

**ONE (1) NEW 2014 TRUCK with CNG Engine, TANDEM AXLE;
66,000 LB. GVWR (6x4) W/OUTSIDE RAIL ROLL OFF**



BID #: RECY 30-14

BID OPENS: September 3, 2014 @ 3:00 P.M.

NOTICE TO BIDDERS
RFB #RECY 30-14

Notice is hereby given that the Board of County Commissioners of Okaloosa County, FL, will accept sealed bids until **3:00 p.m.** (local time) **September 3, 2014** for **ONE NEW 2014 TRUCK WITH CNG ENGINE, TANDEM AXLE; 66,000 LB. GVWR (6X4) WITH OUTSIDE RAIL ROLL OFF.** Pursuant to Notice to Bidders, copies of bid forms, and specifications may be obtained from the Okaloosa County Purchasing Department, 602-C North Pearl Street, Crestview, FL 32536; 850-689-5960 or they may be downloaded from our website at http://www.co.okaloosa.fl.us/dept_purchasing.html (View Current Solicitations).

At **3:00 p.m.** (local time) **July 16,2014**, the bids will be opened and read aloud. All bids must be in sealed envelopes reflecting on the outside thereof the bidder's name and **"ONE NEW 2014 TRUCK WITH CNG ENGINE, TANDEM AXLE; 66,000 LB. GVWR (6X4) WITH OUTSIDE RAIL ROLL OFF"** to be opened at **3:00 p.m., July 16,2014** ". The Board of County Commissioners will consider all bids properly submitted at its scheduled Bid Opening in the Conference & Training Room #305 located at 302 N. Wilson St, Crestview, FL 32536. Bids may be submitted in the Conference & Training Room #305, on the day of the bid opening or delivered to the Clerk of Circuit Court, 302 N. Wilson St., #203, Crestview, FL 32536 prior to the bid opening. **NOTE: Crestview, FL is not a next day guaranteed delivery location by most delivery services.** Bidders using mail or delivery services assume all risks of late or non-delivery.

There is no obligation on the part of the County to award the bid to the lowest bidder, and the County reserves the right to award the bid to the bidder submitting a responsive bid with a resulting negotiated agreement which is most advantageous and in the best interest of Okaloosa County, and to waive any irregularity or technicality in bids received. Okaloosa County shall be the sole judge of the bid and the resulting negotiating agreement that is in its best interest and its decision shall be final.

Any bidder failing to mark outside of envelope as set forth herein may not be entitled to have their bid considered.

All bids should be addressed as follows:

Clerk of Circuit Court
Attn: Gary Stanford
Newman C. Brackin Bldg.
302 N. Wilson St. #203
Crestview FL 32536

Zan Fedorak
Purchasing Manager

Date

Deputy Clerk

Date

BOARD OF COUNTY COMMISSIONERS
OKALOOSA COUNTY

Charles K. Windes, Jr., Chairman

SPECIFICATIONS

BID #: RECY 30-14

RECYCLING – 1 EA

BID ITEM: ONE (1) NEW 2014 TRUCK with CNG Engine, TANDEM AXLE; 66,000 LB. GVWR (6x4) W/OUTSIDE RAIL ROLL OFF

The unit required and covered by these specifications shall be the manufacturer’s latest basic production model and shall be equipped with all standard equipment in accordance with the **manufacturer’s latest literature; a copy of which must accompany the bid along with any and all specifications necessary to verify that the unit either meets or exceeds each and every one of the following minimum specifications.**

International 7600 or equal

Bidder is required to complete blank spaces as provided by each line item of equipment. Plainly list each item offered on bid and any variation from bid specifications.

Parts and service must be readily available to Okaloosa County, Florida.

