Data Collection Form

Part A: Project Information
(To be completed by all Proposers)

Okaloosa RESTORE Advisory Committee

Approved by the Okaloosa RESTORE Advisory Committee: December 4, 2014
Okaloosa County, Florida

1/17/2014

INTRODUCTION

The purpose of this data collection form is to assist Okaloosa County in prioritizing projects submitted for Direct Component ("Pot #1") funds allocated from the Gulf Coast Restoration Trust Fund through the Resources and Ecosystems Sustainability, Tourist Opportunities and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act).

The following terms are used in this data collection form:

- Applicant - the Okaloosa County Board of County Commissioners (BOCC)
- Project Proposer - the individual or organization completing this form
- Responsible Entity - the Okaloosa County BOCC

Prior to initiating this data collection form, it is recommended the Project Proposer download and review the entire form to understand the range of required information. Tools/data required to complete this form may include: permits, interlocal agreements, comprehensive plans, evidence of property ownership, and estimated project costs. Completing all required information in the collection form may require many hours; this will be a function of project complexity and proposer preparedness.

This data collection form differs from the U.S. Treasury Application Form (RESTORE Act Direct Component Guidance and Application to Receive Federal Financial Assistance; August 2014). This data collection form was designed to assist the Okaloosa RESTORE Advisory Committee (ORAC) in their task of developing a recommended list of potential projects for inclusion in the BOCC's Multi-Year Implementation Plan (MYIP).

Projects that are identified for funding in the MYIP will require additional information from the Project Proposer. Although completion of Part C of this data collection form is not required at this time, the Project Proposer is encouraged to thoroughly review Part C to ensure the ability to fully comply with the minimum information required by the U.S. Treasury for project funding. If a proposed project is ultimately included in the approved MYIP, failure of the Project Proposer to then provide the required project information in Part C may preclude funding for that project.

Per RESTORE Act guidance, the responsible entity shall be solely responsible for the execution of each funded project, including procurement of professional services and/or construction services. The Okaloosa County BOCC (the responsible entity) reserves the right to delegate these services to sub-entities with the demonstrated capability to comply with all County and Federal procurement processes required by the RESTORE Act.

By proposing a project through this data collection form, the Project Proposer acknowledges there is no guarantee the proposed project will be funded. Further, the Project Proposer acknowledges no reimbursement or compensation shall be provided for completing the data collection form or any other activities associated with proposing a project.

Part A: Project Information

NOTE: Incomplete applications will not be considered. By submitting this project proposal, the proposer certifies that the statements herein are true, complete and accurate to the best of his/her knowledge. Any false, fictitious, or fraudulent statements or claims may cause the application to be rejected without the opportunity to re-submit.

A.1 Project Proposer: Provide the name and contact info of the Project Proposer.

City of Mary Esther
195 Christobal Rd., N.
Mary Esther, FL 32569
850-243-3566 Ext. 14

A.2 Point of Contact: Provide the name and contact information of the person to be contacted on matters concerning this project (POC).

Lynne Oler, City Manager
City of Mary Esther
195 Christobal Rd., N.
Mary Esther, FL 32569
850-243-3566 Ext. 14

A.3 Proposed Activity Name: Provide the name of the Proposed Activity.

Lift Station 10/Main Lift

A.4 Claimed in Oil Liability Trust Fund After July 6, 2012: Was this proposed activity included in any claim for compensation paid out by the Oil Spill Liability Trust Fund after July 6, 2012***?***

- ☐ Yes (STOP. This activity is not eligible.)
- ☒ No

A.5 Qualifying Eligible Activity: Please check the primary eligible activity in the first column and then all other eligible activities that apply in the second column by placing an 'X" in the column in the row corresponding to the qualifying eligible activity.

Select Primary Activity (Select only one)	Select All Others That Apply	Qualifying Eligible Activity
☐	☐	Restoration and protection of the natural resources, ecosystems, fisheries, marine and wildlife habitats, beaches and coastal wetlands of the Gulf Coast Region
☐	☐	Mitigation of damage to fish, wildlife and natural resources
☐	☐	Implementation of a federally approved marine, coastal, or comprehensive conservation management plan, including fisheries monitoring
☐	☒	Workforce development and job creation
☐	☐	Improvements to or on State parks located in coastal areas affected by the Deepwater Horizon oil spill
☒	☐	Infrastructure projects benefitting the economy or ecological resources, including port infrastructure
☐	☒	Coastal flood protection and related infrastructure
☐	☐	Planning assistance
☐	☐	Promotion of tourism in the Gulf Coast Region, including recreational fishing
☐	☐	Promotion of the consumption of seafood harvested from the Gulf Coast Region

A.6 Location of Activity: Provide the project location. If there is more than one location for the activity, attach a list of the additional locations.

