



State of Florida

Okaloosa County Board of County Commissioners

Human Resources & Risk Management Department

Okaloosa County Leadership Institute Application

Step 1: Complete the following application for the Leadership Institute Program.

Step 2: Attach a letter of recommendation from your supervisor to the completed application.

Step 3: Return the completed 2-page application and letter by email to bautry@myokaloosa.com or to the Human Resources office no later than Wednesday, June 18, 2025.

The sessions will be held at Northwest Florida State College campus. Sessions will begin at 8:30 AM and be approximately two (2) hours long.

Participants must be able to attend the first session and commit to attending at least four (4) of the five (5) classes overall.

The classes are scheduled for the following dates:

Session 1 – Wednesday, August 7th 8:30-10:30 AM

Session 2 – Wednesday, August 21st 8:30-10:30 AM

Session 3 – Wednesday, September 18th 8:30-10:30 AM

Session 4 – Wednesday, October 16th 8:30-10:30 AM

Session 5 – Wednesday, November 6th 8:30-10:30 AM

Applicant Name: _____

Applicant Signature: _____ Date: _____

Department: _____ Title: _____

Work Phone: _____ Work E-mail: _____

Supervisor Name: _____

Supervisor Signature: _____ Date: _____

Director Name: _____

Director Signature: _____ Date: _____



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Primary Current Responsibilities:

List Significant Education and Training Received:

What do you consider to be your most valuable professional skill? Please describe in 3-4 sentences.

Why do you want to participate in the Leadership Institute Program? Please describe in 3-4 sentences.