A. Engine

- 1. Compressed natural gas engine, liquid cooled with a minimum of 320 hp (International or Cummins). _____
- 2. Heavy duty dry air cleaner with service indicator. _____
- 3. Engine alarm system (light and audible alarm). _____
 - a. Excessive engine coolant temperature. _____
 - b. Low engine oil pressure. _____
 - c. Low engine coolant level. _____
- 4. Gates blue stripe coolant, radiator and heating hoses. _____
- 5. Exhaust – vertical with 90° turnout. _____
- 7. Engine shutdown system – activated by low engine oil pressure, high coolant temperature or low coolant level with brief manual override – State override time. _____

B. Transmission

- 1. Allison 3500 RDS, 5 speed automatic _____

C. Axles & Suspension

- 1. Minimum 20,000 lb. front axle with shocks. _____
- 2. Rear tandem axle, single reduction, minimum 46,000 rating. _____
- 3. Axle ratio to provide a loaded road speed on level grade of at least 70 mph. _____
- 4. Hendrickson HMX - 460 or equal rear suspension. _____

D. Frame, Cab & Chassis

- 1. Conventional cab with tilt type hood and fender assembly _____
- 2. Bostrom air suspension (National Cush-N-Aire or approved equivalent) ergonomically correct driver and passenger seat. Vinyl upholstery. Driver's side high back with arm rest. _____
- 3. Seat belts, seat belt retractors and air bags. _____
- 4. Minimum 66,000 lb. GVWR; factory certified. _____
- 5. Minimum 182" cab-to-axle. _____
- 6. Cab assist handles, both sides. _____
- 7. Heavy duty front bumper. _____
- 8. Front tow hooks or tow pins. _____
- 9. Fuel capacity for 300 miles driving. _____
- 10. Black rubber floor matting throughout. _____
- 11. Interior color – light gray. _____
- 12. Exterior color – Bright white _____

E. Electrical System

- 1. Standard alternator. _____

2. Standard batteries. _____

F. Brakes

1. Full air brakes. _____
2. Moisture ejector valve(s). _____
3. Spring applied parking brake with in-cab parking brake control.
Brake chambers to be mounted as high as possible. _____
4. Rear brakes to be Eaton single anchor pin, "Q" series, or approved
equivalent with automatic slack adjusters, front and rear. _____
5. Low pressure warning indicators in cab. _____
6. Air dryer with heater between air compressor and the No. 1 reservoir. _____
7. Outboard mounted brake drums, front and rear. _____

G. Performance Items

1. Factory installed speedometer, odometer, voltmeter, fuel gauge,
engine oil pressure and coolant temperature gauges, tachometer,
hourmeter and dash mounted air pressure gauge, air cleaner
restrictor gauge. _____
2. Engine brake (Jake). _____

H. Safety Items

1. Intermittent electric operated windshield wipers and washer. _____
2. Heated stainless steel or aluminum outside mirrors and brackets
(left and right side), large West Coast type 6" x 16" ("Moto" remote
on right side). 8" convex mirrors. _____
3. Turn signals, front and rear, with traffic hazard warning switch
(heavy duty Signalstat or approved equivalent). _____
4. All lights to be in accordance with all Federal and State regulations. _____
5. Back-up alarm, per latest issue of SAE J994, Type B, 107 DA (A). _____

- 6. Air horn with dual trumpet, two note, with guard. _____
- 7. Mud flaps, front and rear. (No advertisements or printed logo). _____

I. Comfort Items

- 1. Factory air conditioning with inside cab filter. _____
- 2. Factory installed fresh or blended air heater and defroster unit, with maximum cab heat. _____
- 3. Sound installation package, if available. _____
- 4. Tilt steering wheel. _____
- 5. AM-FM radio w/CD. _____
- 6. Arm rests, both doors; sun visors, both sides. _____
- 8. Factory tinted glass, all around. _____
- 9. Four (4) sets of keys must be delivered with truck. _____
- 10. Electronic speed control. _____

J. Tires & Wheels

- 1. Two (2) front 425/65R22.5, load range L, and eight (8) rear tires 11R22.5 load range H. _____
- 2. Ten (10) steel disc (one piece) 10-hole bud 22.5” diameter wheels). _____

K. Manufacturer’s Literature (Per Specifications)

- 1. Manufacturer’s literature (latest) must be provided with any and all manufacturer’s literature required to verify that the unit meets or exceeds the specifications. Must be submitted with bid. _____

M. Delivery

- 1. Bid price will be FOB delivered to Okaloosa County Fleet Operations, 2798 Goodwin Ave., Crestview, FL 32539. _____
- 2. Delivery – list earliest date – maximum 120 days. _____

