

**BUDGET REQUEST FOR PROPERTY APPRAISER'S
SUMMARY OF THE 2015-16 BUDGET BY APPROPRIATION CATEGORY**

OKALOOSA
COUNTY

6/1/2015

EXHIBIT A

APPROPRIATION CATEGORY	ACTUAL EXPENDITURES 2013-14	APPROVED BUDGET 2014-15	ACTUAL EXPENDITURES 03/31/15	REQUEST 2015-16	(INCREASE/DECREASE)		AMOUNT APPROVED 2015-16	(INCREASE/DECREASE)	
					AMOUNT	%		AMOUNT	%
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)	(8)	(8a)
PERSONAL SERVICES (Sch. 1-1A)	\$2,513,344	\$2,807,781	\$1,224,289	\$2,798,712	(\$9,069)	-0.32%			
OPERATING EXPENSES (Sch. II)	\$471,902	\$692,213	\$216,736	\$624,250	(\$67,963)	-9.82%			
OPERATING CAPITAL OUTLAY (Sch. III)	\$107,594	\$90,800	\$25,829	\$101,700	\$10,900	12.00%			
NON-OPERATING (Sch. IV)		\$5,000		\$10,000	\$5,000	100.00%			
TOTAL EXPENDITURES	\$3,092,840	\$3,595,794	\$1,466,854	\$3,534,662	(\$61,132)	-1.70%			
NUMBER OF POSITIONS		42		42	0	0.00%			
					COL (5)-(3)	COL (6) / (3)			

OKALOOSA COUNTY

DETAIL OF PERSONAL SERVICES

SCHEDULE IA

OBJECT CODE	ACTUAL EXPENDITURES 2013-14	APPROVED BUDGET 2014-15	ACTUAL EXPENDITURES 03/31/15	REQUEST 2015-16	(INCREASE/(DECREASE))		AMOUNT APPROVED 2015-16
					AMOUNT	%	
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
10 PERSONAL SERVICES:							
11 OFFICIAL	\$128,689	\$129,152	\$64,576	\$129,152	\$0	0.00%	
12 EMPLOYEES (REGULAR)	\$1,692,561	\$1,857,656	\$789,931	\$1,887,656	\$30,000	1.61%	
13 EMPLOYEES (TEMPORARY)	\$7,398	\$7,488	\$3,768	\$7,543	\$55	0.74%	
14 OVERTIME	\$0	\$0	\$0	\$0	\$0	---	
15 SPECIAL PAY	\$43,074	\$53,063	\$29,054	\$11,573	(\$41,490)	-78.19%	
21 F.I.C.A.							
2152 REGULAR	\$134,363	\$155,870	\$63,797	\$155,088	(\$782)	-0.50%	
2153 OTHER	\$0	\$0	\$0	\$0	\$0	0.00%	
22 RETIREMENT							
2251 OFFICIAL	\$11,643	\$10,326	\$5,153	\$10,326	\$0	0.00%	
2252 EMPLOYEES	\$74,781	\$92,203	\$38,284	\$94,115	\$1,912	2.07%	
2253 SMS/SES	\$72,350	\$70,600	\$28,932	\$55,735	(\$14,865)	-21.06%	
2254 DROP	\$36,412	\$39,884	\$21,048	\$44,590	\$4,706	11.80%	
23 LIFE & HEALTH INSURANCE	\$283,131	\$361,119	\$149,326	\$377,580	\$16,461	4.56%	
24 WORKER'S COMPENSATION	\$28,942	\$30,420	\$30,420	\$25,353	(\$5,067)	-16.66%	
25 UNEMPLOYMENT COMP.	\$0	\$0	\$0	\$0	\$0	0.00%	
TOTAL PERSONAL SERVICES	\$2,513,344	\$2,807,781	\$1,224,289	\$2,798,712	(\$9,069)	-0.32%	

Post this total to
Col. (2) Ex. A

Post this total to
Col. (3) Ex. A

Post this total to
Col. (4) Ex A

Post this total
to+E10
Col (5) Ex A

Col. (5) - (3)

Col (6) / (3)