A.6.1 Address: Provide the actual address for the activity (street address, municipality(ies), county/parish, state, zip code). (If there is no street number, provide the nearest intersection or note boundaries on map submitted with Question A.6.2.)

Latitude/Longitude (if available): 30.410032, -86.664647

Street address: Corner Hwy 98 & Doolittle Blvd.

Municipality(ies): Mary Esther

County/parish: Okaloosa

State: Florida

Zip code: 32569

A.6.2 Map: Provide a map of the project location and the area affected by the project.

A.6.3 Property Ownership: If project requires the use of land, provide details of property disposition to include land acquisition, ownership, agreements to use property, permits, easements, etc.

Permission was required from Okaloosa County. The current lift station is located on the Doolittle Blvd. Right of Way. Mary Esther was granted permission by Okaloosa County for use of the property north of the current lift station. Please see attachment.

A.6.3.1 Attach documentation (i.e. letter of commitment, Memorandum of Understanding, deed, etc.)

A.7 Project Schedule: Provide a proposed project schedule to include: start date (MM/YY), end date (MM/YY), and major milestones.

Due to the urgency of the situation and the risk of continued delay, we would like to start this project as soon as possible. If funded we will begin immediately after award is granted. We will go out for bid within 7 days of approval. The project will take approximately 180 days to complete.

A.8 Monitoring: During the project & following its completion, will the project be subject to a monitoring program to evaluate project success?

- ☐ No
- ☒ Yes (provide information on monitoring and evaluation)

City Engineers (Hatch Mott MacDonald) will be reviewing the progress with monthly reports. CH2MHill will also have someone on site for most of the project.

A.9 Management/Maintenance Program: Will the project be subject to a management/maintenance program to ensure project success?

☐ No

☒ Yes (Provide information on how the project will be monitored and maintained as well as the party (or parties) responsible for performing these tasks.) (240 words max.)

During construction, the engineers and the City's W/S contractor, CH2MHill, will be monitoring progress. After the lift station is constructed the City will be maintaining the lift station (CH2MHill).

A.10 PROJECT SUMMARY

Provide a narrative of your project and why this project should be funded. Discuss the following items as a minimum:

- Economics of the project: Explain how the overall budget supports the proposed work
  - Project Expenditures (long term and short term)
  - Project Revenues (sales, donations, etc.)
- Other funds to be used in addition to Direct Component funds
- Key personnel involved with the project
- Specific objectives
- Permits or land acquisition required
- Design status
- Similar project success or if new technology explain
- Environmental impact (species affected, existing plans supported, etc.)
- Risks to implement and maintain the activity
- Jobs Created (short term, long term, and wage scales)

(1,500 words max)

The City of Mary Esther has been frugal with it's funds. We have received grant funds and have matched past grants with our cash reserves. However, we have virtually depleted our reserves. This lift station (L/S) was one of our projects that was put on the back burner for several years. As I became more aware of the infrastructure needs of the City and the dangers this lift station poses, it quickly moved to the top of the City's list of needs. This antiquated lift station (built in the 1960's) handles over 75% of the City's wastewater flow. It has a wet well, which is about 14 feet deep and requires a dangerous confined space entry. There are no rails for employee safety. There is inadequate ventilation.

Most importantly to our environment, is the fact that this L/S is adjacent to Silver Sands Creek, which flows into Santa Rosa Sound. The flow rate of the sewage through this L/S is 1250 gallons per minute and there is NO emergency bypass connection. When the L/S fails, that flow of raw sewage will flood the intersection, area parking lots, and will flow into the creek and into Santa Rosa Sound. The result will be the pollution of Class II waters, harm to the flora and fauna of the waterways, and extended closure of all recreational activities. Further, such a failure will result in the closure of US Highway 98 and Doolittle Drive for 4 to 10 days, necessitating a very long detour around Hurlburt Field (neighborhood streets will not carry the US 98 traffic volume). The closure of US 98 will stop both local and tourist traffic in the area and will have a devastating effect on the local economy.

The new lift station will be of modern design, increased capacity, with safety features, and - most importantly - with backup power and a bypass connection that will enable the City to connect a portable bypass pump in the event of emergencies. This will greatly reduce the likelihood of having a spill as well as greatly decrease the severity of a spill should one occur. Currently, in the event of a electrical or mechanical failure, the City only has approximately 30-45 minutes before the antiquated lift station overflows, further evidence of the risk exposure of this L/S.

This L/S is located on the Okaloosa County right of way for Doolittle Blvd and permission has been received for the placement of the new L/S. The current building in which this L/S is located is only about six feet off of Doolittle, which is also a danger. The new L/S will have a smaller footprint, will be further off the roadway and will be fenced. The new L/S will not require a building and its smaller footprint will be esthetically pleasing and reduce many of the dangers of the current building being so close to the roadway. This project will be advantageous for the City and Okaloosa County.