N. Manuals

1. Two (2) sets each of master shop manuals on engine and drive train and 2 sets each of operator's manuals to be delivered with truck. Payment **will not** be made until manuals are delivered. _____

O. Factory Authorized Sales & Service Dealer

1. Bids will not be considered except from a Factory Authorized Sales, Parts & Service Dealer with factory trained mechanics to work on this make, model or series of trucks as specified in these specifications. _____
2. Bidder must have an adequate stock level (inventory) of parts at their dealership for make, model or series of truck(s) bid. _____
3. List name and location of factory authorized sales and service dealer for all maintenance repair and parts. _____

**SPECIFICATIONS FOR
(1) OUTSIDE RAIL ROLL OFF 60,000 LB. CAPACITY, K-PAC MODEL KP60-1740 OR
EQUAL**

Bidder is required to complete blank spaces as provided on each line item. Plainly list each item offered on bid and any variation from bid specifications.

A. Standard Equipment

1. Hoist rated capacity: 60,000 lbs. _____
2. Main Frame: 8" x 4" x 1/2" A500 C tubing. _____
3. Sub Frame: 3" x 2" x 3/16" A500 C tubing. _____
4. Front Stop: 1 1/2" plate. _____
5. Container Lock: Automatic spring loaded. _____
6. Lift Cylinder Shaft: 2 1/2" solid steel. _____
7. Rear Hinge Shaft: 2 1/2" solid steel. _____
8. Cable: 7/8" x 75' (6 x 37 EXIWRC). _____

9. Cable Sheaves: 10" O.D. bronze-brushed sheave. _____
10. Cable Anchor: 4 cable clamps. _____
11. Cable End: Steel casing. _____
12. Rear Hold Down: 1" plate located for std. containers. _____
13. Lift Cylinders: 6" x 72" D.A. _____
14. Reeving Cylinders: 7" x 80" D.A. _____
15. Hydraulic Pump: Gear type 35 GPM @ 1500 RPM. _____
16. Operating Pressure: 1850 PSI. _____
17. Hydraulic Valve: 2 spool 35 GPM safety bypass. _____
18. Hydraulic Reservoir: 50 gal. 25 micron filter and screen filter. _____
19. Outside Rollers: 4" O.D. with bronze bearing. _____
20. Working Points: Greaseable. _____
21. Safety Stand: Factory installed. _____
22. C. C. Bumper: Folding, mounting lugs, factory installed. _____
23. Rear Bumper: Pre-drilled bolt mount, sealed beam backup, clearance and taillights. _____
24. Hoist up: 30 sec. approx. _____
25. Hoist down: 15 sec. approx. _____
26. Cable In: 46 sec. approx. _____
27. Cable Out: 37 sec. approx. _____
28. Container Length: 18' – 22'. _____
29. Approximate Weight: 6,700 lbs. _____
30. Back-up Alarm: Steam cleanable, 97 decibel, meets OSHA/state reg. _____

- 31. Mud Flaps: Flex rubber, bolt on. _____
- 32. Dual lever pneumatic hydraulic control. _____

B. Optional Equipment (Drop center cylinder mounting shaft)

- 1. Inside controls, pneumatic, 3 & 4 spool valve option. _____
- 2. auxiliary fold down front stops (for short containers). _____
- 3. “Drop in” stops. _____
- 4. Cab guard. _____
- 5. Full fenders – tandem, 12 ga. Steel. _____
- 6. Tarp rack/tool box combination, 20” x 16” x 48”. _____
- 7. PTO air operated with signal light. _____
- 8. Mid body light kit. _____
- 9. Hydraulic Tarp Low Arm Roll Master, Pioneer Cover All, Model HR4500 or equal. _____
- 10. Rear container air lockdown (for securing container to rails). _____