OKALOOSA COUNTY

DETAIL OF OPERATING EXPENSES

SCHEDULE II

OBJECT CODE	ACTUAL EXPENDITURES 2013-14	APPROVED BUDGET 2014-15	ACTUAL EXPENDITURES 03/31/15	REQUEST 2015-16	INCREASE/(DECREASE)		AMOUNT APPROVED 2015-16
					AMOUNT	%	
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
OPERATING EXPENSES:							
31 PROFESSIONAL SERVICES							
3151 E.D.P.	\$149,263	\$148,003	\$74,001	\$148,403	\$400	0.27%	
3152 APPRAISAL	\$0	\$175,000	\$0	\$87,500	(\$87,500)	-50.00%	
3153 MAPPING	\$0	\$0	\$0	\$0	\$0	0.00%	
3154 LEGAL	\$85,497	\$102,000	\$27,621	\$102,000	\$0	0.00%	
3159 OTHER	\$3,201	\$2,560	\$899	\$7,155	\$4,595	179.50%	
32 ACCOUNTING & AUDIT	\$6,827	\$5,100	\$4,804	\$5,100	\$0	0.00%	
33 COURT REPORTER	\$0	\$0	\$0	\$0	\$0	0.00%	
34 OTHER CONTRACTUAL	\$11,779	\$11,705	\$5,017	\$300	(\$11,405)	-97.44%	
40 TRAVEL	\$9,460	\$14,348	\$6,139	\$22,562	\$8,214	57.25%	
41 COMMUNICATIONS	\$3,154	\$3,100	\$1,206	\$3,100	\$0	0.00%	
42 TRANSPORTATION							
4251 POSTAGE	\$16,280	\$11,403	\$1,566	\$12,756	\$1,353	11.86%	
4252 FREIGHT	\$0	\$0	\$0	\$0	\$0	0.00%	
43 UTILITIES	\$0	\$0	\$0	\$0	\$0	0.00%	
44 RENTALS AND LEASES							
4451 OFFICE EQUIPMENT	\$2,473	\$2,480	\$1,224	\$2,729	\$249	10.05%	
4452 VEHICLES	\$0	\$0	\$0	\$0	\$0	0.00%	
4453 OFFICE SPACE	\$0	\$0	\$0	\$0	\$0	0.00%	
4454 EDP	\$0	\$0	\$0	\$0	\$0	0.00%	
45 INSURANCE AND SURETY	\$36,537	\$40,652	\$40,652	\$40,652	\$0	0.00%	

OKALOOSA COUNTY

DETAIL OF OPERATING EXPENSES (CONT.)

SCHEDULE II

OBJECT CODE	ACTUAL EXPENDITURES 2013-14	APPROVED BUDGET 2014-15	ACTUAL EXPENDITURES 03/31/15	REQUEST 2015-16	INCREASE/(DECREASE)		AMOUNT APPROVED 2015-16
					AMOUNT	%	
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
46 REPAIR AND MAINTENANCE							
4651 OFFICE EQUIPMENT	\$3,026	\$2,305	\$701	\$3,225	\$920	39.90%	
4652 VEHICLES	\$9,112	\$12,434	\$7,494	\$25,514	\$13,080	105.20%	
4653 OFFICE SPACE	\$522	\$5,400	\$3,945	\$5,000	(\$400)	-7.40%	
4654 EDP	\$15,377	\$45,273	\$2,578	\$35,648	(\$9,625)	-21.26%	
47 PRINTING AND BINDING	\$3,663	\$3,675	\$1,592	\$6,508	\$2,833	77.10%	
49 OTHER CURRENT CHARGES							
4951 LEGAL ADVERTISEMENTS	\$6,654	\$6,800	\$6,627	\$6,800	\$0	0.00%	
4952 AERIAL PHOTOS	\$0	\$0	\$0	\$0	\$0	0.00%	
4959 OTHER	\$551	\$100	\$335	\$100	\$0	0.00%	
51 OFFICE SUPPLIES	\$48,702	\$41,371	\$9,390	\$41,092	(\$279)	-0.67%	
52 OPERATING SUPPLES	\$21,678	\$26,500	\$7,062	\$28,450	\$1,950	7.36%	
54 BOOKS & PUBLICATIONS							
5451 BOOKS	\$166	\$400	\$100	\$940	\$540	135.00%	
5452 SUBSCRIPTIONS	\$18,264	\$17,262	\$6,584	\$17,303	\$41	0.24%	
5453 EDUCATION	\$4,175	\$5,895	\$5,409	\$10,015	\$4,120	69.89%	
5454 DUES/MEMBERSHIPS	\$13,309	\$8,447	\$1,045	\$9,097	\$650	7.70%	
5455 CHECK CHARGES	\$2,232	\$0	\$746	\$2,300	\$2,300	0.00%	
TOTAL OPERATING EXPENSES	\$471,902	\$692,213	\$216,736	\$624,250	(\$67,963)	-9.82%	

