the time of your consultation. If you need additional legal advice outside your consultation with the volunteer attorney, you should consult with an independent attorney. Furthermore, ALP nor the Okaloosa County Law Library staff will provide you with additional legal advice outside of the one consultation, and there is no attorney-client relationship between you and any person associated with ALP and the Okaloosa County Law Library.

All communication between you and the volunteer attorney with whom you consult will be treated as confidential. However, you agree ALP, the Okaloosa County Law Library or the volunteer attorney may provide information and assistance to other parties or individuals whose interests are not aligned with yours. Furthermore, you agree to waive any potential conflict of interest between yourself and whomever the volunteer attorney consults with.

You must be present in the wait area of Zoom or you will lose your slot and have to reschedule. While you wait, please keep your microphone muted. No recordings, visual or audio, of your meeting with the volunteer attorney, are permitted.

By signing below, you acknowledge and consent to the terms of this Disclosure Form and you also agree and acknowledge ALP nor the Okaloosa County Law Library are responsible for the content or accuracy of any legal information or advice you may receive during the program or the outcome of your case or matter.

I have read this Disclosure or have had it read to me. I understand this document and hereby release the Okaloosa County Law Library and any attorneys present from any claim, liability or damages arising out of or in connection with receiving information or assistance under this program.

Name: _____

Date: _____

Address: _ _____

Email: _____

Phone: ____ _