SPECIAL BID CONDITIONS

1. In addition to equipment specified, vehicles shall be equipped with all standard equipment as specified by manufacturer for this model and shall comply with all EPA Emission Standards and all motor vehicle standards as established by the U. S. Department of Transportation regarding manufacturing of motor vehicles.
2. The successful bidder shall be responsible for delivering vehicles that are properly serviced, cleaned and in first class operating condition; pre-delivery service at a minimum, shall include the following:
 - A. Complete lubrication.
 - B. Check all fluid levels to assure properly filled.
 - C. Adjustment of engine to proper operating condition.
 - D. Inflate tires to proper pressure.
 - E. Check to assure proper operation of all accessories, gauges, lights, and mechanical features.
 - F. Front end alignment and wheels balanced.
 - G. Cleaning of vehicles and removal of all unnecessary tags, stickers, etc. Do not remove window price sticker.
3. Vendor shall place order with the manufacturer within seven (7) calendar days after receipt of a purchase order. Vendor must mail a copy of the attached “**Vehicle Order Acknowledgement**” form to Okaloosa County Purchasing within 14 days from the date of receiving a purchase order. A copy must be submitted for each bid number (vehicle type).
4. Vendor shall furnish a copy of the **manufacturer’s production line** sheet with each vehicle delivered.
5. Bidders are required to bid the smallest available engine meeting or exceeding the CID and net HP minimums as specified in Paragraph A. **Bidder shall list the actual CID liter and net HP in space provided.**
6. **Acceptance:**
 - A. The successful bidder must call at least **48 hours** in advance of delivery to Okaloosa County Fleet Operations (850-689-5775 – John Vaughn), 2798 Goodwin Avenue, Crestview FL 32539.
 - B. Delivery of vehicle to Okaloosa Board of County Commissioners does not constitute acceptance for the purpose of payment. Final acceptance and

authorization of payment shall be given only after a thorough inspection indicates that the vehicle meets contract specifications and conditions as listed. Should the delivered vehicle differ in any respect from specifications, payment will be withheld until such time as the supplier takes necessary corrective action. The Purchasing Department shall be notified of the deviation in writing within 10 days and the provisions of the delivery paragraph shall prevail. If the proposed corrective action is not acceptable to Okaloosa County, the final acceptance of the vehicle(s), in which case the vehicle(s) remain the property of the supplier and the County shall not be liable for payment for any portion thereof.

7. Units shall be delivered with each of the following documents completed:
 - A. State of Origin.
 - B. Owner's Manual.
 - C. Warranty Certifications.
 - D. Copy of Pre-delivery Service Report.
 - E. Window Price Sticker (affixed).
 - F. DHSMV-V-40, Application for Certificate of Title and/or Vehicle Registration.
 - G. Temporary Tag.
 - H. Four (4) sets of keys for each vehicle.
8. **Specification Exceptions** - Specifications are based on the most current literature available. Bidder shall clearly list any change in the manufacturer's specifications that conflict with the bid specifications. Bidder must also explain any deviation from the bid specification in writing, as a footnote on the applicable bid page and enclose a copy of the manufacturer's specifications data detailing the changed item(s) with their bid. Failure of the bidder to comply with these provisions will result in bidders being held responsible for all costs required to bring the vehicle(s) in compliance with contract specifications.
9. **Addition/Deletion of Item** - The County reserves the right to add to or delete any item from this bid or resulting contract when deemed to be in the County's best interest.
10. **Factory Warranty** - Failure by any manufacturer's authorized dealer to render proper warranty service/adjustment, including providing a copy of the warranty work order to the County, shall subject that dealer and the contractor to suspension from the County's approved vendor listing until satisfactory evidence of correction is presented to the County Purchasing Department.
11. **Factory Authorized Sales & Service Dealer** - Bidders must be factory authorized sales and service dealer.
12. Comparable model vehicles to the vehicles listed in the heading of the specifications that are produced by the same manufacturer, such as Ford Taurus and Mercury Sable or Chevrolet Blazer and GMC Jimmy, will be considered approved equivalents for the purpose of this contract. Bidders may bid any vehicle within a manufacturer's "family"

of comparable vehicles as if the comparable vehicle were listed in the heading of the detailed specification as a representative model. The County shall be the sold judge in determining if models other than the models listed in the heading of the detailed specification are comparable and approved equivalent vehicles and meet the minimum requirements of the specifications.