Post this total to Col. (2) Ex. A

Post this total to Col. (3) Ex. A

Post this total to Col. (4) Ex. A

Post this total to Col. (5) Ex. A

Col. (5) - (3)

Col. (6) / (3)

OKALOOSA COUNTY

DETAIL OF OPERATING CAPITAL OUTLAY

SCHEDULE III

OBJECT CODE	ACTUAL EXPENDITURES 2013-14	APPROVED BUDGET 2014-15	ACTUAL EXPENDITURES 03/31/15	REQUEST 2015-16	INCREASE/(DECREASE)		AMOUNT APPROVED 2015-16
					AMOUNT	%	
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
60 CAPITAL OUTLAY:	\$0	\$0	\$0	\$0	\$0	----	
64 MACHINERY AND EQUIPMENT							
6451 E.D.P.	\$35,996	\$36,000	\$0	\$29,700	(\$6,300)	-17.50%	
6452 OFFICE FURNITURE	\$1,023	\$54,800	\$25,829	\$0	(\$54,800)	-100.00%	
6453 OFFICE EQUIPMENT	\$500	\$0	\$0	\$0	\$0	----	
6454 VEHICLES	\$70,074	\$0	\$0	\$72,000	\$72,000	----	
66 BOOKS	\$0	\$0	\$0	\$0	\$0	----	
68 INTANGIBLE ASSETS	\$0	\$0	\$0	\$0	\$0	----	
TOTAL CAPITAL OUTLAY	\$107,594	\$90,800	\$25,829	\$101,700	\$10,900	12.00%	
	Post this total to Col. (2) Ex. A	Post this total to Col (3) Ex A	Post this total to Col (4) Ex A	Post this total to Col (5) Ex A	Col (5) - (3)	Col (6) / (3)	

OKALOOSA COUNTY

OPERATING CAPITAL OUTLAY (CONT.)
 DETAIL OF EQUIPMENT REQUESTED

SCHEDULE III A

INSTALLMENT PURCHASES

ITEM	TOTAL CONTRACT COST	MONTH AND YEAR PURCHASED	LENGTH OF CONTRACT	REQUEST 2015-16

ITEM	UNIT PRICE	QUANTITY	REPLACE	NEW	REQUEST 2015-16
Notebooks	\$3,300	9		X	\$29,700
Vehicles	\$24,000	3	X		\$72,000
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0

OKALOOSA COUNTY

DETAIL OF NON-OPERATING

SCHEDULE IV

OBJECT CODE	ACTUAL EXPENDITURES 2013-14	APPROVED BUDGET 2014-15	ACTUAL EXPENDITURES 03/31/15	REQUEST 2015-16	INCREASE/(DECREASE)		AMOUNT APPROVED 2015-16
					AMOUNT	%	
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)
90 NON-OPERATING							
91 EDP CONTRACT RESERVE		\$0		\$0	\$0	----	
92 OTHER CONTRACT RESERVE		\$0		\$0	\$0	----	
93 SPECIAL CONTINGENCY		\$0		\$0	\$0	----	
94 EMERGENCY CONTINGENCY		\$5,000		\$10,000	\$5,000	100.00%	
TOTAL NON-OPERATING		\$5,000		\$10,000	\$5,000	100.00%	

Post this total to Col. (3) Ex. A

Post this total to Col. (5) Ex A

Col. (5) - (3)

