

## **Letter of Resignation**

l,		voluntarily	resign	my position as	
	at the			Department	
of Okaloos	a County Board of County Commissioners	s effective			
Reason fo	or Resignation:				
How woul	d you like to receive your final payche	ck?			
	Direct Deposit (if currently enrolled) Mailed to my current address (verify w	,			
	Sent to department for pick-up	,			
	Pick-up at Finance office				
Please ini	tial below.				
		Human Resources to verify my current address on ss, I understand the timeliness in which I receive			
	I acknowledge I must complete an E-to receive my final pay stub to my pertite form, I understand my final pay address, of which I will be unable to a department.	sonal e-mail addı stub will go to m	ress. If I ny Count	do not complete ty issued e-mail	
County cre	nd it is my responsibility to return all Coun edit card to the Purchasing Department, ar s Department.				
	Employee Signature		Date		