13. **Local Preference** - Okaloosa County reserves the right to grant a preference to in-county bidders **only** when bids are received from firms located in states, counties, municipalities or other political subdivisions which offer preference to bidders located in such political subdivisions. The amount of preference given to local bidders will be the same as that given by the state, county, municipality or other political subdivisions in which the out-of-county bidder is located.

If the political subdivision in which a bidder is located offers a preference to its local firms, that bidder must plainly state the extent of such preference to include the amount and type preference offered. Any bidder failing to indicate such preference will be removed from the County bid list and any all bids from that firm will be rejected.

Note: For bidder's convenience, this certification form is enclosed and is made a part of the bid package.

14. **Reorganization or Bankruptcy Proceedings** - Bids will not be considered from vendors who are currently involved in official financial reorganization or bankruptcy proceedings.
15. **Payments** – The contractor shall be paid upon submission of invoices, in duplicate to the Okaloosa County Board of Commissioners, Finance Office, 302 N. Wilson St., #203, Crestview FL 32536. The prices stipulated herein for articles delivered and accepted. Invoices must show Purchase Order Number.
16. **Information** – Questions concerning bid requirements or specifications should be directed to the Okaloosa County Purchasing Department, 602-C North Pearl St, Crestview FL 32536; Phone 850-689-5960. Any changes by the County to specifications shall be in writing in the form of an addendum and furnished to all bidders. Verbal information obtained otherwise will not be considered in awarding of bids.
17. **Authority to Piggyback** - All bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all governmental agencies under the same conditions, for the same contract price, and for the same effective period as this bid, should the bidder feel it is in their best interest to do so.

Each governmental agency desiring to accept these bids and make an award thereof shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials and/or services ordered and received by it, and no agency assumes any liability by virtue of this bid.

This agreement in no way restricts or interferes with the right of any governmental agency to bid any or all items.

18. **Additional Quantities and/or Options** – The Board reserves the right to purchase all or more than or part of the listed vehicle(s) and to delete or add any option item(s) of equipment as may be in the best interest of the County.
19. The County reserves the right for any governmental agency located in Okaloosa County to be able to purchase under this bid contract if they so desire.
20. “All units must contain no less than ¼ tank of fuel as indicated by fuel gauge at time of delivery.”
21. **Bid Opening Information** - Bid Opening shall be public, on the date and time specified on the bid form. It is the bidder's responsibility to assure that his bid is delivered at the proper time and place. Offers by telegram, facsimile, or telephone are **NOT** acceptable. **NOTE:** Crestview, Florida is "**not a next day guaranteed delivery location**" by delivery services.
22. **Public Entity Crime Information** - A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
23. **Conflict of Interest** - The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All respondents must disclose with their proposal the name of any officer, director, or agent who is also a public officer or an employee of the Okaloosa Board of County Commissioners, or any of its' agencies.

Furthermore, all respondents must disclose the name of any County officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the firm or any of its branches.

Furthermore, the official, prior to or at the time of submission of the proposal, must file a statement with the Clerk of Circuit Court of Okaloosa County if he is an officer or employee of the County, disclosing his or spouses or child's interest and the nature of the intended business.

Note: For bidder's convenience, this certification form is enclosed and is made a part of the bid package.

24. **Identical Tie Proposal** - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more proposals that are equal with respect to price, quality and

service are received by the County for the procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process (see attached certification form).

Established procedures for processing tie proposals will be followed if none of the tied vendors have a drug-free workplace program.

Note: For bidder's convenience, this certification form is enclosed and is made a part of the bid package.

25. **Recycled Content Information** - In support of the Florida Waste Management Law, bidders are encouraged to supply with their bid any information available regarding recycled material content in the products bid. The County is particularly interested in the type of recycled material used (such as paper, plastic, glass, metal, etc.) and the percentage of recycled material contained in the product. The County also requests information regarding any known or potential material content in the product that may be extracted and recycled after the product has served its intended purpose.

Note: For bidder's convenience, this certification form is enclosed and is made a part of the bid package.

26. **No Contact Clause** – The Okaloosa County Board of County Commissioners have established a solicitation silence policy (No Contact Clause) that prohibits oral and written communication regarding all formal solicitations for goods and services (Formal Bids, Requests for Proposals, Requests for Qualifications) issued by the Board through the County Purchasing Department. The Period commences when the procurement document is received and terminates when the Board of County Commissioners approves the award.