Col. (6) / (3)

OKALOOSA COUNTY

JUSTIFICATION SHEET

OBJECT CODE		SCHEDULE	AMOUNT OF INCREASE (DECREASE)	JUSTIFICATION
NUMBER	NAME			
11	Official	\$129,152	\$0	Based on FY14-15 Budget
12	Employee (Regular)	\$1,887,656	\$30,000	Based on FY14-15 Budget
13	Employees (Temp)	\$7,543	\$55	1 P/T employee who works 35 hours bi-weekly at FL minimum wage +3% performing janitorial services.
14	Overtime	\$0	\$0	
15	Special Pay	\$11,573	(\$41,490)	Decrease due to only one Retirement/DROP lump sum annual leave payment for positions #15 (\$5573) vs 4 last year. 3 CFE certification payments @ \$2000 each (\$6000)
2152	FICA Regular	\$155,088	(\$782)	Decrease in Retirement/DROP lump sum annual leave payments.
2153	Temporary	\$0	\$0	
2251	Retirement Official	\$10,326	\$0	
2252	Retirement Employee	\$94,115	\$1,912	Decrease due to Position #15 entering DROP
2253	Retirement SMS/SES	\$55,735	(\$14,865)	Decrease due to Pos#7 entering DROP, no retirement on lump sum payments & remove Pos#12 from SMS class
2254	Retirement - DROP	\$44,590	\$4,706	Two additional positions will be added to DROP; #34, #15.
23	Life & Health Insurance	\$377,580	\$16,461	Per directive from County Risk Management Dept.
24	Workers Comp	\$25,353	(\$5,067)	Per directive from County Risk Management Dept.
25	Unemployment Comp	\$0	\$0	
3151	EDP	\$148,403	\$400	Increase due to adding Cable service to customer service lobby in North & South locations
3152	Appraisal	\$87,500	(\$87,500)	Decrease - Per contract 50% will be paid during FY16
3153	Mapping	\$0	\$0	
3154	Legal	\$102,000	\$0	Amount stays the same due to outstanding civil suits.
3159	Other prof services	\$7,155	\$4,595	Increase due to hiring professional movers to move modular furniture to new office location in Shalimar
32	Accounting & Audit	\$5,100	\$0	
34	Other Contractual	\$300	(\$11,405)	Decrease due to move & County handling office cleaning. No longer need for outside cleaning service
TOTAL			(\$102,980)	

OKALOOSA COUNTY

JUSTIFICATION SHEET

OBJECT CODE		SCHEDULE	AMOUNT OF INCREASE (DECREASE)	JUSTIFICATION
NUMBER	NAME			
40	Travel	\$22,562	\$8,214	See Worksheet - Additional employees traveling for education
41	Communications	\$3,100	\$0	
4251	Postage	\$12,756	\$1,353	Increase in postage rates
43	Utilities	\$0	\$0	
4451	Rental & Lease Office Equip	\$2,729	\$249	Increase in lease of postage meter FWB location
4452	Rental & Lease Vehicles	\$0	\$0	
4453	Rental & Lease Office Space	\$0	\$0	
4454	Rental & Lease EDP	\$0	\$0	
45	Insurance & Surety	\$40,652	\$0	
4651	Repair & Maint Office Equip	\$3,225	\$920	Increase due to additional repairs for older office equipment
4652	Repair & Maint Vehicle	\$25,514	\$13,080	Increase due to need for additional repairs because of age & mileage of fleet vehicles
4653	Repair & Maint Office Space	\$5,000	(\$400)	Decrease due to move to new location in Shalimar & County handling door locks
4654	Repair & Maint EDP	\$35,648	(\$9,625)	Decrease in "unforeseen issues" due to upcoming move to new office in Shalimar
47	Printing & Binding	\$6,508	\$2,833	Increase - will need to print new business cards, envelopes, letterhead with new address after move
4951	Legal Advertisements	\$6,800	\$0	
TOTAL			\$16,624	