Projected Revenue for the City - existing wastewater rates.

Funds in addition to Direct Component funds - City funds.

Key Personnel - Lynne Oler - City Manager, Roger Batts - Project Manager (CH2MHill) and Amir Zafar - Engineer.

No land acquisition required.

Design is complete.

Similar project success - Critical City Infrastructure.

Risks to implement and maintain the activity - none, replacement would relieve possible issues.

Jobs created - jobs during the construction process and maintain City water/wastewater jobs.

A.11 Requested Funding Amount: How much Direct Component (Pot #1) funding is being requested for this project?

Up to $1,387,700 (The City is willing to discuss partial funding)

A.11.1 Other Funding: Is additional funding, outside of this request, being used for the project?

- ☐ No
- ☒ Yes (provide information on all additional funding sources and amounts.)

City of Mary Esther funds

A.11.2 Funding Under $90,000: Is the requested funding under $90,000?

- ☐ Less than or equal to $90,000 (Application is complete)
- ☒ More than $90,000 (Proceed to Part B)

END OF PART A

LOCATION MAP

N.T.S.

City of Mary Esther
Lift Station 10

Intersection of US Hwy 98 and Doolittle Dr.

City of Mary Esther
Lift Station 10 Location
Aerial View

DIST 4

OKALOOSA COUNTY
RIGHT-OF-WAY PERMIT

Date April 29, 2015 Permit No. 15-4012

Permittee City of Mary Esther
Requesting permission from Okaloosa County to construct and maintain the utility or perform the following work within the County right-of-way:

Construction of a new main lift station within the East Doolittle Boulevard ROW.

1. Proposed work is within the corporate limits of the following municipalities: City of Mary Esther
2. Permittee declares that prior to commencement of work he has contacted all utilities and has ascertained the location of all existing utilities, both aerial and underground utilities/municipalities.
3. It is expressly stipulated that this permit is a license for permissive use only and that the placing of facilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.
4. Any Utility heretofore or hereafter placed upon, under, over, or along any right-of-way that is found by the Public Works director to be unreasonably interfering in any way with the convenient, safe, or continuous use, or the maintenance, improvement, extension, or expansion, of such right-of-way shall, upon 30 days' written notice to the utility or it's agent by the Public Works Director, be removed or relocated by such utility at its own expense except as otherwise provided in section 337.403 Florida Statutes.
5. All road crossings shall be by directional bore except on non-paved streets. All paved or concrete driveway crossings shall be by directional bore except for utility lines greater than or equal to six (6) inch diameter.
6. The Permittee is responsible for obtaining all other Federal, State, and local permits.
7. All work shall be conducted in accordance with good engineering practices, shall be maintained in reasonably good condition and repair and shall be in compliance with Florida general law.
8. All appropriate traffic control devices shall be installed.
9. All appropriate erosion and sedimentation control devices shall be installed.
10. All County Property shall be restored to its original condition, in accordance with county specifications, and in a manner satisfactory to the Public Works Director or their representative.
11. The attached sketch covering details of this installation shall be made a part of this permit. Sketch to be furnished by applicant.
12. The permittee shall commence actual construction in good faith within sixty (60) days from the date of said permit approval and shall be completed within 180 days.
13. The construction and maintenance of such utility or other permitted work shall not interfere with the property and rights of a prior permittee.
14. **Special conditions and instructions:** Doolittle Blvd R/W VARIES 104' to 106'
15. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the holder, and the holder will, at all times, assume all risk of and indemnify, defend and save harmless the County of Okaloosa from and against any and all loss, damage, cost of expense arising in any manner on account of the exercise or attempted exercises by said holder of the aforesaid rights and privileges, during construction, all safety regulations of the County shall be observed and the holder must take such measures, including placing and display of safety devices, as may be necessary in order to safely conduct the public through the project area in accordance with adequate safety practices.
16. The Road and Bridge Division of Public Works Department shall be notified twenty-four (24) hours in advance of starting work at 682-5770; Reference permit number 4012
17. In the case of noncompliance with the County's requirements this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.
18. **Return form to: Public Works /Road Department, 1759 South Ferdon Blvd., Crestview, FL 32536 or FAX to: (850) 689-5786.**
19. **Roadway construction is proposed or underway yes ( ) no (X)**

Submitted By: City of Mary Esther 850-243-3566 Robert Herbstreith
Permittee Name or Company Name and Phone Number (Please Print here and sign below)

195 Christobal Road N Mary Esther, FL 32569 850-243-0736
Address FAX NUMBER

Robert Herbstreith Director, Planning and Zoning Department 850-243-3566
Signature, Title and PHONE NUMBER

Approved By: [signature] 5/5/15
County Engineer /Manager **Date**

Revised 1/15/2013

FAxed 5-5-15