Note: For proposer's convenience, the certificate form is enclosed and is made part of the bid package.

27. The following documents are to be filled out and submitted with this bid:

- A. Specifications
- B. Conflict of Interest Disclosure Form
- C. Drug-Free Workplace Certification Form
- D. Local Preference Data Form
- E. Recycled Content Form
- F. Bid Sheet

28. **Right to Waive and Reject**

- A. The Board, in its absolute discretion, may reject any proposal of a proposer that has failed, in the opinion of the Board, to complete or perform an Okaloosa County contracted project in a timely fashion or has failed in any other way, in the opinion of the Board, to perform a prior contract in a satisfactory manner, and has directed the Okaloosa County Purchasing Director to emphasize this condition to potential proposers.

- B. There is no obligation on the part of the County to award the proposal to the lowest proposer, and the County reserves the right to award the proposal to proposer submitting a responsive proposal with a resulting negotiated agreement which is most advantageous and in the best interest of Okaloosa county, and to reject any and all proposals or to waive any irregularity or technicality in proposals received. Okaloosa County shall be the sole judge of the proposal and the resulting negotiated agreement that is in its best interest and its decision shall be final.
 - C. The Board of County Commissioners reserves the right to waive any informalities or reject any and all proposals, in whole or part, to utilize any applicable state contracts in lieu of or in addition to this proposal and to accept the proposal that in its judgment will best serve the interest of the County.
 - D. The Board of County Commissioners specifically reserves the right to reject any conditional proposal and will normally reject those that made it impossible to determine the true amount of the proposal.
29. **Disqualification of Proposers** - Any of the following reasons may be considered as sufficient for the disqualification of a proposer and the rejection of his proposal or proposals:
- A. More than one proposal for the same work from an individual, firm or corporation under the same or different name.
 - B. Evidence that the proposer has a financial interest in the firm of another proposer for the same work.
 - C. Evidence of collusion among proposers. Participants in such collusion will receive no recognition as proposers for any future work of the County until such participant shall have been reinstated as a qualified proposer.
 - D. Uncompleted work that in the judgment of the County might hinder or prevent the prompt completion of additional work if awarded.
 - E. Failure to pay or satisfactorily settle all bills due for labor and material on former contracts in force at the time of advertisement of proposals.
 - F. Default under previous contract.
 - G. The Board, in its absolute discretion, may reject any proposal of a proposer that has failed, in the opinion of the Board, to complete or perform an Okaloosa County contracted project in a timely fashion or has failed in any other way, in the opinion of the Board, to perform a prior contract in a satisfactory manner, and has

directed the Okaloosa County Purchasing Director to emphasize this condition to potential proposers.

NO CONTACT CLAUSE

The Board of County Commissioners have established a solicitation silence policy (**No Contact Clause**) that prohibits oral and written communication regarding all formal solicitations for goods and services (formal bids, Request for Proposals, Requests for Qualifications) issued by the Board through the County Purchasing Department.

The period commences when the procurement document is received and terminates when the Board of County Commissioners approves an award.

When the solicitation silence period is in effect, no oral or written communication is allowed regarding the solicitation between prospective bidders/proposers and members of the Board of County Commissioners the County Administrator or members of the Board Approved Review Committee. All questions or requests for information regarding the solicitation **must** be directed to the designated Purchasing Representative listed in the solicitation.

Any information thought to affect the committee or staff recommendation submitted after bids are due, should be directed to the Purchasing Manager or an appointed representative. It shall be the Purchasing Manager decision whether to consider this information in the decision process.

Any violation of this policy shall be grounds to disqualify the proposer from consideration during the selection process.

All proposers must agree to comply with this policy by signing the following statement and including it with their submittal.

I _____ representing _____
Signature **Company Name**

On this _____ day of _____, 2014 hereby agree to abide by the County’s “**No Contact Clause**” and understand violation of this policy shall result in disqualification of my proposal/submittal.