OKALOOSA COUNTY

JUSTIFICATION SHEET

OBJECT CODE		SCHEDULE	AMOUNT OF INCREASE (DECREASE)	JUSTIFICATION
NUMBER	NAME			
4959	Other	\$100	\$0	
5100	Office Supplies	\$41,092	(\$279)	Decrease due to replacement of older equipment
5200	Operating Supplies (Fuel)	\$28,450	\$1,950	Increase due to additional travel
5451	Books	\$940	\$540	Increase in number of additional manuals needed
5452	Subscriptions	\$17,303	\$41	Increase due to addition of 2 users for Accurint subscription
5453	Education	\$10,015	\$4,120	See Worksheet
5454	Dues / Membership	\$9,097	\$650	Increase in CFE certification dues & addition of 3 SHRM memberships
6451	EDP (Capital)	\$29,700	(\$6,300)	Refer to Data Processing Purchase Justification Worksheet
6452	Furniture (Capital)	\$0	(\$54,800)	Decrease - no need for additional furniture purchases this year
6453	Office Equipment (Capital)	\$0	\$0	
6454	Vehicles (Capital)	\$72,000	\$72,000	Increase - replace 3 vehicles due to age (9-10 years), increased maintenance issues and/or mileage
9300	Special Contingency	\$0	\$0	
9400	Emergency Contingency	\$10,000	\$5,000	Increase due to upcoming move & other unforeseen items.
TOTAL			\$22,923	

**EMPLOYEE CERTIFICATION WORKSHEET
OKALOOSA COUNTY**

CURRENT DESIGNATIONS 2015-16

POS. NO.	POSITION TITLE	EMPLOYEE NAME	DATE	ANNUAL AMOUNT
2	Land Appraiser	William Thome	2009	\$0
4	Assistant Supervisor, Residential Dept.	William Cooper	2012	\$0
7	Supervisor Residential Dept.	Patrick Castille	1994	\$0
8	Land & Mineral Appraiser	Mark Chancellor	2004	\$0
9	Agriculture Specialist	Keith Hilton	1988	\$0
11	Tangible Personal Property Appraiser	Robert Work	2008	\$0
15	Cartographer	Cynthia Howard	2000	\$0
16	Sr. Customer Service & Exemptions Spec.	Jennifer Chambers	2001	\$0
18	Residential Appraiser	Karen Paulk	2005	\$0
20	Commercial Appraiser	Anthony Epperson	2013	\$0
23	GIS Coordinator/Cartographer	Edward Quinlan	2000	\$0
29	Deed Abstractor/Sales Qualification Analyst	Anna Garner	2008	\$0
30	Supervisor, Commercial Dept.	H. Mack Busbee	2004	\$0
31	Condo & Townhome Appraiser	Richard Bullard	2012	\$0
33	Residential Appraiser	Ernest Goodhart, Jr.	2009	\$0
35	Commercial Appraiser	James Finlayson	1998	\$0
37	Sr. Customer Service & Exemptions Spec	Barbara Commander	2009	\$0
39	Tangible Personal Property Appraiser	William Tyler Henderson	2014	\$0

NEW DESIGNATIONS 2015-16

POS. NO.	POSITION TITLE	EMPLOYEE NAME	ANNUAL AMOUNT	PRORATED AMOUNT
21	Residential Appraiser	Brandon Ellison		\$2,000
28	Residential Appraiser	Timothy Scott Lynn		\$2,000
40	Customer Service & Exemption Investigator	Sheila Hebert		\$2,000

TOTAL NEW DESIGNATIONS	\$6,000
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TOTAL CURRENT AND NEW DESIGNATIONS	\$6,000
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NOTE: TOTAL DESIGNATIONS SHOULD BE INCLUDED IN SPECIAL PAY ON SCHEDULE IA

TRAVEL WORKSHEET

LOCAL TRAVEL FOR FIELD WORK & ADMINISTRATIVE DUTIES

FIELD TRAVEL:

Number of Field Employees	Mileage Reimbursement Rate	Total miles per employee	Total Field Travel	Employees Reimb. At Flat Rate	Flat Rate Amount per Employee	Total Flate Rate Reimb.

ADMINISTRATIVE TRAVEL:

Number of Administrative Employees	Mileage Reimbursement Rate	Total miles per employee	Total Administrative Travel	Employees Reimb. At Flat Rate	Flat Rate Amount per Employee	Total Flate Rate Reimb.

