

Board of County Commissioners Okaloosa County, Florida

Title: Triumph Gulf Coast, Inc., Pre-Award
Policy Date Adopted: November 21, 2017
Effective Date: November 21, 2017

SECTION I: AUTHORITY

Triumph Gulf Coast, Inc. (“Triumph”) was organized to oversee and administer the distribution of funds recovered by the State of Florida for economic damages resulted from the 2010 Deepwater Horizon oil spill.

Pursuant to section 288.8013(2)(c), Florida Statutes, the Board of County Commissioners of the eight disproportionately affected counties are required to solicit proposed projects and programs from other elected local governing boards within the county and provide Triumph with a list of projects and programs located within its county, which must include projects and programs submitted by other elected local governing boards and projects and programs recommended by the Board.

SECTION II: OBJECTIVE

To establish a policy governing the Triumph pre-award process, which include pre-applications, applications and amendments for Internal Projects and Board of County Commissioners (“Board”) recommendations for External Projects. For purposes of this policy, Internal Projects are projects and programs submitted by a county department, whereas External Projects are those submitted by any other person, organization or local government.

SECTION III: CRITERIA OF COMPLIANCE

A) Grants Administration

All documents shall be reviewed for compliance with statutory provisions taking into consideration the statutory and discretionary priorities along with jurisdictional requirements. Documents will be reviewed for completeness and accuracy.

B) Board

The Board shall determine in their discretion that a project would serve the public interest of the citizens of Okaloosa County and not have any adverse impact on the operations or activities of County Government.

SECTION IV: INTERNAL PROJECTS

A) Pre-application

County departments are responsible for submitting projects and designating a Program Manager. The Program Manager shall prepare the Triumph pre-application in compliance with the statutory criteria for

funding, which shall be sent to Grants Administration for review. The pre-application shall be presented to the Board and, if approved, the pre-application shall be submitted to Triumph by Grants Administration.

B) Application

The Program Manager may prepare an application after the pre-application has been submitted. The completed application shall be sent to Grants Administration for review. The application shall be presented to the Board and, if approved, the application shall be submitted to Triumph by Grants Administration.

C) Amending an Application

An application may be amended at any time. The completed amendment shall be sent to Grants Administration for review. Such amendment shall be presented to the Board and, if approved, the amendment shall be submitted to Triumph by Grants Administration.

D) Submittal Notice by the Board

The Board shall authorize a Submittal Notice with each Pre-application, Application and Amendment. The notice shall be submitted to Triumph by Grants Administration.

SECTION V: EXTERNAL PROJECTS

A) Pre-application

Any person, organization or local government (“Applicant”) may apply for Triumph funding. The external project pre-application must be submitted directly to Triumph AND approved by Triumph prior to seeking Board recommendation. The Applicant shall request to be placed on an Agenda.

B) Application

The Applicant shall submit the following package to Grants Administration:

- 1) the pre-application;
- 2) Triumph’s response to the pre-application; and
- 3) the completed application.

The application package shall be reviewed by Grants Administration then presented to the Board. If approved, a Resolution will be provided to the Applicant memorializing the Board’s recommendation. Grants Administration shall forward a copy of that Resolution to Triumph.