VEHICLE ORDER ACKNOWLEDGEMENT FORM

OKALOOSA COUNTY BOARD OF COUNTY COMMISSIONERS
PURCHASING DEPARTMENT
602-C NORTH PEARL STREET
CRESTVIEW, FL 32536

YOUR PURCHASE ORDER NUMBER

WAS RECEIVED ON

(DATE)

THE ORDER WAS PLACED WITH THE
MANUFACTURER ON

(DATE)

THE ORDER WAS ASSIGNED
PRODUCTION NUMBER

WE ANTICIPATE DELIVERY TO YOU
ON OR ABOUT

(DATE)

VENDOR NAME

ADDRESS

AUTHORIZED
REPRESENTATIVE

TITLE

E-MAIL

ADDENDUM ACKNOWLEDGEMENT

The bidder acknowledges that he/she has received the following addendum:

ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____

Bidder Firm Name: _____

Address: _____

Title: _____

Phone No.: _____

FAX No.: _____

CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all bidders/proposers, must disclose if any Okaloosa Board of County Commissioner, employee(s), elected officials(s), of if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either “yes” (a county employee, elected official, or agency is also associated with your business), or “no”. If yes, give person(s) name(s) and position(s) with your business.

YES _____

NO _____

NAME(S)

POSITION(S)

FIRM NAME: _____

BY (PRINTED): _____

BY (SIGNATURE): _____

TITLE: _____

ADDRESS: _____

PHONE NO. _____

DRUG-FREE WORKPLACE CERTIFICATION

THE BELOW SIGNED BIDDER CERTIFIES that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under quote a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under quote, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, drug abuse assistance or rehabilitation program if such is available in employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: _____

SIGNATURE: _____

COMPANY: _____

NAME: _____

(Typed or Printed)

ADDRESS: _____

TITLE: _____

PHONE NO.: _____

RECYCLED CONTENT FORM

RECYCLED CONTENT INFORMATION

1. Is the material in the above: Virgin_____ or Recycled_____ (Check the applicable blank). If recycled, what percentage _____%.

Product Description: _____

2. Is your product packaged and/or shipped in material containing recycled content?

Yes_____ No_____

Specify: _____

3. Is your product recyclable after it has reached its intended end use?

Yes_____ No_____

Specify: _____

The above is not applicable if there is only a personal service involved with no product involvement.

Name of Bidder: _____

LOCAL PREFERENCE DATA SHEET

Okaloosa County grants a preference to in-county bidders only when bids are received from firms located in states, municipalities or other political subdivisions which offer preference to bidders located in such political subdivisions. The amount of preference given to local bidders will be the same as that given by the state, county, municipality or other political subdivisions in which the out-of-county bidder is located. If the political subdivision in which a bidder is located offers a preference to its local firms, that bidder must plainly state the extent of such preference to include the amount and type preference offered. Any bidder failing to indicate such preference will be removed from the County bid list and any and all bids from that firm will be rejected.

Does the state, county, municipality or political subdivision in which your firm is located offer a preference to their local bidders? If “YES,” list below the extent of such preference. (If your firm is located in Okaloosa County, you will check “YES”-reciprocal only.)

YES _____

NO _____

If yes, you must identify how you confirmed this information or who you spoke with within your area of business location below:

Bidder’s Company Name

Authorized Signature – Manual

Printed Name

Date

BID SHEET

Date Submitted: _____

BID #: RECY 30-14

**BID # ITEM: ONE (1) NEW 2014 TRUCK with CNG Engine, TANDEM AXLE;
66,000 LB. GVWR (6x4) W/OUTSIDE RAIL ROLL OFF**

Make _____ **Model** _____ **Year** _____

Total Price \$ _____

DELIVERY TIME MAXIMUM: _____

BID PRICE DELIVERED: _____

Remarks:

ANTI-COLLUSION STATEMENT: The below signed bidder has not divulged to, discussed or compared his bid with other bidders and has not colluded with any other bidder or parties to bid whatever. (Note: No premiums, rebates, or gratuities permitted either with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from bid list(s).

Bidder's Company Name

Authorized Signature – Manual

Authorized Signature – Typed

Address

Title

Phone #

Fax #

Federal ID # or SS #

E-mail address