TOTAL LOCAL TRAVEL

SCHOOL, CONFERENCE OR OTHER TRAVEL

SCHOOLS:

Name	City	No. of Employees Traveling	No. of Days Traveling	Total Transportation Cost per Event	Daily Room Cost per Employee	Daily Per Diem per Employee	TOTAL
IAAO	TBD	14	6		\$74	\$41	\$8,644
TPP Workshop	TBD	3	5		\$87	\$41	\$1,655
TOTAL							\$10,299

CONFERENCES:

Name	City	No. of Employees Traveling	No. of Days Traveling	Total Transportation Cost per Event	Daily Room Cost per Employee	Daily Per Diem per Employee	TOTAL
PAAF Pre-Leg Conf	Tallahassee	4	4		\$130	\$41	\$2,216
PAAF Post Leg Conf	TBD	4	4		\$130	\$41	\$2,216
PAAF Annual	TBD	1	4		\$130	\$41	\$554
FIAAO Annual	Orlando	6	4		\$87	\$41	\$2,544
GIS SHRUG	Tallahassee	1	6		\$130	\$41	\$896
GIS-CAMA Tech Conf	Savannah, GA	2	6		\$130	\$41	\$1,792
TOTAL							\$10,218

OTHER:

Type of Travel	No. of Employees Traveling	No. of Days Traveling	Total Transportation Cost per Event	Daily Room Cost per Employee	Daily Per Diem per Employee	TOTAL
General	1	3		\$130	\$41	\$383
General	3	4		\$130	\$41	\$1,662
TOTAL						\$2,045

TOTAL SCHOOL, CONFERENCE OR OTHER TRAVEL

\$22,562

TOTAL TRAVEL REQUEST

\$22,562

POSTAGE WORKSHEET OKALOOSA COUNTY

Type Of Mail	Number of Items	Postage Rate	Total
MASS MAILINGS:			
Notices of Proposed Property Taxes*			
Personal Property Tax Returns*	0	\$0.00	\$0
Agricultural Class of Lands*	0	\$0.00	\$0
Final Notices			
Receipts			
EXEMPTIONS:			
Renewal Application for Homestead* and related Tax Exemptions	0	\$0.00	\$0
Final Notices			
Receipts			
Agricultural Exemption Denials/Approvals	255	\$0.49	\$125
Agricultural Exemption Applications	255	\$0.49	\$125
Other: (Specify Type)			
Intent to Deny Homestead Exemption	768	\$0.49	\$376
Military HX Applications/Acceptance Ltrs	1,103	\$0.49	\$540
Senior Exemption	1,530	\$0.49	\$750
Official Denial Ltrs (SX, MH, HX)	595	\$6.73	\$4,004
Sales Verification and Income Request	3,644	\$0.59	\$2,150
*TOTAL MASS MAILINGS			\$8,071
GENERAL CORRESPONDENCE			
Office	4,385	\$0.49	\$2,149
Office-Certified Mail	15	\$6.73	\$101
Overnight Mail	5	\$25.00	\$125
Exemptions Investigations	156	\$6.48	\$1,011
Tangible Personal Property Dept	1,429	\$0.49	\$700
TOTAL GENERAL CORRESPONDENCE			\$4,685

TOTAL POSTAGE REQUEST (Enter on line 4251, Column (5), Schedule II) **\$12,756**

Explain the method you intend to utilize for the Annual Application for Exemption(s) and the Receipt(s) for the fiscal year 2014-2015
We will no longer be mailing automatic exemption renewal cards.

*The Board of County Commissioners pays for the the mailing of TRIM NOTICES per s.200.069 FS.

***NOTE:** If the mailing of the Notices of Proposed Property Taxes (TRIM) is included in the mass mailing calculation, please include a letter of authorization from your County Commission. This letter is needed since this mailing should be at the expense of the Board of County Commissioners as perscribed by s.200.069, Florida Statutes. If the postage expense for TRIM Notices is to be a direct reimbursement to you by the county, do not include it in the total postage request.

EDUCATION WORKSHEET OKALOOSA COUNTY

SCHOOLS

Sponsor	City	Tuition	Texts	Number Attending	TOTAL
IAAO	Various	\$375		14	\$5,250
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
TOTAL				14	\$5,250

WORKSHOPS

Sponsor	City	Tuition	Texts	Number Attending	TOTAL
IAAO-CEW	TBD	\$400		1	\$400
					\$0
					\$0
TOTAL				1	\$400

CONFERENCES AND SEMINARS

Sponsor	City	Tuition	Texts	Number Attending	TOTAL
PAAF Pre-Leg	Tallahassee	\$225 / \$75		4	\$450
PAAF Post-Leg	TBD	\$225 / \$75		4	\$450
PAAF Annual	TBD	\$300		1	\$300
FCIAAO	Seminole County	\$85/\$105		6	\$530
FCIAAO-TPP Winter Workshop	Seminole County	\$205		3	\$615
Gulf Power Symposium	Miramar Beach	\$100		2	\$200
HR Seminar	Pensacola	\$230		3	\$690
IAAO GIS-CAMA Technologies Conference	Savannah	\$500		2	\$1,000
GIS SHRUG	Tallahassee	\$130		1	\$130
TOTAL				26	\$4,365

OTHER

Sponsor	City	Tuition	Texts	Number Attending	TOTAL
TOTAL				0	\$0

OTHER EDUCATIONAL EXPENSES (SPECIFY)

TOTAL	\$0

TOTAL EDUCATION EXPENSE \$10,015

**DATA PROCESSING PURCHASE
JUSTIFICATION**

ITEM REQUESTED	NUMBER REQUESTED	MAKE AND MODEL NUMBER	LENGTH OF PAYMENT SCHEDULE	COST FOR FISCAL YEAR 2014-15	FULL COST
Notebooks for Field Use	9	10.4 GETAC V100		3,300	\$29,700

Check One Below:
 REPLACEMENT OF EXISTING EQUIPMENT ____ ADDITIONAL EQUIPMENT __X__

STATEMENT OF NEED: To include but not be limited to age, condition, response time, etc. of existing equipment.

These notebooks will allow the field appraisers to access plot/aerial maps while in the field. It will eliminate the cost of printing maps and purchasing street atlases. They will also allow the field staff to input parcel data in the field minimizing office time and increasing efficiency.

HOW LONG WILL THIS PURCHASE FULFILL THOSE NEEDS?

ADDITIONAL COMMENTS OR PERTINENT INFORMATION

NOTE: A summary should be submitted for continuation of, or updates to systems being purchased or previously purchased by your office. This includes co-owned with another office in your county. This summary should include initial equipment, year of acquisition and a proposed schedule by year of enhancements to be reflected in future budgets.

**SUMMARY OF
REDUCTIONS REQUEST**

PROPERTY APPRAISER

APPROPRIATION CATEGORY	APPROVED BUDGET 2014-15	BUDGET REQUEST 2015-16	Reductions Requested by the COUNTY		Reductions Reflected in REQUEST	
			AMOUNT	%	AMOUNT	%
PERSONAL SERVICES (Sch. 1-1A)	2,807,781	2,798,712	0	0.0%	(9,069)	-0.3%
OPERATING EXPENSES (Sch. II)	692,213	624,250	0	0.0%	(67,963)	-9.8%
OPERATING CAPITAL OUTLAY (Sch. III)	90,800	101,700	0	0.0%	10,900	12.0%
NON-OPERATING (Sch. IV)	5,000	10,000	0	0.0%	5,000	100.0%
TOTAL EXPENDITURES	\$3,595,794	\$3,534,662	\$0	0.0%	(\$61,132)	-1.7%
NUMBER OF POSITIONS	42	42		0.0%	0	0.0%

** Please use the second tab to clarify any deviation in the reductions requested by the county and the reductions reflected in this request.*

**SUMMARY OF REDUCTIONS REQUEST
JUSTIFICATION SHEET**

APPROPRIATION CATEGORY	AMOUNT OF VARIANCE	JUSTIFICATION
Refer to justification sheet & summary of reduction request		
GRAND TOTAL	\$0	